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Lincoln County
Solid Waste Committee Meeting
Wednesday, August 17, 2016, at 5:30 p.m.
N4750 Landfill Lane – Merrill, WI 54452

Mailing address: 801 N. Sales Street, Suite 201 – Merrill, WI 54452-1632

AGENDA

1) Call meeting to order
2) Minutes of previous meeting – July 20, 2016
3) Review vouchers
4) Waste tonnage and leachate report
5) Financial reports
6) Manager's report – written report
7) Area B capping project update
8) Confirm next meeting date(s)
9) Adjourn

Distribution:
Solid Waste Committee: Carl Vander Sanden, Mike Loka, Kortney Pike, Chris Heller and Brian Hafeman
Department Heads

News Media – Notified on _____ at _____ .m. by _____

Bulletin Boards:
Courthouse – Posted on _____ at _____ .m. by _____

Lincoln County Service Center – Posted on _____ at _____.m. by _____

Tomahawk Annex – Posted on _____ at _____.m. by _____

There may be a quorum of other Lincoln County Committees present at this meeting.
Requests for reasonable accommodations for disabilities or limitations should be made prior to the date of this meeting. You may contact the County Clerk at 715-539-1019. Please do so as early as possible so that proper arrangements can be made. Requests are kept confidential.

GENERAL REQUIREMENTS:

1. Must be held in a location which is reasonably accessible to the public.
2. Must be open to all members of the public unless the law specifically provides otherwise.

NOTICE REQUIREMENTS:

1. In addition to any requirements set forth below, notice must also be in compliance with any other specific statue.
2. Chief presiding officer or his/her designee must give notice to the official newspaper and to any members of the news media likely to give notice to the public.

MANNER OF NOTICE:

Date, time, place, and subject matter, including subject matter to be considered in a closed session, must be provided in a manner and form reasonably likely to give notice to the public.

TIME FOR NOTICE:

1. Normally, a minimum of 24 hours prior to the commencement of the meeting.
2. No less than 2 hours prior to the meeting if the presiding officer establishes there is a good cause that such notice is impossible or impractical.

EXEMPTIONS FOR COMMITTEES AND SUB-UNITS:

Legally constituted sub-units of a parent governmental body may conduct a meeting during the recess or immediately after the lawful meeting to act or deliberate upon a subject which was the subject of the meeting, provided the presiding officer publicly announces the time, place, and subject matter of the sub-unit meeting in advance of the meeting of the parent governmental body.

PROCEDURE FOR GOING INTO CLOSED SESSION:

1. Motion must be made, seconded, and carried by roll call majority vote and recorded in the minutes.
2. If motion is carried, chief presiding officer must advise those attending the meeting of the nature of the business to be conducted in the closed session, and the specific statutory exemption under which the closed session is authorized.

STATUTORY EXEMPTIONS UNDER WHICH CLOSED SESSIONS ARE PERMITTED:

1. Deliberation of judicial or quasi-judicial matters. Sec. 19.85(1)(a)
2. Considering dismissal, demotion, or discipline of any public employee or the investigation of charges against such person and the taking of formal action on any such matter; provided that the person is given actual notice of any evidentiary hearing which may be held prior to final action being taken and of any meeting at which final action is taken. The person under consideration must be advised of his/her right that the evidentiary hearing be held in open session and the notice of the meeting must state the same. Sec. 19.85(1) (b).
3. Considering employment, promotion, compensation, or performance evaluation data of any public employee. Sec. 19.85(1) (c).
4. Considering strategy for crime detection or prevention. Sec. 19.85(1) (d).
5. Deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business whenever competitive or bargaining reasons require a closed session. Sec. 19.85(1) (e).
6. Considering financial, medical, social, or personal histories or disciplinary data of specific persons, preliminary consideration of specific personnel problems or the investigation of specific charges, which, if discussed in public would likely have an adverse effect on the reputation of the person referred to in such data. Sec. 19.85(1) (f).
7. Conferring with legal counsel concerning strategy to be adopted by the governmental body with respect to litigation in which it is or is likely to become involved. Sec. 19.85(1) (g).
8. Considering a request for advice from any applicable ethics board. Sec. 19.85(1) (h).

CLOSED SESSION RESTRICTIONS:

1. Must convene in open session before going into closed session.
2. May not convene in open session, then convene in closed session and thereafter reconvene in open session with twelve (12) hours <u>unless</u> proper notice of this sequence was given at the same time and in the same manner as the original open meeting.
3. Final approval or ratification of a collective bargaining agreement may not be given in closed session.

BALLOTS, VOTES, AND RECORDS:

1. Secret ballot is not permitted except for the election of officers of the body or unless otherwise permitted by specific statutes.
2. Except as permitted above, any member may require that the vote of each member be ascertained and recorded.
3. Motions and roll call votes must be preserved in the record and be available for public inspection.

USE OF RECORDING EQUIPMENT:

The meeting may be recorded, filmed, or photographed, provided that it does not interfere with the conduct of the meeting or the rights of the participants.

LEGAL INTERPRETATION:

1. The Wisconsin Attorney General will give advice concerning the applicability or clarification of the Open Meeting Law upon request.
2. The municipal attorney will give advice concerning the applicability or clarification of the Open Meeting Law upon request.

PENALTY:

Upon conviction, any member of a governmental body who knowingly attends a meeting held in violation of Subchapter IV, Chapter 19, Wisconsin Statutes, or who otherwise violates the said law shall be subject to forfeiture of not less than $25.00 nor more than $300.00 for each violation.

Lincoln County
Solid Waste Committee Meeting
Wednesday, July 20, 2016
Landfill Office, N4750 Landfill Ln, Merrill, WI

1. **Meeting called to order at** 5:30 p.m.by Committee Chairman Vander Sanden. **Members present:** Vander Sanden, Hafeman, Pike, Loka and Heller. Terry Halena, TRC Solutions, Inc. Project Engineer and Dan Miller, Landfill Manager, were also present.

2. **Minutes of June 22, 2016** were approved as printed by M/S – Loka /Hafeman; all ayes.

7. **Area B capping project update** – Chairman Vander Sanden moved agenda item no. 7 up so Terry Halena would not have to stay through the remaining portion of the agenda. Halena summarized the capping and excavation project for the committee and lead them through a photo tour of progress being made.

3. **Review Vouchers** – June, 2016 vouchers were made available and reviewed by Committee members; to be placed on file.

4. **Waste tonnage and leachate reports** – Miller explained the report components and reviewed the waste volume and leachate reports for the Committee. Garbage volume is off about 28% from major haulers (improved 4 points from last month) and down 24% as a component of all waste categories over the same period last year (improved 5 points from last month). Miller pointed out the 57% increase in c-soil volumes.

   Leachate production again is trending lower in the year to year comparison with 711,871 fewer gallons produced for the year to date than the previous year and 409,870 fewer gallons brought to the treatment plants. This equates to a savings of about $15K in hauling and treatment costs from the previous year. The wet weather in June put a dent in the year to date savings. M/S - Heller/Vander Sanden to approve the reports and place them on file; motion carried; all ayes.

5. **Financial Reports** – Miller went through Statement of Operations and Cash Flow Statements for the month of June and Year to Date for 2016. We invoiced $156,067 in June and $717,042 for year to date and expensed $73,461 for the month and $571,948 year to date. We've realized 46% of our anticipated revenues and expensed the same percentage of our budget to date. The capping project will start to spend down the non-reserved balance which stands at $2.3 million to use for capital expenses and the reserved balance stands at $4.62 million for closure and long term care. The financial reports are to be placed on file.

6. **Manager's report** – Miller highlighted the activities he has been involved with since the June meeting from his written report. M/S to approve and place on file- Hafeman/Loka; motion carried; all ayes.

7. **Confirm next meeting date** – The next meeting date will be August 17th at the Landfill Office starting at 5:30 p.m.

8. **Adjourn** - at 6:00 p.m. by M/S – Heller/Vander Sanden. Motion carried; all ayes.

Minutes prepared by Dan Miller, Solid Waste Manager

TONNAGE

	8/1/14 - 7/31/15	8/1/15 - 7/31/16	INC/DEC	PERCENTAGE
Cleanwood	81	60	-21.11	-26.03%
Contaminated soil	3,222	5,161	1938.73	60.17%
** Fly Ash & Bottom Ash	16,614.80	27,249	10634.62	64.01%
Garbage	26,645	21,725	-4920.63	-18.47%
Roofing	1,897	2,043	145.95	7.69%

** July through September 2015 there was 24,406.31 tons of Bottom Ash brought to the Landfill.

GARBAGE TONNAGE REPORT

CUSTOMER	TONS 8/1/14 - 7/31/15	TONS 8/1/15 - 7/31/16	INC/DEC	PERCENTAGE INC/DEC
Cash	2334.64	2516.34	181.70	7.78%
Advanced Disposal	9052.53	1080.08	-7972.45	-88.07%
B & B Container	0.00	2178.81	2178.81	0.00%
Baumgart	7996.16	7971.90	-24.26	-0.30%
City of Merrill	1874.87	1909.67	34.80	1.86%
City of Tomahawk	771.89	799.36	27.47	3.56%
DC Disposal	1292.75	1091.99	-200.76	-15.53%
Eagle Waste	512.58	680.08	167.50	32.68%
Harley	328.94	187.21	-141.73	-43.09%
Schulz's	162.40	107.76	-54.64	-33.65%
Town of Bradley	425.71	421.29	-4.42	-1.04%
Waste Management	266.05	460.98	194.93	73.27%
	25018.52	19405.47	-5613.05	-22.44%

LEACHATE AUGUST 2014 - JULY 2015

MONTH	MERRILL	PCA	RECIR Bottom PH3 Mod 1 E	RECIR PH 3 Mod 2	RECIR PH 4	TOTAL RECIRCULATED	TOTAL GALLONS
August (2014)	606,549	0	6,200	118,600	0	124,800	731,349
September	630,288	0	3,000	108,800	0	111,800	742,088
October	624,350	44,530	3,100	117,800	0	120,900	789,780
November	0	295,132	6,300	86,000	0	92,300	387,432
December	209,694	254,427	5,300	84,400	0	89,700	553,821
January (2015)	54,312	60,300	4,200	81,600	0	85,800	200,412
February	36,571	24,662	6,300	71,700	0	78,000	139,233
March	89,676	60,434	11,400	83,500	0	94,900	245,010
April	123,688	82,410	14,250	23,400	91,050	128,700	334,798
May	28,990	132,875	12,400	0	105,900	118,300	280,166
June	0	360,492	5,500	0	76,400	81,900	442,392
July	79,180	125,499	16,300	0	73,400	89,700	294,379
Total Gallons	**2,483,299**	**1,440,760**	**94,250**	**775,800**	**346,750**	**1,216,800**	**5,140,859**

LEACHATE AUGUST 2015 - JULY 2016

MONTH	MERRILL	PCA	RECIR Bottom PH3 Mod 1 E	RECIR PH 3 Mod 2	RECIR PH 4	TOTAL RECIRCULATED	TOTAL GALLONS
August (2015)	73,264	110,029	15,100	0	85,000	100,100	283,393
September	97,811	128,448	11,700	0	74,100	85,800	312,059
October	74,557	136,002	17,800	0	66,100	83,900	294,459
November	161,338	226,379	8,100	0	34,800	42,900	430,617
December	172,230	257,400	7,900	0	36,600	44,500	474,131
January (2016)	111,264	166,010	6,300	0	53,500	59,800	337,073
February	73,909	103,820	8,700	0	82,300	91,000	268,729
March	184,475	275,679	7,600	0	64,900	72,500	532,653
April	195,374	292,365	6,100	0	79,900	86,000	573,739
May	61,235	92,091	6,900	0	110,100	117,000	270,326
June	233,005	350,139	0	87,100	22,100	109,200	692,344
July	73,410	110,604	0	93,600	0	93,600	277,614
Total Gallons	**1,511,871**	**2,248,966**	**96,200**	**180,700**	**709,400**	**986,300**	**4,747,138**

Lincoln County Solid Waste
Statement of Operations - July 2016

	Jul-16	YTD 2016	Budget for 2016	% of Budget available
Operating Revenues				
Total Public Charges for Services	$ 118,502.84	$ 773,274.49	1,822,122	57.56%
Total Intergovernmental Charges for Services	10,550.22	70,816.85	180,000	60.66%
Miscellaneous Revenues	687.24	2,690.59	15,000	82.06%
Total Operating Revenues	**$ 129,740.30**	**$ 846,781.93**	**2,017,122**	58.02%
Operating Expenses				
Salaries/Fringes	$ 26,203.83	$ 174,825.99	326,622	46.47%
Committee Per Diem	253.41	961.77	1,000	3.82%
Auditing Services			3,000	100.00%
Bank Fees	-	4,395.94	9,000	51.16%
Engineering Expenses	3,034.24	51,536.38	75,000	31.28%
Leachate Management	1,435.02	66,826.81	100,000	33.17%
Groundwater Treatment	587.10	9,393.00	15,000	37.38%
Clay Testing			1,000	100.00%
Hazardous Waste Disposal			1,000	100.00%
Hazardous Waste Reimb Cost	150.00	246.18	1,000	75.38%
Safety Program	80.00	400.93	250	0.00%
Site Maintenance	1,850.00	25,774.27	20,000	0.00%
Utilities Services	405.35	4,472.19	9,000	50.31%
Scale Maintenance		115.00	2,000	94.25%
Equipment Maintenance		39,987.98	25,000	0.00%
Insurance			18,000	100.00%
Telephone	31.56	200.65	500	59.87%
Printing Allocation		476.61	1,000	52.34%
Travel/Training		88.02	2,000	95.60%
Committee Travel		-	200	100.00%
Regulatory Fees	43,149.70	229,018.83	400,000	42.75%
Office Supplies	831.00	8,153.93	1,500	0.00%
Postage		201.10	500	59.78%
Janitorial Supply		1,565.82	2,800	44.08%
Fuel		11,472.10	45,000	74.51%
Publications		28.00	250	88.80%
Miscellaneous Expense		422.00	1,000	57.80%
Cash Over/Under		(10.00)	0	0.00%
Bio Pile Expense		2,800.00	4,000	30.00%
Transfer out - Tractor Purchase from Maint		8,000.00	0	0.00%
Recyclables Miscellaneous Expense	2,633.80	11,376.15	10,500	0.00%
Subtotal of Operating Expenses	**80,645.01**	**652,729.65**	**1,076,122**	39.34%
Net Operating Income (Loss) Excluding Non-Cash Items	**49,095.29**	**194,052.28**		
Non-Cash Operating Expenses				
Depreciation*	6,250.00	43,750.00	75,000	41.67%
Depletion*	34,562.50	241,937.50	414,750	41.67%
Future Closure/LTC*	25,854.17	180,979.17	310,250	41.67%
Total Non-Cash Operating Expenses	**$ 66,666.67**	**$ 466,666.67**	**$ 800,000.00**	41.67%
Total Operating Income (Loss)	**(17,571.38)**	**(272,614.39)**		
Nonoperating Revenues/Expenses				
Investment Interest	631.78	67,725.53	59,000	-14.79%
Non-Operating transfer Out	(24,666.67)	(172,666.67)	(200,000)	13.67%
Total Nonoperating Revenues/Expenses	**$ (24,034.89)**	**$ (104,941.14)**	**$ (141,000.00)**	
Net Income (Loss)		**$ (377,555.52)**		

Lincoln County Solid Waste
Cash Flow Statement For 2016
Including Year To Date Totals

		July-16		YTD Totals
Cash Flow From Operating Activities				
From public entities	$	171,716.78	$	903,811.99
From other Governmental Agencies		37,039.90		102,934.29
From other County Departments		85.00		136.17
To employees for compensation and fringe benefits		(26,457.24)		(183,980.89)
To vendors for goods and services		(77,156.56)		(691,178.64)
Net cash provided by (used in) operating activities	$	105,227.88	$	131,722.92
Cash Flow from Capital and related financing activities				
Acquisition of Capital Assets				
Equipment				
Machinery & Equip				(6,854.00)
Investments				
Additional deposit required by DNR				(44,956.00)
WIP Landfill		(77,078.40)		(217,994.70)
Siting Agreement Payment				
Town of Merrill				(16,666.00)
Net cash used for capital and related financing activities		(77,078.40)		(286,470.70)

Increase (Decrease) in cash and cash equivalents			$	(154,747.78)
Non-Reserved Cash Balance (1/1/16)				2,482,882.17
Non-Reserved Cash Balance as of 7/31/2016			$	2,328,134.39
***Reserved Cash Balance (1/1/16)**				
Long Term Care Investments	$	2,593,272.67		
Closure Investments		1,917,298.84		
Total (1/1/16)	$	4,510,571.51		
Additional Investment Deposit		44,956.00		
Interest Received		62,826.63		
Total Reserved Cash (7/31/2016)			$	4,618,354.14
Total Cash for Lincoln County Solid Waste (7/31/2016)			$	6,946,488.53

*Reserved Cash is held in a trust account at Marshall & Ilsley Trust Company by the Wisconsin Department of Natural Resources.