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**Lincoln County  
Solid Waste Committee Meeting  
Wednesday, September 21, 2016, at 5:30 p.m.  
N4750 Landfill Lane – Merrill, WI 54452**

**Mailing address: 801 N. Sales Street, Suite 201 – Merrill, WI 54452-1632**

**AGENDA**

- 1) Call meeting to order
- 2) Minutes of previous meeting – August 17, 2016
- 3) Review vouchers
- 4) Waste tonnage and leachate report
- 5) Financial reports
- 6) Manager's report – written report
- 7) Area B capping project update
- 8) Update on assignment of Closure and Long Term Care Trusts management
- 9) Adjourn

**Distribution:**

**Solid Waste Committee: Carl Vander Sanden, Mike Loka, Kortney Pike, Chris Heller and Brian Hafeman  
Department Heads**

News Media – Notified on \_\_\_\_\_ at \_\_\_\_\_ .m. by \_\_\_\_\_

**Bulletin Boards:**

Courthouse – Posted on \_\_\_\_\_ at \_\_\_\_\_ .m. by \_\_\_\_\_

Lincoln County Service Center – Posted on \_\_\_\_\_ at \_\_\_\_\_ .m. by \_\_\_\_\_

Tomahawk Annex – Posted on \_\_\_\_\_ at \_\_\_\_\_ .m. by \_\_\_\_\_

There may be a quorum of other Lincoln County Committees present at this meeting.  
Requests for reasonable accommodations for disabilities or limitations should be made prior to the date of this meeting.  
You may contact the County Clerk at 715-539-1019. Please do so as early as possible so that proper arrangements can be made. Requests are kept confidential.

#### GENERAL REQUIREMENTS:

1. Must be held in a location which is reasonably accessible to the public.
2. Must be open to all members of the public unless the law specifically provides otherwise.

#### NOTICE REQUIREMENTS:

1. In addition to any requirements set forth below, notice must also be in compliance with any other specific statute.
2. Chief presiding officer or his/her designee must give notice to the official newspaper and to any members of the news media likely to give notice to the public.

#### MANNER OF NOTICE:

Date, time, place, and subject matter, including subject matter to be considered in a closed session, must be provided in a manner and form reasonably likely to give notice to the public.

#### TIME FOR NOTICE:

1. Normally, a minimum of 24 hours prior to the commencement of the meeting.
2. No less than 2 hours prior to the meeting if the presiding officer establishes there is a good cause that such notice is impossible or impractical.

#### EXEMPTIONS FOR COMMITTEES AND SUB-UNITS:

Legally constituted sub-units of a parent governmental body may conduct a meeting during the recess or immediately after the lawful meeting to act or deliberate upon a subject which was the subject of the meeting, provided the presiding officer publicly announces the time, place, and subject matter of the sub-unit meeting in advance of the meeting of the parent governmental body.

#### PROCEDURE FOR GOING INTO CLOSED SESSION:

1. Motion must be made, seconded, and carried by roll call majority vote and recorded in the minutes.
2. If motion is carried, chief presiding officer must advise those attending the meeting of the nature of the business to be conducted in the closed session, and the specific statutory exemption under which the closed session is authorized.

#### STATUTORY EXEMPTIONS UNDER WHICH CLOSED SESSIONS ARE PERMITTED:

1. Deliberation of judicial or quasi-judicial matters. Sec. 19.85(1)(a)
2. Considering dismissal, demotion, or discipline of any public employee or the investigation of charges against such person and the taking of formal action on any such matter; provided that the person is given actual notice of any evidentiary hearing which may be held prior to final action being taken and of any meeting at which final action is taken. The person under consideration must be advised of his/her right that the evidentiary hearing be held in open session and the notice of the meeting must state the same. Sec. 19.85(1) (b).
3. Considering employment, promotion, compensation, or performance evaluation data of any public employee. Sec. 19.85(1) (c).
4. Considering strategy for crime detection or prevention. Sec. 19.85(1) (d).
5. Deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business whenever competitive or bargaining reasons require a closed session. Sec. 19.85(1) (e).
6. Considering financial, medical, social, or personal histories or disciplinary data of specific persons, preliminary consideration of specific personnel problems or the investigation of specific charges, which, if discussed in public would likely have an adverse effect on the reputation of the person referred to in such data. Sec. 19.85(1) (f).
7. Conferring with legal counsel concerning strategy to be adopted by the governmental body with respect to litigation in which it is or is likely to become involved. Sec. 19.85(1) (g).
8. Considering a request for advice from any applicable ethics board. Sec. 19.85(1) (h).

#### CLOSED SESSION RESTRICTIONS:

1. Must convene in open session before going into closed session.
2. May not convene in open session, then convene in closed session and thereafter reconvene in open session with twelve (12) hours unless proper notice of this sequence was given at the same time and in the same manner as the original open meeting.
3. Final approval or ratification of a collective bargaining agreement may not be given in closed session.

#### BALLOTS, VOTES, AND RECORDS:

1. Secret ballot is not permitted except for the election of officers of the body or unless otherwise permitted by specific statutes.
2. Except as permitted above, any member may require that the vote of each member be ascertained and recorded.
3. Motions and roll call votes must be preserved in the record and be available for public inspection.

#### USE OF RECORDING EQUIPMENT:

The meeting may be recorded, filmed, or photographed, provided that it does not interfere with the conduct of the meeting or the rights of the participants.

#### LEGAL INTERPRETATION:

1. The Wisconsin Attorney General will give advice concerning the applicability or clarification of the Open Meeting Law upon request.
2. The municipal attorney will give advice concerning the applicability or clarification of the Open Meeting Law upon request.

#### PENALTY:

Upon conviction, any member of a governmental body who knowingly attends a meeting held in violation of Subchapter IV, Chapter 19, Wisconsin Statutes, or who otherwise violates the said law shall be subject to forfeiture of not less than \$25.00 nor more than \$300.00 for each violation.

**Lincoln County**  
**Solid Waste Committee Meeting**  
**Wednesday, August 17, 2016**  
**Landfill Office, N4750 Landfill Ln, Merrill, WI**

1. **Meeting called to order at 5:30 p.m.** by Committee Chairman Vander Sanden.  
**Members present:** Vander Sanden, Hafeman, Pike, Loka and Heller. Terry Halena, Doug Genthe and Curt Madsen from TRC Solutions Inc., Project Engineers and Dan Miller, Landfill Manager, were also present.
2. **Minutes of July 20, 2016** were approved as printed by M/S – Loka /Hafeman; all ayes.
7. **Area B capping project update** – Chairman Vander Sanden moved agenda item no. 7 up so TRC representatives would not have to stay through the remaining portion of the agenda. Miller presented a photo tour of progress being made, Halena laid out the remaining work to be done. Madsen and Genthe introduced themselves to the committee members and Madsen explained the purpose for his visit (he is the project engineer and responsible for the design and installation) and was inspecting to confirm conformance. No action taken.
3. **Review Vouchers** – July, 2016 vouchers were made available and reviewed by Committee members; to be placed on file.
4. **Waste tonnage and leachate reports** – Miller explained the report components and reviewed the waste volume and leachate reports for the Committee. Garbage volume is off about 22% from major haulers (improved 6 points from last month) and down 18% as a component of all waste categories over the same period last year (improved 6 points from last month). Miller pointed out the 60% increase in c-soil volumes and 8% increase in roofing.  
  
Leachate production again is trending lower in the year to year comparison with 393,721 fewer gallons produced for the year to date than the previous year and 163,222 fewer gallons brought to the treatment plants. This equates to a savings of about \$5K in hauling and treatment costs from the previous year. The wet weather in July further reduced the year to date savings. The reports to be placed on file.
5. **Financial Reports** – Miller went through Statement of Operations and Cash Flow Statements for the month of July and Year to Date for 2016. We invoiced \$129,740 in July and \$846,781 for year to date and expensed \$80,645 for the month and \$652,730 year to date. The capping project is spending down the non-reserved balance which stands at \$2.33 million to use for capital expenses and the reserved balance stands at \$4.62 million for closure and long term care. The reports to be placed on file.
6. **Manager's report** – Miller highlighted the activities he has been involved with since the July meeting from his written report. The report to be placed on file.

8. **Authorize assignment of long term care and closure trust accounts with a new administrator** – Miller explained that Dan Leydet, Finance Director, had received a letter from BMO Harris (copy to committee) explaining that they no longer wished to manage the two trust accounts. We had until Sept 15<sup>th</sup> to name a new trust manager so they could transfer the funds. M/S – Loka/Heller to authorize Miller and Leydet to pursue assignment of the accounts to a new manager; motion carried, all ayes.
9. **Confirm next meeting date(s)** – The next 2 meeting dates will be September 21<sup>st</sup> and October 26<sup>th</sup> at the Landfill Office starting at 5:30 p.m.
10. **Adjourn** - at 5:55 p.m. by M/S – Heller/Hafeman. Motion carried; all ayes.

**Minutes prepared by Dan Miller, Solid Waste Manager**

### TONNAGE

	9/1/14 - 8/31/15	9/1/15 - 8/31/16	INC/DEC	PERCENTAGE
Cleanwood	78	63	-15.57	-19.84%
Contaminated soil	3,685	4,577	892.20	24.21%
** Fly Ash & Bottom Ash	29,590.80	13,127	-16464.17	-55.64%
Garbage	25,707	21,712	-3994.49	-15.54%
Roofing	1,865	2,058	192.87	10.34%

\*\* July through September 2015 there was 24,406.31 tons of Bottom Ash brought to the Landfill.

### GARBAGE TONNAGE REPORT

CUSTOMER	TONS 9/1/14 - 8/31/15	TONS 9/1/15 - 8/31/16	INC/DEC	PERCENTAGE INC/DEC
Cash	2371.09	2530.21	159.12	6.71%
Advanced Disposal	7918.18	395.37	-7522.81	-95.01%
B & B Container	0.00	2726.62	2726.62	0.00%
Baumgart	8098.80	8014.40	-84.40	-1.04%
City of Merrill	1882.28	1927.37	45.09	2.40%
City of Tomahawk	772.52	818.90	46.38	6.00%
DC Disposal	1237.71	1106.40	-131.31	-10.61%
Eagle Waste	543.15	692.01	148.86	27.41%
Harley	321.37	183.87	-137.50	-42.79%
Schulz's	154.30	104.01	-50.29	-32.59%
Town of Bradley	433.86	410.40	-23.46	-5.41%
Waste Management	308.02	468.28	160.26	52.03%
	24041.28	19377.84	-4663.44	-19.40%

LEACHATE SEPTEMBER 2014 - AUGUST 2015

MONTH	MERRILL PCA	RECIR Bottom PH3 Mod 1 E	RECIR PH 3 Mod 2	RECIR PH 4	TOTAL RECIRCULATED	TOTAL GALLONS
September (2014)	630,288	0	108,800	0	111,800	742,088
October	624,350	3,100	117,800	0	120,900	789,780
November	0	6,300	86,000	0	92,300	387,432
December	209,694	5,300	84,400	0	89,700	553,821
January (2015)	54,312	4,200	81,600	0	85,800	200,412
February	36,571	6,300	71,700	0	78,000	139,233
March	89,676	11,400	83,500	0	94,900	245,010
April	123,688	14,250	23,400	91,050	128,700	334,798
May	28,990	12,400	0	105,900	118,300	280,166
June	0	5,500	0	76,400	81,900	442,392
July	79,180	16,300	0	73,400	89,700	294,379
August	73,264	15,100	0	85,000	100,100	283,393
<b>Total Gallons</b>	<b>1,950,013</b>	<b>103,150</b>	<b>657,200</b>	<b>431,750</b>	<b>1,192,100</b>	<b>4,692,902</b>

LEACHATE SEPTEMBER 2015 - AUGUST 2016

MONTH	MERRILL PCA	RECIR Bottom PH3 Mod 1 E	RECIR PH 3 Mod 2	RECIR PH 4	TOTAL RECIRCULATED	TOTAL GALLONS
September (2015)	97,811	11,700	0	74,100	85,800	312,059
October	74,557	17,800	0	66,100	83,900	294,459
November	161,338	8,100	0	34,800	42,900	430,617
December	172,230	7,900	0	36,600	44,500	474,131
January (2016)	111,264	6,300	0	53,500	59,800	337,073
February	73,909	8,700	0	82,300	91,000	268,729
March	184,475	7,600	0	64,900	72,500	532,653
April	195,374	6,100	0	79,900	86,000	573,739
May	61,235	6,900	0	110,100	117,000	270,326
June	233,005	0	87,100	22,100	109,200	692,344
July	73,410	0	93,600	0	93,600	277,614
August	171,043	0	96,200	0	96,200	524,934
<b>Total Gallons</b>	<b>1,609,651</b>	<b>81,100</b>	<b>276,900</b>	<b>624,400</b>	<b>982,400</b>	<b>4,988,679</b>

**Lincoln County Solid Waste  
Statement of Operations - August 2016**

	Aug-16	YTD 2016	Budget for 2016	% of Budget available
<b>Operating Revenues</b>				
Total Public Charges for Services	\$ 117,649.00	\$ 890,723.49	1,822,122	51.12%
Total Intergovernmental Charges for Services	11,121.28	81,938.13	180,000	54.48%
Miscellaneous Revenues	263.55	2,954.14	15,000	80.31%
<b>Total Operating Revenues</b>	<b>\$ 129,033.83</b>	<b>\$ 975,615.76</b>	<b>2,017,122</b>	<b>51.63%</b>
<b>Operating Expenses</b>				
Salaries/Fringes	\$ 26,058.51	\$ 200,884.50	326,622	38.50%
Committee Per Diem	252.00	1,213.77	1,000	0.00%
Auditing Services			3,000	100.00%
Bank Fees		4,395.94	9,000	51.16%
Engineering Expenses	2,666.68	54,203.06	75,000	27.73%
Leachate Management	706.64	72,208.20	100,000	27.79%
Groundwater Treatment		10,298.80	15,000	31.34%
Clay Testing			1,000	100.00%
Hazardous Waste Disposal			1,000	100.00%
Hazardous Waste Reimb Cost		321.18	1,000	67.88%
Safety Program		400.93	250	0.00%
Site Maintenance	796.37	33,036.16	20,000	0.00%
Utilities Services	356.96	4,829.15	9,000	46.34%
Scale Maintenance		115.00	2,000	94.25%
Equipment Maintenance	82.50	40,070.48	25,000	0.00%
Insurance			18,000	100.00%
Telephone	29.65	230.30	500	53.94%
Printing Allocation		544.22	1,000	45.58%
Travel/Training		98.28	2,000	95.09%
Committee Travel			200	100.00%
Regulatory Fees	(400.00)	228,618.83	400,000	42.85%
Office Supplies		8,153.93	1,500	0.00%
Postage		233.72	500	53.26%
Janitorial Supply		1,830.78	2,800	34.62%
Fuel	2,483.19	16,350.09	45,000	63.67%
Publications		28.00	250	88.80%
Miscellaneous Expense		422.00	1,000	57.80%
Cash Over/Under		(10.00)	0	0.00%
Bio Pile Expense	2,225.00	5,025.00	4,000	0.00%
Transfer out - Tractor Purchase from Maint		8,000.00	0	0.00%
Recyclables Miscellaneous Expense	2,030.56	13,406.71	10,500	0.00%
<b>Subtotal of Operating Expenses</b>	<b>37,288.06</b>	<b>704,909.03</b>	<b>1,076,122</b>	<b>34.50%</b>
<b>Net Operating Income (Loss)</b>				
Excluding Non-Cash Items	91,745.77	270,706.73		
<b>Non-Cash Operating Expenses</b>				
Depreciation*	6,250.00	50,000.00	75,000	33.33%
Depletion*	34,562.50	276,500.00	414,750	33.33%
Future Closure/LTC*	25,854.17	206,833.33	310,250	33.33%
<b>Total Non-Cash Operating Expenses</b>	<b>\$ 66,666.67</b>	<b>\$ 533,333.33</b>	<b>\$ 800,000.00</b>	<b>33.33%</b>
<b>Total Operating Income (Loss)</b>	<b>25,079.10</b>	<b>(262,626.60)</b>		
<b>Nonoperating Revenues/Expenses</b>				
Investment Interest	(4,702.36)	63,023.17	59,000	
Non-Operating transfer Out	(24,666.67)	(197,333.33)	(200,000)	
<b>Total Nonoperating Revenues/Expenses</b>	<b>\$ (29,369.03)</b>	<b>\$ (134,310.16)</b>	<b>\$ (141,000.00)</b>	
<b>Net Income (Loss)</b>		<b>\$ (396,936.77)</b>		

**Lincoln County Solid Waste  
Cash Flow Statement For 2016  
Including Year To Date Totals**

<b>Cash Flow From Operating Activities</b>	<b>August-16</b>	<b>YTD Totals</b>
From public entities	\$ 122,854.77	\$ 1,026,666.76
From other Governmental Agencies	10,465.22	113,399.51
From other County Departments		136.17
To employees for compensation and fringe benefits	(26,430.51)	(210,411.40)
To vendors for goods and services	(62,044.42)	(713,524.32)
Net cash provided by (used in) operating activities	<u>\$ 44,845.06</u>	<u>\$ 216,266.72</u>

<b>Cash Flow from Capital and related financing activities</b>		
Acquisition of Capital Assets		
Equipment		
Machinery & Equip		(6,854.00)
Investments		
Additional deposit required by DNR		(44,956.00)
WIP Landfill	(92,256.73)	(310,251.43)
Siting Agreement Payment		
Town of Merrill		(16,666.00)
Net cash used for capital and related financing activities	<u>(92,256.73)</u>	<u>(378,727.43)</u>

Increase (Decrease) in cash and cash equivalents	\$ (162,460.71)
Non-Reserved Cash Balance (1/1/16)	<u>2,482,882.17</u>
Non-Reserved Cash Balance as of 8/31/2016	<u>\$ 2,320,421.46</u>

<b>*Reserved Cash Balance (1/1/16)</b>		
Long Term Care Investments	\$ 2,593,272.67	
Closure Investments	<u>1,917,298.84</u>	
Total (1/1/16)	\$ 4,510,571.51	
Additional Investment Deposit	44,956.00	
Interest Received	<u>59,538.94</u>	
Total Reserved Cash (8/31/2016)		<u>\$ 4,615,066.45</u>

Total Cash for Lincoln County Solid Waste (8/31/2016)	<u><u>\$ 6,935,487.91</u></u>
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\*Reserved Cash is held in a trust account at Marshall & Ilsley Trust Company by the Wisconsin Department of Natural Resources.