

LINCOLN COUNTY BOARD OF SUPERVISORS

Tuesday, April 19, 2016 - 8:00 a.m.

Meeting Location: Lincoln County Service Center, County Board Room, 801 N. Sales St., Room 257, Merrill, WI

AGENDA

1. Call to Order
2. Pledge of Allegiance
3. Certificate of Election
4. Roll Call
5. Oath of Office to be Administered by County Clerk
6. Election of County Board Chair and Vice Chair
7. Hold Elections for Elective Committees:
 - A. Highway Committee
 - B. Social Services Committee
 - C. Personnel Committee, and
 - D. Administrative & Legislative Committee
8. Appoint a Nominating Committee and Set Time for Appointing Committees
9. Recess for Nominating Committee to Make Appointments to Committees
10. Reconvene (not earlier than 12:00 P.M.)
11. Board Ratification of Committee Appointments
12. Recognitions/Awards: Service Recognitions for Outgoing County Board Members:
James Alber, Robert Lussow, R. Wayne Plant, Curtis Powell, and Ryan Schwartzman
13. Announcements/Recognitions/Awards/ Appointments
 - A. Announcements - Invitation to Full Scale Mass Casualty Training Exercise
 - B. Service Recognitions: April 2016
 - 1) 10 Years: Rachel Kuester, Social Services Department
Julie Osmunson, Sheriff's Office
 - 2) 20 Years: Kevin Haring, Sheriff's Office
 - C. Appointments & Re-Appointments: None
14. Reading & Approval of the Journal – March 15, 2016
15. Letters, Petitions and Memorials
 - A. Letters – None
 - B. Memorials - None
16. Reports of Standing & Special Committees
 - A. Finance Committee: 2016 Year-To-Date Budget Report – Finance Director (Dan Leydet)
 - B. Finance Committee: 2017 Budget Update – Finance Director (Dan Leydet)
 - C. Administrative & Legislative Committee: Administrative Coordinator's Written Report – March (Randy Scholz)
17. Resolutions and Ordinances
 - A. Res
 - 1) Resolution 2016-04-11 Recognition of Earth Day Activities
 - 2) Resolution 2016-04-12 Recognition of April as Fair Housing Month in Lincoln County
 - 3) Resolution 2016-04-13 Requiring Department Heads to Complete a 10 Year Long Range Plan
 - 4) Resolution 2016-04-14 Conveyance of Real Estate (for access) to Steve & Sharon Kuhr (Town of King)
 - 5) Resolution 2016-04-15 To Approve the Appointment of the Position of Lincoln County Highway Commissioner
 - 6) Resolution 2016-04-16 Understanding Trauma in Lincoln County
 - B. Ord
 - 1) Ordinance 2016-04-621 All-Terrain Vehicle Routes
18. Report of Claims - None
19. Approval for Mileage and Per Diem for Board Meeting
20. Next County Board Meeting Date: Tuesday, May 17, 2016, 6:00 p.m., Meeting Location: William Buedingen Training Center, W6147 State Road 86, Tomahawk, WI 54487
21. Adjourn

Request for reasonable accommodations for disabilities or limitations should be made prior to the date of this meeting. Please do so as early as possible so that proper arrangements can be made. Requests are kept confidential.

Posted:

News Media	Date _____	Time _____	m.	By _____
Service Center	Date _____	Time _____	m.	By _____
Courthouse	Date _____	Time _____	m.	By _____
Tomahawk Annex	Date _____	Time _____	m.	By _____

GENERAL REQUIREMENTS:

1. Must be held in a location which is reasonably accessible to the public.
2. Must be open to all members of the public unless the law specifically provides otherwise.

NOTICE REQUIREMENTS:

1. In addition to any requirements set forth below, notice must also be in compliance with any other specific statute.
2. Chief presiding officer or his/her designee must give notice to the official newspaper and to any members of the news media likely to give notice to the public.

MANNER OF NOTICE:

Date, time, place, and subject matter, including subject matter to be considered in a closed session, must be provided in a manner and form reasonably likely to give notice to the public.

TIME FOR NOTICE:

1. Normally, a minimum of 24 hours prior to the commencement of the meeting.
2. No less than 2 hours prior to the meeting if the presiding officer establishes there is a good cause that such notice is impossible or impractical.

EXEMPTIONS FOR COMMITTEES AND SUB-UNITS:

Legally constituted sub-units of a parent governmental body may conduct a meeting during the recess or immediately after the lawful meeting to act or deliberate upon a subject which was the subject of the meeting, provided the presiding officer publicly announces the time, place, and subject matter of the sub-unit meeting in advance of the meeting of the parent governmental body.

PROCEDURE FOR GOING INTO CLOSED SESSION:

1. Motion must be made, seconded, and carried by roll call majority vote and recorded in the minutes.
2. If motion is carried, chief presiding officer must advise those attending the meeting of the nature of the business to be conducted in the closed session, and the specific statutory exemption under which the closed session is authorized.

STATUTORY EXEMPTIONS UNDER WHICH CLOSED SESSIONS ARE PERMITTED:

1. Deliberation of judicial or quasi-judicial matters. Sec. 19.85(1)(a)
2. Considering dismissal, demotion, or discipline of any public employee or the investigation of charges against such person and the taking of formal action on any such matter; provided that the person is given actual notice of any evidentiary hearing which may be held prior to final action being taken and of any meeting at which final action is taken. The person under consideration must be advised of his/her right that the evidentiary hearing be held in open session and the notice of the meeting must state the same. Sec. 19.85(1)(b).
3. Considering employment, promotion, compensation, or performance evaluation data of any public employee. Sec. 19.85(1)(c).
4. Considering strategy for crime detection or prevention. Sec. 19.85(1)(d).
5. Deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business whenever competitive or bargaining reasons require a closed session. Sec. 19.85(1)(e).
6. Considering financial, medical, social, or personal histories or disciplinary data of specific persons, preliminary consideration of specific personnel problems or the investigation of specific charges, which, if discussed in public would likely have an adverse effect on the reputation of the person referred to in such data. Sec. 19.85(1)(f).
7. Conferring with legal counsel concerning strategy to be adopted by the governmental body with respect to litigation in which it is or is likely to become involved. Sec. 19.85(1)(g).
8. Considering a request for advice from any applicable ethics board. Sec. 19.85(1)(h).

CLOSED SESSION RESTRICTIONS:

1. Must convene in open session before going into closed session.
2. May not convene in open session, then convene in closed session and thereafter reconvene in open session with twelve (12) hours unless proper notice of this sequence was given at the same time and in the same manner as the original open meeting.
3. Final approval or ratification of a collective bargaining agreement may not be given in closed session.

BALLOTS, VOTES, AND RECORDS:

1. Secret ballot is not permitted except for the election of officers of the body or unless otherwise permitted by specific statutes.
2. Except as permitted above, any member may require that the vote of each member be ascertained and recorded.
3. Motions and roll call votes must be preserved in the record and be available for public inspection.

USE OF RECORDING EQUIPMENT:

The meeting may be recorded, filmed, or photographed, provided that it does not interfere with the conduct of the meeting or the rights of the participants.

LEGAL INTERPRETATION:

1. The Wisconsin Attorney General will give advice concerning the applicability or clarification of the Open Meeting Law upon request.
2. The municipal attorney will give advice concerning the applicability or clarification of the Open Meeting Law upon request.

PENALTY:

Upon conviction, any member of a governmental body who knowingly attends a meeting held in violation of Subchapter IV, Chapter 19, Wisconsin Statutes, or who otherwise violates the said law shall be subject to forfeiture of not less than \$25.00 nor more than \$300.00 for each violation.



LINCOLN COUNTY

EMERGENCY MANAGEMENT

Jeff Kraft - Director

801 N. Sales Street, Suite 202

Merrill, WI 54452

Tel. (715) 536-6228, Cell (715) 218-0128

Fax (715) 539-2719



April 14, 2016

To: Lincoln County Board of Supervisors

Re: Invitation to Full Scale Mass Casualty Training Exercise

Date/Time: Saturday, May 14th, 2016 Exercise start time is 9:00am

The Lincoln County Emergency Management Office along with the Merrill Fire Department is working with Wisconsin Emergency Management to conduct a Full Scale Training Exercise involving a Mass Casualty Incident at the NTC Public Safety Center of Excellence on Saturday, May 12th, 2016. The exercise will start at 9:00am and conclude by noon. Participants will be from emergency response agencies in Lincoln County and surrounding counties. Since this exercise will involve movement of emergency vehicles at the "Scene" and for safety concerns the area will have controlled access. VIPs will be allowed to view the exercise in a group and with a "Controller" guide.

We would like to invite the members of the Lincoln County Board of Supervisors to attend this exercise as a VIP. Please R.S.V.P. to me by Tuesday, May 3rd at the above number or via email at jkraft@co.lincoln.wi.us.

There may be a quorum of Lincoln County Board Committees present at this training exercise; however, no county business will be transacted.

Respectively,

Jeff Kraft, Director

Lincoln County Emergency Management



Lincoln County Board of Supervisors
Meeting: March 15, 2016

The Lincoln County Board of Supervisors met at the William Buedingen Training Center, W6147 State Road 86, Tomahawk, WI in session assembled pursuant to law. Chair Lee called the meeting to order at 6:00 p.m., Pledge of allegiance followed. Roll was called with the following present: Alber, Allen, Baughan, Bialecki, Breitenmoser, Gilk, Koth, Lee, Loka, Nowak, Pike, Plant, Powell, Reichelt, Rusch, Schwartzman, Swanson, Vander Sanden, Weaver, Woller, and Zeitz (21). Excused: Lussow (1)

4. A. Announcement: None
- B. Service Recognitions for March 2016:
 - 15 Years: Darren Lemke, Highway Department
 - Glenda Kummerow, Social Services Department
 - Shelley Hersil, Health Department
- C. Appointments & Re-Appointments: None
5. Approval of the Journal –M/S Powell/Zeitz to approve the minutes as printed. Motion carried by a voice vote.
6. A. Letters: None
- B. Memorials: None
7. Reports of Standing & Special Committees:
 - A. Administrative & Legislative Committee: Update on Broadband in Lincoln County – Frontier Communication (Frank Maydak)
 - B. Finance Committee: 2016 Year-to-Date Budget Report – Finance Director (Dan Leydet) M/S Allen/Vander Sanden to approve the Year-to-Date Budget Report and place on file. Motion carried by a voice vote.
 - C. Finance Committee: 2017 Budget Report – Finance Director (Dan Leydet) M/S Weaver/Bialecki to approve 2017 Budget Report. Motion carried by a voice vote.
 - D. Administrative & Legislative Committee: Administrative Coordinator’s Written Report – January (Randy Scholz) M/S Plant/Alber to approve Administrative Coordinator’s Written Report and place on file. Motion carried by a voice vote.
8. Resolutions and Ordinances for Board Action

A. 1) Resolution 2016-03-08

Designating Lincoln County Hazardous Materials County-wide Plan/Strategic Plan as Official Plan
WHEREAS, consistent with Title 42 U.S. Code, Chapter 116, sub-chapter sec 11003(a) Plan required: “each local emergency planning committee (LEPC) shall complete preparation of an emergency plan in accordance with this section no later than two years after October 17, 1986. The committee shall review the plan once a year”; and

WHEREAS, sec 323.60 and 323.61, Wis. Stats dealing with hazardous substances information and emergency planning also require the LEPC to follow the U.S. Code as stated above; and

WHEREAS, Resolution 9-89 established the Lincoln County Emergency Planning Committee and made it responsible for establishing a plan to comply with the Superfund Amendment & reauthorization Act /Title III planning requirements ; and

WHEREAS, sec 11003(e) of the U.S. Code stated above requires the LEPC to submit the plan to the Wisconsin Emergency Management/ State Emergency Response Commission (WEM/SERC) for review and the WEM/SERC is to make recommendations to the LEPC for revisions; and

WHEREAS, the WEM/SERC required the plan to include a Promulgation Statement that authorizes the plan as the official County-Wide Strategic Plan.

NOW, THEREFORE BE IT RESOLVED, that the Lincoln County Hazardous Materials County-wide Plan/Strategic Plan as developed by the Lincoln County Local Emergency Planning Committee according to the requirements of Title 42 W.U. Code, Chapter 116, sub-chapter sec 11003 be and is hereby designated by the Lincoln County Board as the official County-wide Emergency Plan/Strategic Plan.

Dated: March 15, 2016

Introduced by: Local Emergency Planning Committee (LEPC) Date Passed: February 24, 2016 Committee Vote:
Unanimous Fiscal Impact: None

Introduced by: Emergency Management Committee Date Passed: March 2, 2016 Committee Vote: Unanimous
 Fiscal Impact: None

M/S Zeitz/Alber to adopt Resolution 2016-03-08. Discussion followed. Motion carried by a voice vote.

2) Resolution 2016-03-09

Approve Filling Two New Positions in Social Services Department – Staff Aids – for Lincoln Industries

WHEREAS page 9 of the Lincoln County Personnel Policy specifies a procedure for approval of new positions, and

WHEREAS the Administrative Coordinator has recommended filling the new position, and

WHEREAS the Social Services and Personnel Committees have approved filling the new position

NOW, THEREFORE BE IT RESOLVED, that the Lincoln County Board of Supervisors accepts the recommendation of the Social Services and Personnel Committees and approves filling the new position

Fiscal Impact:

No increase in tax levy

Starting wage \$12.11

Dated this 15th day of March, 2016

Introduced by: Social Services Committee Date Passed: March 2, 2016 Committee Vote: Unanimous

Introduced by: Personnel Committee Date Passed: March 7, 2016 Committee Vote: Unanimous

M/S Powell/Koth to adopt Resolution 2016-03-09. Discussion followed. Motion carried by a voice vote.

3) Resolution 2016-03-10 (rev)

SETTING TOTAL ANNUAL COMPENSATION FOR COUNTY ELECTED OFFICIALS PURSUANT TO SEC.

59.22, WIS. STATS. (County Clerk, Treasurer, Register of Deeds /Jan, 2017 – Jan, 2021 term)

WHEREAS, pursuant to sec. 59.22, Wis. Stats., the Board must establish the total annual compensation for services to be paid to county elected officials (other than supervisors and circuit judges) prior to the earliest time for filing nomination papers for the county elective office; and

WHEREAS, the Board desires to establish the total annual compensation for county elected officials, which is separate and distinct from the fringe benefits offered by the County to elected officials, and which fringe benefits are subject to increase or decrease during the officer's term at the discretion of the Board and in accordance with state and federal law; and

WHEREAS, as part of the County's fringe benefit program, county elected officials may participate in the Wisconsin Retirement System in accordance with state law; and

WHEREAS, as part of the County's fringe benefit program, county elected officials are eligible to receive health insurance coverage under the same terms and conditions as the health insurance coverage offered to non-represented managerial county employees who are not law enforcement managerial employees or non-represented managerial employees described in sec. 111.70(1)(mm)2, Wis. Stats. ; and

WHEREAS, as part of the County's fringe benefit program, for each month served, \$150 is contributed to the post employment health plan of each county elected official; and

NOW, THEREFORE BE IT RESOLVED, that the total annual compensation for county elected officers under sec. 59.22(1), Wis. Stats. shall be as follows, effective on the first day of a term of office that begins after the date of this resolution:

Elected Official	Total Annual Compensation				
	2016	2017	2018	2019	2020
County Clerk	\$54,216	\$57,667	\$58,676	\$59,703	\$60,747
Treasurer	\$56,246	\$59,826	\$60,873	\$61,938	\$63,022
Register of Deeds	\$56,246	\$59,826	\$60,873	\$61,938	\$63,022

BE IT FURTHER RESOLVED that the aforementioned county elected officials are entitled to participate in the Wisconsin Retirement System in accordance with law and the County shall pay only its share of contributions required by law; and

BE IT FURTHER RESOLVED that the aforementioned county elected officials are entitled to participate in the County's health insurance program subject to the terms and conditions of the program, which may be modified from time to time, under the same terms and conditions as the plan and coverage offered to non-represented managerial county employees who are not law enforcement managerial employees or non-represented managerial employees described in sec. 111.70(1)(mm)2, Wis. Stats.; and

BE IT FURTHER RESOLVED that for each month served, \$150 shall be contributed to the post employment health plan of each county elected official.

BE IT FURTHER RESOLVED that county elected officials are entitled to reimbursement for mileage, meals and lodging expenses on the terms set forth in the Lincoln County Personnel Policy, which may be modified from time to time; and

BE IT FURTHER RESOLVED that this compensation shall be in lieu of any fee for service or any other payments of any kind.

Dated this 21st day of March, 2016.

Introduced by: Personnel Committee Committee Action: Passed 3 - 1 on March 6, 2016.

Fiscal Impact: A 6.3% increase from 2016-2017 A 1.75% Increase per year after 2017

M/S Alber/Rusch to adopt Resolution 2016-03-10(rev). Discussion followed. M/S Powell/Zeitz to amend paragraphs 5 and 10 to include a maximum cap of \$22,800. Roll was called; Aye's: Alber, Allen, Baughan, Breitenmoser, Koth, Lee, Loka, Plant, Powell, Reichelt, Rusch, Swanson, Vander Sanden, Woller and Zeitz (15). Nay's: Bialecki, Gilk, Nowak, Pike, Schwartzman, and Weaver (6). Motion carried 15-6. Discussion followed. M/S Alber/Gilk to eliminate paragraphs 5 and 10. Roll was called; Aye's: Alber, Baughan, Bialecki, Breitenmoser, Gilk, Lee, Loka, Plant, Powell, Reichelt, Rusch, Woller, and Zeitz (13). Nay's: Allen, Koth, Nowak, Pike, Schwartzman, Swanson, Vander Sanden, and Weaver (8). Motion carried 13-8. Discussion followed. M/S Zeitz/Alber to even the Clerk's wage to that of the Treasurer and Register of Deeds. Motion carried by a voice vote.

9. Reports of Claims – None

10. M/S Allen/Baughan to approve the mileage and per diem for this meeting. Motion carried by a voice vote.

11. Next County Board Meeting: Tuesday, April 19, 2016, at 8:00 a.m., at Lincoln County Service Center, 801 N Sales Street, Room 257, Merrill, WI 54452

12. M/S Zeitz/Plant to adjourn. Motion carried by a voice vote. Meeting adjourned at 7:34 p.m.

STATE OF WISCONSIN)

) SS

COUNTY OF LINCOLN)

I, Christopher J Marlowe, County Clerk in and for said Lincoln County, Wisconsin do hereby certify the within and foregoing is a true and accurate recital of all proceedings by and before the Board of Supervisors at their regular meeting, March 15, 2016.

Christopher J Marlowe, County Clerk



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P glytdbud

LINCOLN COUNTY
YEAR-TO-DATE BUDGET REPORT
MARCH 2016 EXPENDITURE REPORT

03/31/2016 15:32
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JOURNAL DETAIL 2016 3 TO 2016 3

FOR 2016 03

	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
0010 GENERAL FUND							
00 NON-DEPARTMENTAL	621,314	595,314	503,479.47	-3,691.38	.00	91,834.53	84.6%
10 COUNTY BOARD	1,837,346	1,863,346	1,107,485.66	849,517.17	.00	755,860.34	59.4%
20 ADMINISTRATIVE PERSONNEL	194,492	194,492	51,862.34	8,664.75	.00	142,629.66	26.7%
21 CORPORATION COUNSEL	178,698	178,698	34,826.32	13,869.39	.00	143,871.68	19.5%
22 FINANCE DEPARTMENT	387,519	387,519	84,310.25	29,735.13	.00	303,208.75	21.8%
23 COUNTY CLERK	220,678	220,678	64,321.53	24,714.60	.00	156,356.47	29.1%
24 TREASURERS DEPARTMENT	150,841	150,841	29,279.46	11,339.35	.00	121,561.54	19.4%
25 INFORMATION TECHNOLOGY	790,660	790,660	239,359.30	40,526.67	.00	561,300.70	29.0%
26 MAINTENANCE DEPARTMENT	1,296,263	1,296,263	258,352.18	59,735.03	.00	1,037,910.82	19.9%
27 VETERANS DEPARTMENT	152,561	152,561	30,167.74	10,670.75	.00	122,393.26	19.8%
30 CLERK OF COURTS	591,426	591,426	106,384.44	25,984.38	.00	485,041.56	18.0%
31 CIRCUIT COURT (PROBATE)	283,035	283,035	61,361.75	22,662.72	.00	221,673.25	21.7%
32 FAMILY COURT COMMISSIONER	24,709	24,709	3,498.63	191.51	.00	21,210.37	14.2%
33 DISTRICT ATTORNEYS OFFICE	245,961	245,961	45,819.93	17,193.29	.00	200,141.07	18.6%
41 LAND SERVICES DEPARTMENT	1,216,092	1,216,092	267,076.96	73,798.22	.00	949,015.04	22.0%
43 REGISTER OF DEEDS	214,848	214,848	43,911.28	16,174.36	.00	170,936.72	20.4%
44 UW EXTENSION	248,346	248,346	81,491.65	70,746.62	.00	166,854.35	32.8%
50 SHERIFFS DEPARTMENT	7,043,102	7,043,102	1,430,359.22	442,998.41	.00	5,612,742.78	20.3%
51 CORONERS DEPARTMENT	58,076	58,076	11,139.67	5,093.11	.00	46,936.33	19.2%
52 EMERGENCY MANAGEMENT	110,436	110,436	10,537.97	3,812.24	.00	99,898.03	9.5%
60 CHILD SUPPORT	263,351	263,351	48,707.42	16,502.11	.00	214,643.58	18.5%
TOTAL GENERAL FUND	16,129,754	16,129,754	4,503,733.17	1,739,818.43	.00	11,626,020.83	27.9%
0020 COUNTY ROADS FUND							
00 NON-DEPARTMENTAL	3,713,025	3,877,573	373,787.25	.00	.00	3,503,785.75	9.6%
TOTAL COUNTY ROADS FUND	3,713,025	3,877,573	373,787.25	.00	.00	3,503,785.75	9.6%
0021 JAIL ASSESSMENT FUND							
00 NON-DEPARTMENTAL	43,109	43,109	.00	.00	.00	43,109.00	.0%
TOTAL JAIL ASSESSMENT FUND	43,109	43,109	.00	.00	.00	43,109.00	.0%
0022 EMERGENCY MEDICAL FUND							



LINCOLN COUNTY
YEAR-TO-DATE BUDGET REPORT
MARCH 2016 EXPENDITURE REPORT

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JOURNAL DETAIL 2016 3 TO 2016 3

FOR 2016 03

0022	EMERGENCY MEDICAL FUND	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
00	NON-DEPARTMENTAL	1,920,037	1,920,037	441,061.97	4,734.30	.00	1,478,975.03	23.0%
	TOTAL EMERGENCY MEDICAL FUND	1,920,037	1,920,037	441,061.97	4,734.30	.00	1,478,975.03	23.0%
0023	HEALTH DEPARTMENT FUND							
00	NON-DEPARTMENTAL	967,543	1,039,122	192,990.39	72,685.65	.00	846,131.61	18.6%
	TOTAL HEALTH DEPARTMENT FUND	967,543	1,039,122	192,990.39	72,685.65	.00	846,131.61	18.6%
0024	SOCIAL SERVICES FUND							
00	NON-DEPARTMENTAL	2,241,672	2,241,672	440,584.83	127,612.54	.00	1,801,087.17	19.7%
	TOTAL SOCIAL SERVICES FUND	2,241,672	2,241,672	440,584.83	127,612.54	.00	1,801,087.17	19.7%
0030	DEBT SERVICE FUND							
00	NON-DEPARTMENTAL	867,089	867,089	648,169.38	648,169.38	.00	218,919.62	74.8%
	TOTAL DEBT SERVICE FUND	867,089	867,089	648,169.38	648,169.38	.00	218,919.62	74.8%
0050	DOG LICENSE FUND							
00	NON-DEPARTMENTAL	40,000	40,000	.00	.00	.00	40,000.00	.0%
	TOTAL DOG LICENSE FUND	40,000	40,000	.00	.00	.00	40,000.00	.0%
0051	SEC 125 BENEFIT FUND							
00	NON-DEPARTMENTAL	0	0	336.75	.00	.00	-336.75	100.0%
	TOTAL SEC 125 BENEFIT FUND	0	0	336.75	.00	.00	-336.75	100.0%
0060	SOLID WASTE FUND							



0060	SOLID WASTE FUND	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
00	NON-DEPARTMENTAL	2,087,122	2,087,122	155,300.47	80,297.61	.00	1,931,821.53	7.4%
	TOTAL SOLID WASTE FUND	2,087,122	2,087,122	155,300.47	80,297.61	.00	1,931,821.53	7.4%
0061	PINE CREST NURSING HOME							
00	NON-DEPARTMENTAL	11,720,800	11,720,800	2,795,522.21	816,777.66	.00	8,925,277.79	23.9%
	TOTAL PINE CREST NURSING HOME	11,720,800	11,720,800	2,795,522.21	816,777.66	.00	8,925,277.79	23.9%
0062	FORESTRY							
00	NON-DEPARTMENTAL	1,333,121	1,333,121	163,101.72	46,169.74	.00	1,170,019.28	12.2%
	TOTAL FORESTRY	1,333,121	1,333,121	163,101.72	46,169.74	.00	1,170,019.28	12.2%
0063	LINCOLN INDUSTRIES WORKSHOP							
00	NON-DEPARTMENTAL	1,785,983	1,785,983	224,119.71	76,404.47	.00	1,561,863.29	12.5%
	TOTAL LINCOLN INDUSTRIES WORKSHOP	1,785,983	1,785,983	224,119.71	76,404.47	.00	1,561,863.29	12.5%
0070	HIGHWAY FUND							
00	NON-DEPARTMENTAL	5,907,985	5,907,985	1,019,881.40	286,649.89	.00	4,888,103.60	17.3%
	TOTAL HIGHWAY FUND	5,907,985	5,907,985	1,019,881.40	286,649.89	.00	4,888,103.60	17.3%
0071	SELF FUNDED HEALTH INSURANCE							
00	NON-DEPARTMENTAL	0	0	1,216,882.21	3,603.04	.00	-1,216,882.21	100.0%
	TOTAL SELF FUNDED HEALTH INSURANC	0	0	1,216,882.21	3,603.04	.00	-1,216,882.21	100.0%
	GRAND TOTAL	48,757,240	48,993,367	12,175,471.46	3,902,922.71	.00	36,817,895.54	24.9%

** END OF REPORT - Generated by Dan Leydet **

Presented to:
Personnel Committee 04/04/16
Administrative & Legislative 04/04/16
County Board 04/19/16

Administrative Coordinator's Report

From: March 1, 2016 to: March 31, 2016

POLICY DEVELOPMENT

Committee Meetings:

Finance
Personnel
A&L
2-Highway

DEPARTMENT COORDINATION

March 8 Meeting with Renee Kruger – nine-month evaluation
March 8 Staff meeting with Jacque Krause
March 9 Teleconference with Cottingham & Butler and US Health – reviewed 2015 health screening results
March 9 Participated in HIPAA compliance training
March 11 Meeting with Lisa Gervais – options for pharmacy services for pine crest and county employees
March 11 Meeting with Sheriff's Office, Emergency Management, and Merrill Police Department – talked about Active Shooter Response Program (ALICE) and setting up drills every year to practice an active shooting scenario.
March 15 Staff meeting with Jacque Krause
March 17 Meeting with NCHC – looking at alternatives if Marathon County pulls out of NCHC
March 17 Meeting with Cottingham & Butler – monthly insurance update
March 29 Interviewed on Z 104 about broadband
March 29 Staff meeting with Jacque Krause
March 31 Conducted Department Head meeting

STATUS OF ALL UNION CONTRACTS

Sheriff Deputies: December 2017

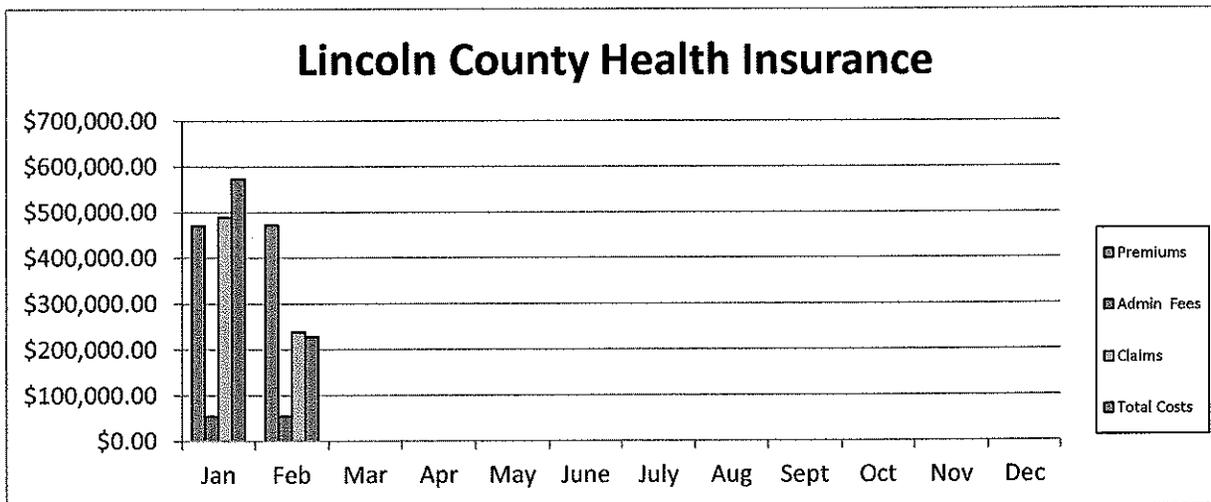
Sheriff-Supervisors: December 2017

RECRUITMENT, SELECTION AND ORIENTATION

1. Sheriff's Office – Deputy – Reviewing applicants
2. Sheriff's Office – Correctional Officer – Hired
3. GIS Specialist/Survey Technician – Hired
4. Seasonal Forestry Worker- Interviewing applicants
5. Staff Aide – Interviewing applicants
6. Personnel Specialist – Accepting applications
7. Highway Commissioner – Accepting applications
8. Summer Highway Workers – Accepting applications

Health Insurance 2016

Month	Enrollment		Health Ins Premiums	Stop Loss & Admin Fees	SAS	Total Costs
	Single	Family			Paid Claims	
Jan	101	213	470,131	55,047	488,201	573,407
Feb	98	211	472,488	54,682	476,917	227,997
Mar	105	210	480,993	55,869	254,896	211,711
Apr						
May						
June						
July						
Aug						
Sept						
Oct						
Nov						
Dec						



Resolution 2016-04-11

Recognition of Earth Day Activities

WHEREAS, Earth Day is recognized annually in the United States on April 22 and has been celebrated every year since its inception in 1970 where it was initiated by the Honorable Senator Gaylord Nelson of Wisconsin, and

WHEREAS, the Lincoln County Board, as a primary objective, will promote the enhancement of sound environmental policies and practices for the protection and wise use of our natural resources, and

WHEREAS, Lincoln County, through the wise leadership of generations of environmental custodians of past County Boards, has provided this generation with the tremendous environmental resources that are now ours to protect and preserve, and

WHEREAS, the Lincoln County Board seeks to encourage the citizenry of Lincoln County to sincerely and actively pursue an ever-stronger commitment to a healthy environment.

NOW, THEREFORE BE IT RESOLVED, that the Lincoln County Board recognizes the efforts of those who have participated in Earth Day activities and further encourages and congratulates the Citizens of Lincoln County in their ongoing efforts that are encompassed in the celebration of Earth Day: Tree planting, adoptive roadside clean-up, environmental awareness education, volunteer lake monitoring, soil stewardship to name only a few.

Dated this 19th day of April, 2016.

Introduced by: Administration and Legislative Committee
 Date Passed: April 4, 2016
 Committee Vote: Unanimous
 Fiscal Impact: None.

Drafted by: James C. Alber

Motion by:				
Second by:				
Dist.	Supervisor	Y	N	Abs
19	Allen			
10	Baughan			
1	Bialecki			
11	Breitenmoser			
13	Crosby			
12	Gilk			
14	Hafeman			
8	Heller			
17	Koth			
15	Lee			
16	Loka			
3	Mueller			
4	Nowak			
21	Pike			
22	Reichelt			
7	Rusch			
5	Swanson			
20	Vander Sanden			
18	Voermans			
2	Weaver			
6	Woller			
9	Zeitz			
Totals				
Carried				
Defeated				
Amended				
Voice vote				
Roll call				

STATE OF WISCONSIN)
) SS:
 COUNTY OF LINCOLN)

I hereby certify that this resolution/ordinance is a true and correct copy of a resolution/ordinance adopted by Lincoln County Board of Supervisors on:

 Christopher J. Marlowe
 County Clerk

Resolution 2016-04-12

Recognition of April as Fair Housing Month in Lincoln County

WHEREAS, this Country was founded by persons seeking the right to live their lives and to raise their families as they saw fit without undue interference from authority, and;

WHEREAS, one of the ways we can continue this tradition is to ensure that everyone has the opportunity to live in the location of their choosing, in order to raise a family and seek to better themselves, and;

WHEREAS, some would prevent others from living where they please, and keep others from access to education and jobs, and;

WHEREAS, Lincoln County is empowered and committed to promoting the concepts and realities of Fair Housing and to prevent the negative impact that discrimination, in all its forms, has on all of us,

NOW, THEREFORE BE IT RESOLVED, I, Robert Lee, County Chairman of Lincoln County, do declare the Month of April 2016, with its traditions of independence and freedom, to be Fair Housing Month in Lincoln County.

Dated this 19th day of April, 2016.

Introduced by: Administration and Legislative Committee

Date Passed: April 4, 2016

Committee Vote: Unanimous

Fiscal Impact: None

Drafted by: Chris Marlowe

Motion by:				
Second by:				
Dist.	Supervisor	Y	N	Abs
19	Allen			
10	Baughan			
1	Bialecki			
11	Breitenmoser			
13	Crosby			
12	Gilk			
14	Hafeman			
8	Heller			
17	Koth			
15	Lee			
16	Loka			
3	Mueller			
4	Nowak			
21	Pike			
22	Reichelt			
7	Rusch			
5	Swanson			
20	Vander Sanden			
18	Voermans			
2	Weaver			
6	Woller			
9	Zeitz			
Totals				
Carried				
Defeated				
Amended				
Voice vote				
Roll call				

STATE OF WISCONSIN)
) SS:
 COUNTY OF LINCOLN)

I hereby certify that this resolution/ordinance is a true and correct copy of a resolution/ordinance adopted by Lincoln County Board of Supervisors on:

Christopher J. Marlowe
 County Clerk

Requiring Department Heads to Complete a 10 Year Long Range Plan

WHEREAS, over the past ten years operational budgets have been increasingly stressed; and

WHEREAS, Lincoln County does not have a Lincoln County Board approved county-wide long range plan; and

WHEREAS, a county-wide long-range plan would give direction and help guide decision making in the future.

NOW, THEREFORE BE IT RESOLVED, that the Lincoln County Board of Supervisors requires that all department heads complete and submit the attached "Departmental Ten Year Long Range Plan" form with oversight approval to the Administrative Coordinator by September 30, 2016.

BE IT FURTHER RESOLVED, that the Administrative Coordinator present *the* Departmental Ten Year Long Range Plans to the Lincoln County Board of Supervisors for approval by the end of 2016.

BE IT FURTHER RESOLVED, that each department head must update the "Departmental Ten Year Long Range Plan" at least once every two years with oversight committee approval.

BE IT FURTHER RESOLVED, that the Administrative Coordinator present the updated Departmental Ten Year Long Range Plans to the Lincoln County Board of Supervisors at least once every two years.

Dated: April 19, 2016

Introduced by: Finance and Insurance Committee
Date Passed: April 8, 2016 Committee Vote: 3-0

Fiscal Impact: None

Drafted by: Dan Leydet
Lincoln County Finance Director

Motion by:				
Second by:				
Dist.	Supervisor	Y	N	Abs
19	Allen			
10	Baughan			
1	Bialecki			
11	Breitenmoser			
13	Crosby			
12	Gilk			
14	Hafeman			
8	Heller			
17	Koth			
15	Lee			
16	Loka			
3	Mueller			
4	Nowak			
21	Pike			
22	Reichelt			
7	Rusch			
5	Swanson			
20	Vander Sanden			
18	Voermans			
2	Weaver			
6	Woller			
9	Zeitz			
Totals				
Carried				
Defeated				
Amended				
Voice vote				
Roll call				

STATE OF WISCONSIN)
) SS:
COUNTY OF LINCOLN)

I hereby certify that this resolution/ordinance is a true and correct copy of a resolution/ordinance adopted by Lincoln County Board of Supervisors on:

Christopher J. Marlowe
County Clerk

Departmental Ten Year Long Range Plan

Department:

Mission Statement:

Department Program Changes:

Statutory Mandates:

Personnel Changes:

Department Structural Changes:

Legal Issues:

Financial:

Information Technology:

Capital Improvement Projects (CIP):

Resolution 2016-04-14

Motion by:				
Second by:				
Dist.	Supervisor	Y	N	Abs
19	Allen			
10	Baughan			
1	Bialecki			
11	Breitenmoser			
13	Crosby			
12	Gilk			
14	Hafeman			
8	Heller			
17	Koth			
15	Lee			
16	Loka			
3	Mueller			
4	Nowak			
21	Pike			
22	Reichert			
7	Rusch			
5	Swanson			
20	Vander Sanden			
18	Voermans			
2	Weaver			
6	Woller			
9	Zeitz			
Totals				
Carried				
Defeated				
Amended				
Voice vote				
Roll call				

Conveyance of Real Estate (for access) to Steve & Sharon Kuhr (Town of King)

BE IT RESOLVED, by the Lincoln County Board of Supervisors duly assembled this 19th day of April 2016 that the following conveyance of real estate to be made by the County Clerk in behalf of Lincoln County, be and same are hereby ratified, confirmed, and approved:

Purchaser:

Steve D. Kuhr
Sharon A. Kuhr

Description: A parcel of land located in the Northwest ¼ of the Northeast ¼ of Section 34, Township 35 North, Range 7 East, Town of King, Lincoln County, Wisconsin more particularly described as follows:

Commencing at the North ¼ Corner of said Section 34, thence N89°-31'-02"E, 2641.30 feet to the Northeast Corner of said Section 34; thence S89°-31'-02"W, 1320.65 feet to a 3"x3" concrete monument marking the N 1/16th NE; thence S76°-47'-54"W, 327.48 feet to the Point of Beginning; thence N80°-45'-15"E, 73.63 feet; thence S36°-56'-44"W, 112 feet, more or less, to the Southerly Right of Way of County Road D; thence westerly along a curve, concave Northerly, on said South Right of Way, 28.5 feet, more or less, said curve having a radius of 2989.93 feet and a chord of S84°-15'W, 28.5 feet, more or less, to a point of change in said Right of Way; thence along said Right of Way N05°-30'W, 65.00 feet to a point of change in said Right of Way; thence N61°E, 33.5 feet, more or less, to the Point of Beginning.

Said described parcel contains 4983 sq. ft. or 0.1 Acres, more or less

Amount: \$300

Dated this 19th day of April 2016.

Introduced by: Highway Committee
Date Passed: 4/14/16
Committee Vote:
Fiscal Impact: \$300

Drafted by: Randy Scholz

STATE OF WISCONSIN)
) SS:
COUNTY OF LINCOLN)

I hereby certify that this resolution/ordinance is a true and correct copy of a resolution/ordinance adopted by Lincoln County Board of Supervisors on:

Christopher J. Marlowe
County Clerk

Motion by:				
Second by:				
Dist.	Supervisor	Y	N	Abs
19	Allen			
10	Baughan			
1	Bialecki			
11	Breitenmoser			
13	Crosby			
12	Gilk			
14	Hafeman			
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22	Reichelt			
7	Rusch			
5	Swanson			
20	Vander Sanden			
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6	Woller			
9	Zeitz			
Totals				
Carried				
Defeated				
Amended				
Voice vote				
Roll call				

Resolution 2016-04-15

To Approve the Appointment of _____ to the Position of
Lincoln County Highway Commissioner

WHEREAS, the Highway Committee recommends the appointment of _____
as the Lincoln County Highway Commissioner; and

NOW, THEREFORE BE IT RESOLVED, that the Lincoln County Board of Supervisors
appoints _____ as Lincoln County Highway Commissioner with a starting
date to be determined by the Administrative Coordinator; and

BE IT FURTHER RESOLVED, that this appointee will be placed at _____),
Grade 17 on the salary plan.

Fiscal Impact:

Exact saving unknown – savings with new employee – lower pay, less vacation, less sick
leave

Dated this 19th day of April, 2016

Introduced by: Highway Committee

Date Passed: April 14, 2016

Committee Vote:

Drafted by: Randy Scholz Administrative Coordinator

STATE OF WISCONSIN)
) SS:
COUNTY OF LINCOLN)

I hereby certify that this
resolution/ordinance
is a true and correct copy of a
resolution/ordinance adopted
by Lincoln County Board of
Supervisors on:

Christopher J. Marlowe
County Clerk

Resolution 2016-04-16

Understanding Trauma in Lincoln County

Motion by:
 Second by:

WHEREAS, the Lincoln County Trauma Informed Practices group is interested in holding a conference for Lincoln County professionals, and;

Dist.	Supervisor	Y	N	Abs
19	Allen			
10	Baughan			
1	Bialecki			
11	Breitenmoser			
13	Crosby			
14	Hafeman			
8	Heller			
17	Koth			
15	Lee			
16	Loka			
3	Mueller			
4	Nowak			
21	Pike			
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7	Rusch			
5	Swanson			
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18	Voernans			
2	Weaver			
6	Woller			
9	Zeit			

WHEREAS, the Department of Social Services Oversight Committee values this effort and supports the Director of Social Services in collaboratively planning and organizing this event, and;

WHEREAS, Debra McGregor of Children’s Hospital of Wisconsin and Colleen Rincken, mental health substance abuse services specialist, will be presenting, and;

WHEREAS, through sponsorship and collaboration with the University of Wisconsin – Extension continuing education units will be offered, and;

WHEREAS, lunch will be provided to participants to allow for a facilitated group conversation, and;

WHEREAS, sponsorship is available to cover the costs, and;

WHEREAS, the group needs financial coordination to allow for this forum.

NOW, THEREFORE BE IT RESOLVED, that Lincoln County accepts donations in the amount of \$500 each from Ministry Good Samaritan Health Center and Aspirus and \$250 from the Centre of Well-Being, for a total of \$1250, for the sole purpose of covering costs of the May 18th, 2016 Understanding Trauma in Lincoln County conference.

Dated this 19th day of April, 2016.

Introduced by: Social Services Committee
 Date Passed: April 6th, 2016 Committee Vote: 3-0
 Fiscal Impact: none

Drafted by: Renee Krueger

Totals
 Carried
 Defeated
 Amended
 Voice vote
 Roll call

STATE OF WISCONSIN)
) SS
 COUNTY OF LINCOLN)

I hereby certify that this resolution/ordinance is a true and correct copy of a resolution/ordinance adopted by Lincoln County Board of Supervisors on:

 Christopher J. Marlowe
 County Clerk

ALL-TERRAIN VEHICLE ROUTES

Motion by:				
Second by:				
Dist.	Supervisor	Y	N	Abs
19	Allen			
10	Baughan			
1	Bialecki			
11	Breitenmoser			
13	Crosby			
12	Gilk			
14	Hafeman			
8	Heller			
17	Koth			
15	Lee			
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3	Mueller			
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21	Pike			
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7	Rusch			
5	Swanson			
20	Vander Sanden			
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6	Woller			
9	Zeitz			
Totals				
Carried				
Defeated				
Amended				
Voice vote				
Roll call				

An Ordinance Amending the General Code of the County of Lincoln 7.04 (2) All-Terrain Vehicle Routes Designated

The County Board of Supervisors of Lincoln County, Wisconsin, does hereby ordain: Chapter 7.04(2)(z), Lincoln County Code is created to read as follows:

7.04 ALL-TERRAIN VEHICLE ROUTES.

(2) ALL-TERRAIN VEHICLE ROUTES DESIGNATED. The following portions of County highways are designated as all-terrain vehicle routes with posted ATV speed limits of 35 MPH:

(z) CTH L

1. From junction with STH 8 to CTH N.
2. From junction with Theisen Road to Oneida County line.

This ordinance shall take effect following its passage and publication and route signage.

Dated: April 19, 2016

Introduced by: Highway Committee
 Date Passed: April 7, 2016
 Committee Vote: Unanimous
 Fiscal Impact: None

Drafted by: Randy Scholz

STATE OF WISCONSIN)
) SS:
 COUNTY OF LINCOLN)

I hereby certify that this resolution/ordinance is a true and correct copy of a resolution/ordinance adopted by Lincoln County Board of Supervisors on:

 Christopher J Marlowe,
 County Clerk

 , County Board Chair