

# LINCOLN COUNTY BOARD OF SUPERVISORS

Tuesday, May 17, 2016 - 6:00 p.m.

Meeting Location: William Buedingen Training Center, W6147 State Road 86, Tomahawk, WI 54487

## AGENDA

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Announcements/Recognitions/Awards/Appointments
  - A. Announcements:
    - 1) Acknowledge the resignation of Robert Reichelt from the Finance Committee
    - 2) Acknowledge the resignations of Bill Zeitz from the Central Wisconsin Economic Development Corp. Board of Directors and the North East Wisconsin Public Safety Communication (NEWCOM)
    - 3) Acknowledge the resignation of Kirby Crosby from the North Central Wisconsin Regional Planning Commission.
  - B. Service Recognitions: May 2016
    - 15 Years: Amber Gorell, Corrections Department
    - 25 Years: Kevin Kleinschmidt, Forestry Department
    - 35 Years: Michael Woller, Highway Department
  - C. Appointments & Re-Appointments:
    - 1) Appoint Greta Rusch to the Finance Committee (Term expires 4/17/18)
    - 2) Appoint Bill Zeitz to the North Central Wisconsin Regional Planning Commission
    - 3) Appoint Kirby Crosby to the North East Wisconsin Public Safety Communication (NEWCOM)
    - 4) Appoint Ken Maule to the Central Wisconsin Economic Development Corp. Board of Directors (Term expires 4/17/18)
    - 5) Re-appoint Mayor William Bialecki, Sheriff Jeff Jaeger, Chief Ken Neff, Jeff Kraft, Chief Dave Savone, Chief John Peeters, Shelley Hersil, Robert Pound, and Corey Arndt to LEPC (Term expires 4/17/18)
    - 6) Appoint Mayor Steve Taskay, County Board Chair Robert Lee, Kathy Tobin, and Lane Kimble to LEPC (Term Expires 4/17/18)
    - 7) Appoint Danielle Yuska to ADRC-CW Board (Indefinite Term)
    - 8) Re-appoint Debbe Kinsey to WCA North Central ITBEC Board (Term Expires 4/17/18)
    - 9) Re-appoint Debbe Kinsey to WCA North Central ITEBC Tourism Advisory Committee (Term Expires 4/17/18)
    - 10) Appoint Ken Maule to WCA North Central ITBEC Board (Term Expires 4/17/18)
    - 11) Appoint Ken Maule to WCA North Central ITEBC Tourism Advisory Committee (Term Expires 4/17/18)
    - 12) Confirm continuing term of Bill Zeitz as Pine Crest Trustee (in place of Pat Voermans).
5. Reading & Approval of the Journal – April 19, 2016
6. Letters, Petitions and Memorials
  - A. Letters:
    - 1) Wisconsin Department of Children and Families – Congratulations to the Lincoln County Child Support Agency for receiving the Federal Fiscal year 2015 Certificate of Excellence Award.
  - B. Memorials – None

7. Reports of Standing & Special Committees

- A. Finance Committee: 2016 Year-to-Date Budget Report – Finance Director (Dan Leydet)
- B. Finance Committee: 2017 Budget – Finance Director (Dan Leydet)
- C. Administrative & Legislative Committee:  
Administrative Coordinator’s Written Report – April (Randy Scholz)

8. Resolutions and Ordinances

- A. Res 1) Resolution 2016-05-17 Authorizing budget Modification in Land Service Department to Reflect an Increase in Expenditures
- 2) Resolution 2016-05-18 County Veterans Service Office Grant Revision
- 3) Resolution 2016-05-19 Approve Filling New Position in Highway Department – Bridge Program Manager
- B. Ord 1) Ordinance 2016-05-622 All-Terrain Vehicle Routes

9. Report of Claims – None

10. Approval for Mileage and Per Diem for Board Meeting

11. Next County Board Meeting Date: Tuesday, June 21, 2016, 6:00 P.M. Meeting Location: Lincoln County Service Center, 801 N Sales Street, Room 257, Merrill, WI 54452

12. Adjourn

*Request for reasonable accommodations for disabilities or limitations should be made prior to the date of this meeting. You may contact the County Clerk at 715.539.1019. Please do so as early as possible so that proper arrangements can be made. Requests are kept confidential.*

Posted:

News Media	Date _____	Time _____	m.	By _____
Service Center	Date _____	Time _____	m.	By _____
Courthouse	Date _____	Time _____	m.	By _____
Tomahawk Annex	Date _____	Time _____	m.	By _____

#### GENERAL REQUIREMENTS:

1. Must be held in a location which is reasonably accessible to the public.
2. Must be open to all members of the public unless the law specifically provides otherwise.

#### NOTICE REQUIREMENTS:

1. In addition to any requirements set forth below, notice must also be in compliance with any other specific statute.
2. Chief presiding officer or his/her designee must give notice to the official newspaper and to any members of the news media likely to give notice to the public.

#### MANNER OF NOTICE:

Date, time, place, and subject matter, including subject matter to be considered in a closed session, must be provided in a manner and form reasonably likely to give notice to the public.

#### TIME FOR NOTICE:

1. Normally, a minimum of 24 hours prior to the commencement of the meeting.
2. No less than 2 hours prior to the meeting if the presiding officer establishes there is a good cause that such notice is impossible or impractical.

#### EXEMPTIONS FOR COMMITTEES AND SUB-UNITS:

Legally constituted sub-units of a parent governmental body may conduct a meeting during the recess or immediately after the lawful meeting to act or deliberate upon a subject which was the subject of the meeting, provided the presiding officer publicly announces the time, place, and subject matter of the sub-unit meeting in advance of the meeting of the parent governmental body.

#### PROCEDURE FOR GOING INTO CLOSED SESSION:

1. Motion must be made, seconded, and carried by roll call majority vote and recorded in the minutes.
2. If motion is carried, chief presiding officer must advise those attending the meeting of the nature of the business to be conducted in the closed session, and the specific statutory exemption under which the closed session is authorized.

#### STATUTORY EXEMPTIONS UNDER WHICH CLOSED SESSIONS ARE PERMITTED:

1. Deliberation of judicial or quasi-judicial matters. Sec. 19.85(1)(a)
2. Considering dismissal, demotion, or discipline of any public employee or the investigation of charges against such person and the taking of formal action on any such matter; provided that the person is given actual notice of any evidentiary hearing which may be held prior to final action being taken and of any meeting at which final action is taken. The person under consideration must be advised of his/her right that the evidentiary hearing be held in open session and the notice of the meeting must state the same. Sec. 19.85(1)(b).
3. Considering employment, promotion, compensation, or performance evaluation data of any public employee. Sec. 19.85(1)(c).
4. Considering strategy for crime detection or prevention. Sec. 19.85(1)(d).
5. Deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business whenever competitive or bargaining reasons require a closed session. Sec. 19.85(1)(e).
6. Considering financial, medical, social, or personal histories or disciplinary data of specific persons, preliminary consideration of specific personnel problems or the investigation of specific charges, which, if discussed in public would likely have an adverse effect on the reputation of the person referred to in such data. Sec. 19.85(1)(f).
7. Conferring with legal counsel concerning strategy to be adopted by the governmental body with respect to litigation in which it is or is likely to become involved. Sec. 19.85(1)(g).
8. Considering a request for advice from any applicable ethics board. Sec. 19.85(1)(h).

#### CLOSED SESSION RESTRICTIONS:

1. Must convene in open session before going into closed session.
2. May not convene in open session, then convene in closed session and thereafter reconvene in open session with twelve (12) hours unless proper notice of this sequence was given at the same time and in the same manner as the original open meeting.
3. Final approval or ratification of a collective bargaining agreement may not be given in closed session.

#### BALLOTS, VOTES, AND RECORDS:

1. Secret ballot is not permitted except for the election of officers of the body or unless otherwise permitted by specific statutes.
2. Except as permitted above, any member may require that the vote of each member be ascertained and recorded.
3. Motions and roll call votes must be preserved in the record and be available for public inspection.

#### USE OF RECORDING EQUIPMENT:

The meeting may be recorded, filmed, or photographed, provided that it does not interfere with the conduct of the meeting or the rights of the participants.

#### LEGAL INTERPRETATION:

1. The Wisconsin Attorney General will give advice concerning the applicability or clarification of the Open Meeting Law upon request.
2. The municipal attorney will give advice concerning the applicability or clarification of the Open Meeting Law upon request.

#### PENALTY:

Upon conviction, any member of a governmental body who knowingly attends a meeting held in violation of Subchapter IV, Chapter 19, Wisconsin Statutes, or who otherwise violates the said law shall be subject to forfeiture of not less than \$25.00 nor more than \$300.00 for each violation.

Lincoln County Board of Supervisors  
Meeting: April 19, 2016

The Lincoln County Board of Supervisors met at the Lincoln County Service Center, County Board Room 801 N. Sales St., Merrill, WI, in session assembled pursuant to law.

1. Clerk Marlowe called the meeting to order at 8:00 a.m.
2. Pledge of allegiance followed.
3. Certificate of Elections are in Supervisor Handbook binders.

CERTIFICATE OF ELECTION

From Election of April 5, 2016

I, Christopher J. Marlowe, County Clerk of Lincoln County, Wisconsin, do hereby certify the following is a true and correct list of the members of the Lincoln County Board of Supervisors for the years 2016 through 2018 as they appear on the original statement of the Lincoln County Board of Canvassers in my office.

District 1	William Bialecki
District 2	Robert Weaver
District 3	Tyler Mueller
District 4	Corey Nowak
District 5	Garth Swanson
District 6	Patricia A. Woller
District 7	Greta Rusch
District 8	Chris Heller
District 9	Bill Zeitz
District 10	Loretta Baughan
District 11	Hans Breitenmoser, Jr.
District 12	Paul Gilk
District 13	Kirby Crosby
District 14	Brian Hafeman
District 15	Robert J. Lee
District 16	Michael J. Loka
District 17	Kevin Koth
District 18	Patricia Voermans
District 19	Julie L. Allen
District 20	Carl Vander Sanden
District 21	Kortney Pike
District 22	Robert Reichelt

Dated this 12<sup>th</sup> day of April, 2016

Christopher J. Marlowe, Lincoln County Clerk

4. Roll was called with the following present: Allen, Baughan, Bialecki, Breitenmoser, Crosby, Gilk, Hafeman, Heller, Koth, Lee, Loka, Mueller, Nowak, Pike, Reichelt, Rusch, Swanson, Vander Sanden, Voermans, Weaver, Woller, and Zeitz (22).
5. Clerk Marlowe administered the oath of office to the Supervisors.
6. Clerk Marlowe then called for nominations for County Board Chair. Nowak nominated Bob Lee. M/S Koth/Loka to close nominations and cast a unanimous ballot for Supervisor Lee. Motion carried by voice vote. Bob Lee was elected as Board Chairman.  
Chair Lee called for nominations for Vice Chair. Koth nominated Bob Weaver. M/S Vander Sanden/Loka to close nomination and cast a unanimous ballot for Supervisor Weaver. Motion carried by voice vote. Bob Weaver was elected as Vice-chair.
7. Chair Lee called for nominations for Highway Committee. Supervisors nominated were: Vander Sanden, Loka, Pike, Koth, Baughan, and Bialecki. The five elected (by written, signed ballot) to Highway Committee are: Kortney Pike, Kevin Koth, Carl Vander Sanden, Chris Heller and Bill Bialecki.  
Chair Lee called for nominations for Social Services Committee. Supervisors nominated were: Bialecki, Breitenmoser, Gilk, Woller, and Allen. M/S Koth/Vander Sanden to close nominations and cast a unanimous ballot for the nominees. Motion carried by voice vote. The five elected to Social Services Committee are: Bill Bialecki, Hans Breitenmoser Jr., Paul, Gilk, Patricia Woller and Julie Allen.

Chair Lee called for nominations for Personnel Committee. Supervisors nominated were: Bialecki, Voermans, Rusch, Weaver, Woller, Nowak, and Baughan. The five elected (by written, signed ballot) to Personnel Committee are: Carl Vander Sanden, Julie Allen, Patricia Woller, Corey Nowak and Greta Rusch. Chair Lussow called for nominations for Administrative & Legislative Committee. Supervisors nominated were: Koth, Breitenmoser, Loka, Rusch, Voermans, Nowak, and Swanson. The Chair and Vice-Chair automatically hold a seat on this Committee. With Chair Lee and Vice-Chair Weaver, the other five elected (by written, signed ballot) to Administrative & Legislative are: Hans Breitenmoser, Jr., Paul Gilk, Patricia Woller, Julie Allen and Garth Swanson.

8. Chair Lee appointed the following to the Nominating Committee: Chair Lee, Vice-Chair Weaver, Breitenmoser, Vander Sanden, and Baughan.
9. Meeting recessed (to nominating committee) at 8:42 a.m. - to reconvene no earlier than 12:00 p.m.
10. Reconvened meeting at 12:00 p.m.
11. M/S Baughan/Nowak to ratify the committee appointments. Discussion followed. Motion carried on a voice vote.
12. Chair Lee recognized outgoing Supervisors James Alber, Robert Lussow, R. Wayne Plant, Curtis Powell, and Ryan Schwartzman for their many years of service on the Lincoln County Board.
13. a. Announcements – Chairman Lee noted the Invitation to the Full Scale Mass Casualty Training Exercise on May 14, 2016. He also noted the Board Orientation on Thursday, April 29<sup>th</sup> at 8:30 in the board room. He encourages all board members to attend not just the new members.  
b. Service Recognitions for April 2016:  
10 Years – Rachel Kuester, Social Services Department  
Julie Osmunson, Sheriff's Office  
20 Years – Kevin Haring, Sheriff's Office  
c. Appointments & Re-Appointments: None
14. Approval of Journal – M/S Vander Sanden/Allen to approve the minutes of March 15, 2016 as printed. Motion carried on a voice vote.
15. a. Letters, Petitions - None  
b. Memorials – None
16. Reports of Standing & Special Committees:  
a. Finance Committee: 2016 Year-To-Date Budget Report – Finance Director (Dan Leydet)  
b. Finance Committee: 2017 Budget Update – Finance Director (Dan Leydet)  
c. Administrative & Legislative Committee: Administrative Coordinator's Written Report - March (Randy Scholz) M/S Pike/Vander Sanden to grant floor privileges to Michael Loy (CEO) of North Central Health Care to follow-up on a question regarding NCHC from this report. Motion carried by voice. Loy updated the Board on Marathon County's study which is focused on withdrawing from NCHC (which is owned by Lincoln, Marathon and Langlade counties).
17. Resolutions and Ordinances for Board Action

1) Resolution 2016-04-11

Recognition of Earth Day Activities

WHEREAS, Earth Day is recognized annually in the United States on April 22 and has been celebrated every year since its inception in 1970 where it was initiated by the Honorable Senator Gaylord Nelson of Wisconsin, and

WHEREAS, the Lincoln County Board, as a primary objective, will promote the enhancement of sound environmental policies and practices for the protection and wise use of our natural resources, and

WHEREAS, Lincoln County, through the wise leadership of generations of environmental custodians of past County Boards, has provided this generation with the tremendous environmental resources that are now ours to protect and preserve, and

WHEREAS, the Lincoln County Board seeks to encourage the citizenry of Lincoln County to sincerely and actively pursue an ever-stronger commitment to a healthy environment.

NOW, THEREFORE BE IT RESOLVED, that the Lincoln County Board recognizes the efforts of those who have participated in Earth Day activities and further encourages and congratulates the Citizens of Lincoln

County in their ongoing efforts that are encompassed in the celebration of Earth Day: Tree planting, adoptive roadside clean-up, environmental awareness education, volunteer lake monitoring, soil stewardship to name only a few.

Dated this 19th day of April, 2016.

Introduced by: Administration and Legislative Committee Date Passed: April 4, 2016

Committee Vote: Unanimous Fiscal Impact: None.

M/S Allen/Breitenmoser to adopt resolution 2016-04-11. Following discussion, motion carried on a voice vote.

2) Resolution 2016-04-12

Recognition of April as Fair Housing Month in Lincoln County

WHEREAS, this Country was founded by persons seeking the right to live their lives and to raise their families as they saw fit without undue interference from authority, and;

WHEREAS, one of the ways we can continue this tradition is to ensure that everyone has the opportunity to live in the location of their choosing, in order to raise a family and seek to better themselves, and;

WHEREAS, some would prevent others from living where they please, and keep others from access to education and jobs, and;

WHEREAS, Lincoln County is empowered and committed to promoting the concepts and realities of Fair Housing and to prevent the negative impact that discrimination, in all its forms, has on all of us,

NOW, THEREFORE BE IT RESOLVED, I, Robert Lee, County Chairman of Lincoln County, do declare the Month of April 2016, with its traditions of independence and freedom, to be Fair Housing Month in Lincoln County.

Dated this 19th day of April, 2016.

Introduced by: Administration and Legislative Committee Date Passed: April 4, 2016

Committee Vote: Unanimous Fiscal Impact: None

M/S Woller/Swanson to adopt resolution 2016-04-12. Following discussion, motion carried on a voice vote.

3) Resolution 2016-04-13

Requiring Department Heads to Complete a 10 Year Long Range Plan

WHEREAS, over the past ten years operational budgets have been increasingly stressed; and

WHEREAS, Lincoln County does not have a Lincoln County Board approved county-wide long range plan; and

WHEREAS, a county-wide long-range plan would give direction and help guide decision making in the future.

NOW, THEREFORE BE IT RESOLVED, that the Lincoln County Board of Supervisors requires that all department heads complete and submit the attached "Departmental Ten Year Long Range Plan" form with oversight approval to the Administrative Coordinator by September 30, 2016.

BE IT FURTHER RESOLVED, that the Administrative Coordinator present the Departmental Ten Year Long Range Plans to the Lincoln County Board of Supervisors for approval by the end of 2016.

BE IT FURTHER RESOLVED, that each department head must update the "Departmental Ten Year Long Range Plan" at least once every two years with oversight committee approval.

BE IT FURTHER RESOLVED, that the Administrative Coordinator present the updated Departmental Ten Year Long Range Plans to the Lincoln County Board of Supervisors at least once every two years.

Dated: April 19, 2016

Introduced by: Finance and Insurance Committee Date Passed: April 8, 2016 Committee Vote: 3-0

Fiscal Impact: None

M/S Vander Sanden/Nowak to adopt resolution 2016-04-13. Discussion followed. M/S Zeitz/Baughan amend to 5 years from 10 years. Motion defeated on a voice vote. Following discussion, original motion carried on a voice vote.

4) Resolution 2016-04-14

Conveyance of Real Estate (for access) to Steve & Sharon Kuhr (Town of King)

BE IT RESOLVED, by the Lincoln County Board of Supervisors duly assembled this 19th day of April 2016 that the following conveyance of real estate to be made by the County Clerk in behalf of Lincoln County, be and same are hereby ratified, confirmed, and approved:

Purchaser: Steve D. Kuhr and Sharon A. Kuhr

Description: A parcel of land located in the Northwest ¼ of the Northeast ¼ of Section 34, Township 35 North, Range 7 East, Town of King, Lincoln County, Wisconsin more particularly described as follows:

Commencing at the North ¼ Corner of said Section 34, thence N89°-31'-02"E, 2641.30 feet to the Northeast Corner of said Section 34; thence S89°-31'-02"W, 1320.65 feet to a 3"x3" concrete monument marking the N 1/16th NE; thence S76°-47'-54"W, 327.48 feet to the Point of Beginning; thence N80°-45'-15"E, 73.63 feet; thence S36°-56'-44"W, 112 feet, more or less, to the Southerly Right of Way of County Road D; thence westerly along a curve, concave Northerly, on said South Right of Way, 28.5 feet, more or less, said curve having a radius of 2989.93 feet and a chord of S84°-15'W, 28.5 feet, more or less, to a point of change in said Right of Way; thence along said Right of Way N05°-30'W, 65.00 feet to a point of change in said Right of Way; thence N61°E, 33.5 feet, more or less, to the Point of Beginning.

Said described parcel contains 4983 sq. ft. or 0.1 Acres, more or less

Amount: \$300

Dated this 19th day of April 2016.

Introduced by: Highway Committee Date Passed: 4/14/16 Committee Vote: Unanimous

Fiscal Impact: \$300

M/S Loka/Koth to adopt resolution 2016-04-14. Following discussion, motion carried on a voice vote.

5) Resolution 2016-04-15

To Approve the Appointment of Kelly Reith to the Position of  
Lincoln County Highway Commissioner

WHEREAS, the Highway Committee recommends the appointment of Kelly Reith as the Lincoln County Highway Commissioner; and

NOW, THEREFORE BE IT RESOLVED, that the Lincoln County Board of Supervisors appoints Kelly Reith as Lincoln County Highway Commissioner with a starting date to be determined by the Administrative Coordinator; and

BE IT FURTHER RESOLVED, that this appointee will be placed at Step 2 (\$68,016), Grade 17 on the salary plan.

Fiscal Impact:

Exact saving unknown – savings with new employee – lower pay, less vacation, less sick leave

Dated this 19th day of April, 2016

Introduced by: Highway Committee Date Passed: April 14, 2016 Committee Vote: Unanimous

M/S Koth/Vander Sanden to adopt resolution 2016-04-15. Following discussion, motion carried on a voice vote.

6) Resolution 2014-04-16

Understanding Trauma in Lincoln County

WHEREAS, the Lincoln County Trauma Informed Practices group is interested in holding a conference for Lincoln County professionals, and;

WHEREAS, the Department of Social Services Oversight Committee values this effort and supports the Director of Social Services in collaboratively planning and organizing this event, and;

WHEREAS, Debra McGregor of Children's Hospital of Wisconsin and Colleen Rinken, mental health substance abuse services specialist, will be presenting, and;

WHEREAS, through sponsorship and collaboration with the University of Wisconsin – Extension continuing education units will be offered, and;

WHEREAS, lunch will be provided to participants to allow for a facilitated group conversation, and;

WHEREAS, sponsorship is available to cover the costs, and;

WHEREAS, the group needs financial coordination to allow for this forum.

NOW, THEREFORE BE IT RESOLVED, that Lincoln County accepts donations in the amount of \$500 each from Ministry Good Samaritan Health Center and Aspirus and \$250 from the Centre of Well-Being, for a total of \$1250, for the sole purpose of covering costs of the May 18<sup>th</sup>, 2016 Understanding Trauma in Lincoln County conference.

Dated this 19<sup>th</sup> day of April, 2016.

Introduced by: Social Services Committee Date Passed: April 6<sup>th</sup>, 2016 Committee Vote: 3-0

Fiscal Impact: none

M/S Gilk/Rusch to adopt resolution 2016-04-16. Following discussion, motion carried on a voice vote.

B. Ordinance 2016-04-621  
ALL-TERRAIN VEHICLE ROUTES

An Ordinance Amending the General Code of the County of Lincoln 7.04 (2) All-Terrain Vehicle Routes Designated

The County Board of Supervisors of Lincoln County, Wisconsin, does hereby ordain:  
Chapter 7.04(2)(z), Lincoln County Code is created to read as follows:

7.04 ALL-TERRAIN VEHICLE ROUTES.

(2) ALL-TERRAIN VEHICLE ROUTES DESIGNATED. The following portions of County highways are designated as all-terrain vehicle routes with posted ATV speed limits of 35 MPH:

(z) CTH L

1. From junction with STH 8 to CTH N.
2. From junction with Theisen Road to Oneida County line.

This ordinance shall take effect following its passage and publication and route signage.

Dated: April 19, 2016

Introduced by: Highway Committee      Date Passed: April 7, 2016      Committee Vote: Unanimous

Fiscal Impact: None

M/S Pike/Koth to adopt ordinance 2016-04-621. Following discussion, motion carried on a voice vote.

18. Reports of Claims – None.
19. M/S Vander Sanden/Allen to approve the mileage and per diem for this meeting. Motion carried on a voice vote.
20. Next County Board Meeting: Tuesday, May 17, 2016, at 6:00 p.m., at the William Buedingen Training Center, W6147 State RD 86, Tomahawk, WI.
21. M/S Vander Sanden/Nowak to adjourn. Motion carried on a voice vote. Meeting adjourned at 12:52 p.m.

STATE OF WISCONSIN)

) SS

COUNTY OF LINCOLN)

I, Christopher J. Marlowe, County Clerk in and for said Lincoln County, Wisconsin do hereby certify the within and foregoing is a true and accurate recital of all proceedings by and before the Board of Supervisors at their regular meeting, April 19, 2016.

Christopher J. Marlowe, County Clerk



P.O. Box 7935  
Madison, WI 53707-7935  
Telephone: 608-266-9909

Governor Scott Walker  
Secretary Eloise Anderson

Division of Family and Economic Security  
Bureau of Child Support

April 14, 2016

Jessi Rumsey  
Courthouse, Room 219  
311 South Center Ave  
Jefferson, WI 53549-1701

RECEIVED

APR 25 2016

Dear Ms. Rumsey:

Congratulations to the Lincoln County Child Support Agency for receiving the Federal Fiscal Year **2015 Certificate of Excellence Award**.

LINCOLN COUNTY  
CHILD SUPPORT AGENCY

The Lincoln County Child Support Agency demonstrated excellence in all four performance measures: Paternity Establishment, Court Order Establishment, Current Support Collections and Arrears Case Reductions. The benchmarks used were:

- Paternity Establishment Rate: 90% or greater
- Court Order Establishment Rate: 80% or greater
- Collection Rate on Current Support: 80% or greater
- Arrears Case Collections Rate: 80% or greater

Your agency was one of twenty-one child support agencies honored during the 2016 BCS Directors' Dialogue on April 7, 2016.

Congratulations on this exceptional accomplishment! On behalf of Wisconsin's children, thank you for a job well done!

Sincerely,

André Small  
Director

Enclosure

cc: Robert Lussow, County Board Chair / Renee Krueger, County Administrator  
Heidi Schaible, BRO Regional CS Coordinator



LINCOLN COUNTY  
YEAR-TO-DATE BUDGET REPORT  
APRIL EXPENDITURE REPORT

	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
0010 GENERAL FUND							
00 NON-DEPARTMENTAL	621,314	595,314	499,713.94	96.16	.00	95,600.06	83.9%
10 COUNTY BOARD	1,837,346	1,863,346	1,164,891.60	55,943.83	.00	698,454.40	62.5%
20 ADMINISTRATIVE PERSONNEL	194,492	194,492	73,745.86	20,924.61	.00	120,746.14	37.5%
21 CORPORATION COUNSEL	178,698	178,698	48,296.29	13,381.30	.00	130,401.71	27.0%
22 FINANCE DEPARTMENT	387,519	387,519	127,994.36	42,532.00	.00	259,524.64	33.0%
23 COUNTY CLERK	220,678	220,678	81,702.47	16,151.18	.00	138,975.53	37.0%
24 TREASURERS DEPARTMENT	150,841	150,841	45,437.45	14,810.48	.00	105,403.55	30.1%
25 INFORMATION TECHNOLOGY	790,660	790,660	290,203.63	57,641.37	.00	500,456.37	36.7%
26 MAINTENANCE DEPARTMENT	1,296,263	1,296,263	330,059.38	43,856.05	.00	966,203.62	25.5%
27 VETERANS DEPARTMENT	152,561	152,561	44,888.48	14,440.83	.00	107,672.52	29.4%
30 CLERK OF COURTS	591,426	591,426	146,062.68	38,215.68	.00	445,363.32	24.7%
31 CIRCUIT COURT (PROBATE)	283,035	283,035	88,129.99	26,012.31	.00	194,905.01	31.1%
32 FAMILY COURT COMMISSIONER	24,709	24,709	6,074.92	211.79	.00	18,634.08	24.6%
33 DISTRICT ATTORNEYS OFFICE	245,961	245,961	71,405.09	23,909.80	.00	174,555.91	29.0%
41 LAND SERVICES DEPARTMENT	1,216,092	1,216,092	416,169.42	132,028.14	.00	799,922.58	34.2%
43 REGISTER OF DEEDS	214,848	214,848	68,148.03	21,041.74	.00	146,699.97	31.7%
44 UW EXTENSION	248,346	248,346	91,878.05	5,338.41	.00	156,467.95	37.0%
50 SHERIFFS DEPARTMENT	7,043,102	7,043,102	2,220,171.06	703,864.11	.00	4,822,930.94	31.5%
51 CORONERS DEPARTMENT	58,076	58,076	15,971.64	4,828.39	.00	42,104.36	27.5%
52 EMERGENCY MANAGEMENT	110,436	110,436	16,618.15	5,854.44	.00	93,817.85	15.0%
60 CHILD SUPPORT	263,351	263,351	75,805.89	22,946.27	.00	187,545.11	28.8%
TOTAL GENERAL FUND	16,129,754	16,129,754	5,923,368.38	1,264,028.89	.00	10,206,385.62	36.7%
0020 COUNTY ROADS FUND							
00 NON-DEPARTMENTAL	3,713,025	3,877,573	640,243.01	.00	.00	3,237,329.99	16.5%
TOTAL COUNTY ROADS FUND	3,713,025	3,877,573	640,243.01	.00	.00	3,237,329.99	16.5%
0021 JAIL ASSESSMENT FUND							
00 NON-DEPARTMENTAL	43,109	43,109	.00	.00	.00	43,109.00	.0%
TOTAL JAIL ASSESSMENT FUND	43,109	43,109	.00	.00	.00	43,109.00	.0%
0022 EMERGENCY MEDICAL FUND							



JOURNAL DETAIL 2016 4 TO 2016 4

FOR 2016 04

0022	EMERGENCY MEDICAL FUND	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
00	NON-DEPARTMENTAL	1,920,037	1,920,037	578,409.65	6,518.52	.00	1,341,627.35	30.1%
	TOTAL EMERGENCY MEDICAL FUND	1,920,037	1,920,037	578,409.65	6,518.52	.00	1,341,627.35	30.1%
0023	HEALTH DEPARTMENT FUND							
00	NON-DEPARTMENTAL	967,543	1,039,122	300,812.61	104,771.09	.00	738,309.39	28.9%
	TOTAL HEALTH DEPARTMENT FUND	967,543	1,039,122	300,812.61	104,771.09	.00	738,309.39	28.9%
0024	SOCIAL SERVICES FUND							
00	NON-DEPARTMENTAL	2,241,672	2,241,672	625,151.58	160,171.54	.00	1,616,520.42	27.9%
	TOTAL SOCIAL SERVICES FUND	2,241,672	2,241,672	625,151.58	160,171.54	.00	1,616,520.42	27.9%
0030	DEBT SERVICE FUND							
00	NON-DEPARTMENTAL	867,089	867,089	648,169.38	.00	.00	218,919.62	74.8%
	TOTAL DEBT SERVICE FUND	867,089	867,089	648,169.38	.00	.00	218,919.62	74.8%
0050	DOG LICENSE FUND							
00	NON-DEPARTMENTAL	40,000	40,000	.00	.00	.00	40,000.00	.0%
	TOTAL DOG LICENSE FUND	40,000	40,000	.00	.00	.00	40,000.00	.0%
0051	SEC 125 BENEFIT FUND							
00	NON-DEPARTMENTAL	0	0	502.50	.00	.00	-502.50	100.0%
	TOTAL SEC 125 BENEFIT FUND	0	0	502.50	.00	.00	-502.50	100.0%
0060	SOLID WASTE FUND							



0060	SOLID WASTE FUND	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
00	NON-DEPARTMENTAL	2,087,122	2,087,122	257,343.81	91,394.67	.00	1,829,778.19	12.3%
	TOTAL SOLID WASTE FUND	2,087,122	2,087,122	257,343.81	91,394.67	.00	1,829,778.19	12.3%
0061	PINE CREST NURSING HOME							
00	NON-DEPARTMENTAL	11,720,800	11,720,800	4,074,063.62	1,082,358.61	.00	7,646,736.38	34.8%
	TOTAL PINE CREST NURSING HOME	11,720,800	11,720,800	4,074,063.62	1,082,358.61	.00	7,646,736.38	34.8%
0062	FORESTRY							
00	NON-DEPARTMENTAL	1,333,121	1,333,121	231,646.25	65,861.84	.00	1,101,474.75	17.4%
	TOTAL FORESTRY	1,333,121	1,333,121	231,646.25	65,861.84	.00	1,101,474.75	17.4%
0063	LINCOLN INDUSTRIES WORKSHOP							
00	NON-DEPARTMENTAL	1,785,983	1,785,983	343,115.95	110,717.29	.00	1,442,867.05	19.2%
	TOTAL LINCOLN INDUSTRIES WORKSHOP	1,785,983	1,785,983	343,115.95	110,717.29	.00	1,442,867.05	19.2%
0070	HIGHWAY FUND							
00	NON-DEPARTMENTAL	5,907,985	5,907,985	1,666,933.59	411,469.99	.00	4,241,051.41	28.2%
	TOTAL HIGHWAY FUND	5,907,985	5,907,985	1,666,933.59	411,469.99	.00	4,241,051.41	28.2%
0071	SELF FUNDED HEALTH INSURANCE							
00	NON-DEPARTMENTAL	0	0	1,500,870.63	2,977.52	.00	-1,500,870.63	100.0%
	TOTAL SELF FUNDED HEALTH INSURANC	0	0	1,500,870.63	2,977.52	.00	-1,500,870.63	100.0%
	GRAND TOTAL	48,757,240	48,993,367	16,790,630.96	3,300,269.96	.00	32,202,736.04	34.3%

\*\* END OF REPORT - Generated by Dan Leydet \*\*

Presented to:  
Personnel Committee 05/02/16  
Administrative & Legislative 05/02/16  
County Board 05/17/16

## **Administrative Coordinator's Report**

**From:** April 1, 2016 to: April 30, 2016

### **POLICY DEVELOPMENT**

#### **Committee Meetings:**

2-Personnel  
A&L  
Finance  
2-Highway  
Pine Crest  
Solid Waste

### **DEPARTMENT COORDINATION**

April 6 Meeting with Langlade County, NCHC, and Human Services in Oneida County – talked about options if Marathon County leaves NCHC.  
April 12 Interview with Jeremy Ratliff – about compensation study  
April 12 Staff meeting with Jacque Krause  
April 13 Participated in tornado drills  
April 14 Conducted interviews for personal specialist position  
April 14 Conducted interviews for highway commissioner position  
April 15 Interviewed by News 12 – about wage study  
April 15 Meeting with Matt Bremer – 6-month evaluation  
April 15 Meeting with Renee Kruger – update on department operations  
April 18 Attended Pine Crest Trustees meeting – Lisa Gervais yearly evaluation  
April 19 Staff meeting with Jacque Krause  
April 20 Introduced Kelly Reith to Merrill shop highway workers  
April 20 Attended Solid Waste committee meeting – Dan Miller yearly evaluation  
April 21 Introduced Kelly Reith to Tomahawk shop highway workers  
April 21 Attended monthly insurance meeting with Cottingham and Butler  
April 21 Attended quarterly Township meeting – talked about broadband and introduced Kelly Reith  
April 22 Meeting with Dan Leydet and Matt Bremer – 2017 land services budget  
April 26 Meeting with Diana Petruzates – 2017 Treasurer's budget  
April 26 Staff meeting with Jacque Krause  
April 28 Attended County Board orientation meeting  
April 28 Attended Employee wage compensation meeting  
April 29 Conducted Department Head meeting  
April 29 Attended Employee wage compensation meeting

### **STATUS OF ALL UNION CONTRACTS**

**Sheriff Deputies:** December 2017

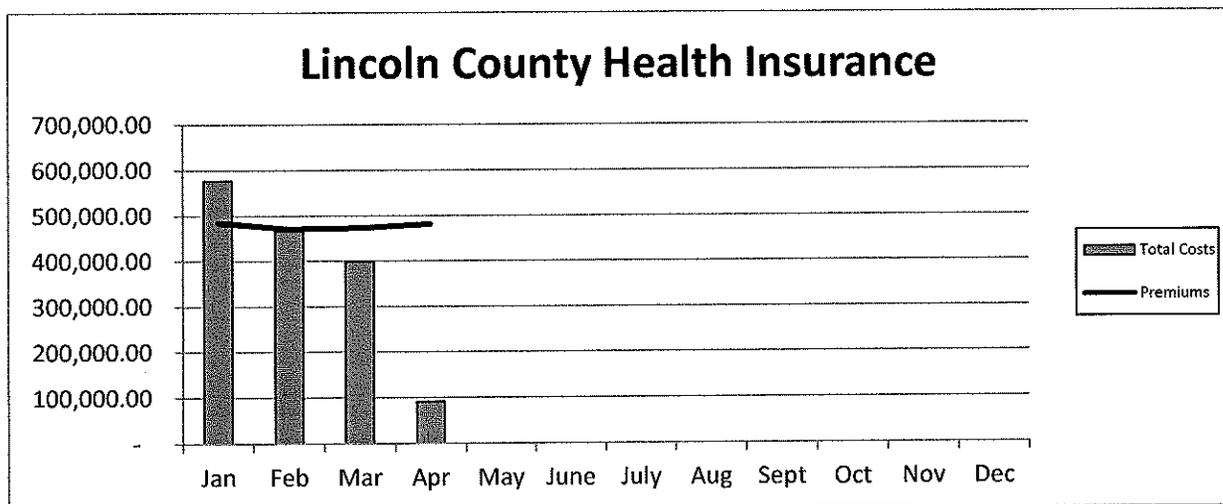
**Sheriff-Supervisors:** December 2017

## RECRUITMENT, SELECTION AND ORIENTATION

1. Sheriff's Office – Deputy – Reviewing applicants
2. Forestry Department - Seasonal Forestry Worker- Hired
3. Social Services Department - Staff Aide – Hired
4. Administrative Department - Personnel Specialist – Hired
5. Highway Department - Highway Commissioner – Hired
6. Highway Department - Summer Workers – 6 LTE – Hired
7. Highway Department - Patrol Superintendent – Accepting Applications

### Health Insurance 2016

Month	Enrollment		Health Ins Premiums	Stop Loss & Admin Fees	SAS Paid Claims	Total Costs
	Single	Family				
Jan	101	213	488,413	58,142	488,201	576,501
Feb	99	211	470,131	55,047	476,917	466,216
Mar	98	211	472,488	54,682	433,137	398,766
Apr	105	210	480,992	55,868	33,268	91,155
May						
June						
July						
Aug						
Sept						
Oct						
Nov						
Dec						





County Veterans Service Office Grant Revision

Motion by:				
Second by:				
Dist.	Supervisor	Y	N	Abs
19	Allen			
10	Baughan			
1	Bialecki			
11	Breitenmoser			
13	Crosby			
12	Gilk			
14	Hafeman			
8	Heller			
17	Koth			
15	Lec			
16	Loka			
3	Mueller			
4	Nowak			
21	Pike			
22	Reichelt			
7	Rusch			
5	Swanson			
20	Vander Sanden			
18	Voermans			
2	Weaver			
6	Woller			
9	Zeitz			
<b>Totals</b>				
Carried				
Defeated				
Amended				
Voice vote				
Roll call				

WHEREAS, The Wisconsin State Legislature resolved in 1973 to create a state grant system through which the Counties of Wisconsin could seek fiscal support in providing suitable salary supplements in order to attract and retain sufficient talent as full-time County Veterans Service Officers (CVSO) to operate County Veterans Service Offices within their local county government construct. The CVSO Grant payment structure was originally conceived as a block-grant structure and was based upon: employment of a full-time County Veterans Service Officer; the aggregate general population in each county; and divided into four categories: <20K pop. = \$8.5 grant; 20K – 45.499K pop. = \$10K grant; 45.5K – 74.99K pop. = \$11.5K grant; and, >75K pop. = \$13K grant. Counties that employed only a part-time CVSO were allowed a \$500 grant. This payment structure stayed constant and unchanged from its 1973 inception until 2015. Over time, it was allowed by the state for counties to use this grant money for costs other than strictly to supplement CVSO salary, so long as those costs were strictly associated with improving veterans' services. Although there were no specific standards ever established by the state to prescribe authorized uses for the grant monies (or to proscribe unauthorized uses), there was never any reported or published incident of any abuse of the grant money by any CVSO or any county. In the 2015 State Biennium Budget process, language was inserted which reconfigured the CVSO Grant to a reimbursement only payment structure.

WHEREAS, the Wisconsin County Veterans Service Office has operated as a block-grant for CVSO salary supplement since legislative inception in 1973, to attract and retain CVSO talent, and as a means to fund improvements to CVSO veterans services in the county; and

WHEREAS, the 2015 Wisconsin Biennium Budget restructured this long-standing CVSO Grant block payment structure to a reimbursement only payment structure, and has resulted in a very cumbersome program that no longer allows salary supplementation, and contains complicated rules of eligible reimbursable costs, which together now create fiscal constraints on Wisconsin counties that benefitted from the previous block grant payment structure; and

WHEREAS, this resolution was approved by the Administrative and Legislative Committee on May 1st, 2016, on a vote of 5 with 5 voting in favor and 0 members voting against.

NOW, THEREFORE BE IT RESOLVED, that the County of Lincoln joins other counties in the State of Wisconsin, to express their desire to the Wisconsin State Legislature to have the County Veterans Service Office Grant returned to the original 1973 intent to be used strictly for supplementing the salary of County Veterans Service Officers in order to attract and retain talented personnel in those positions; and,

BE IT FURTHER RESOLVED, that the Lincoln County Board of Supervisors does hereby request of the State Legislature that the CVSO Grant be structured in a block-grant structure requiring only the signatures of the current CVSO and County Executive, County Administrator or County Board Chairman as verification of compliance; and,

BE IT FURTHER RESOLVED, that a copy of this resolution be sent to all of Lincoln County's State Senators and Assembly Representatives, to the Wisconsin Counties Association, and to the President of the Wisconsin County Veterans Service Officer Association; and,

BE IT FURTHER RESOLVED, that publication of this resolution may occur through posting in accordance with Section 985.02 of the Wisconsin Statutes.

Dated: May 17, 2016

Introduced by: Administrative and Legislative Committee  
 Date Passed: May 2nd, 2016    Committee Vote:        5-0  
 Fiscal Impact: None

Drafted by: Richard Wolf, CVS

STATE OF WISCONSIN )  
 ) SS  
 COUNTY OF LINCOLN )

I hereby certify that this resolution/ordinance is a true and correct copy of a resolution/ordinance adopted by Lincoln County Board of Supervisors on:

\_\_\_\_\_  
 Christopher J. Marlowe  
 County Clerk

Resolution 2016-05- 19

Motion by:				
Second by:				
Dist.	Supervisor	Y	N	Abs
19	Allen			
10	Baughan			
1	Bialecki			
11	Breitenmoser			
13	Crosby			
12	Gilk			
14	Hafeman			
8	Heller			
17	Koth			
15	Lee			
16	Loka			
3	Mueller			
4	Nowak			
21	Pike			
22	Reichert			
7	Rusch			
5	Swanson			
20	Vander Sanden			
18	Voermans			
2	Weaver			
6	Woller			
9	Zeitz			
<b>Totals</b>				
Carried				
Defeated				
Amended				
Voice vote				
Roll call				

Approve Filling New Position in Highway Department – Bridge Program Manager

WHEREAS page 9 of the Lincoln County Personnel Policy specifies a procedure for approval of new positions, and

WHEREAS the Administrative Coordinator has recommended filling the new position, and

WHEREAS the Highway and Personnel Committees have approved filling the new position

NOW, THEREFORE BE IT RESOLVED, that the Lincoln County Board of Supervisors accepts the recommendation of the Social Services and Personnel Committees and approves filling the new position

**Position:** Bridge Program Manager  
**Department:** Highway Department  
**Hours:** 40 hours per week  
**Proposed Wages:** Grade 9 midpoint on current wage scale \$25.07  
**Discussion:** Keeping position in house will save approximately \$3500  
**Fiscal Impact:** Current employee will receive an increase of approximately \$5,000  
 This could change depending on where this position falls on the new compensation study.

Dated this 17<sup>th</sup> day of May, 2016

Introduced by: Highway Committee  
 Date Passed: April 7, 2016  
 Committee Vote: Unanimous

Introduced by: Personnel Committee  
 Date Passed: May 2, 2016  
 Committee Vote: Unanimous

Drafted by: Randy Scholz Administrative Coordinator

STATE OF WISCONSIN )  
 ) SS:  
 COUNTY OF LINCOLN )

I hereby certify that this resolution/ordinance is a true and correct copy of a resolution/ordinance adopted by Lincoln County Board of Supervisors on:

\_\_\_\_\_  
 Christopher J. Marlowe  
 County Clerk

ALL-TERRAIN VEHICLE ROUTES

Motion by:				
Second by:				
Dist.	Supervisor	Y	N	Abs
19	Allen			
10	Baughan			
1	Bialecki			
11	Breitenmoser			
13	Crosby			
12	Gilk			
14	Hafeman			
8	Heller			
17	Koth			
15	Lee			
16	Loka			
3	Mueller			
4	Nowak			
21	Pike			
22	Reichelt			
7	Rusch			
5	Swanson			
20	Vander Sanden			
18	Voermans			
2	Weaver			
6	Woller			
9	Zeitz			
<b>Totals</b>				
Carried				
Defeated				
Amended				
Voice vote				
Roll call				

An Ordinance Amending the General Code of the County of Lincoln 7.04 (2) All-Terrain Vehicle Routes Designated

The County Board of Supervisors of Lincoln County, Wisconsin, does hereby ordain: Chapter 7.04(2)(z), Lincoln County Code is created to read as follows:

7.04 ALL-TERRAIN VEHICLE ROUTES.

(2) ALL-TERRAIN VEHICLE ROUTES DESIGNATED. The following portions of County highways are designated as all-terrain vehicle routes with posted ATV speed limits of 35 MPH:

(z) CTH YY

1. From junction with STH 8 to the Price County line, just south of the bridge over Spirit River.

This ordinance shall take effect following its passage and publication and route signage.

Introduced by: Highway Committee

Date Passed: May 5, 2016

Committee Vote: Unanimous

Fiscal Impact: None

Drafted by: Kelly Reith – Highway Commissioner

STATE OF WISCONSIN )  
 ) SS:  
 COUNTY OF LINCOLN )

I hereby certify that this resolution/ordinance is a true and correct copy of a resolution/ordinance adopted by Lincoln County Board of Supervisors on:

\_\_\_\_\_  
 Christopher J Marlowe,  
 County Clerk

\_\_\_\_\_  
 Robert Lee, County Board Chair