

**LINCOLN COUNTY LAND INFORMATION, CONSERVATION AND UNIVERSITY EXTENSION
COMMITTEE
MEETING AGENDA
Monday, March 12, 2007, 9:30am
Land Services Meeting Room
1106 E 8th Street
Merrill, WI 54452**

1. Call to Order
2. Approval of Minutes from the February 6, 2007 Committee Meetings
3. Confirm next Meeting, Date and Time for Land Information and Conservation
4. Public Comment
5. Q & A on Land Information and Conservation Annual Report

Land Conservation

6. Review Land Conservation Budget Report
 - a. Review and Take Action on Budget Modification
7. Review and Take Action on 2008 DATCP Grant Application and Annual Report
8. Legislative Update
9. Update and discussion on county wide lake issues
10. Conservationist Report
 - a. Review and Take Action on 2007 Marathon County Shared Position Agreement
 - b. Q & A on Land Conservation Written Report
 - c. Correspondence
 - i. -WLWCA Thursday Note
 - d. Upcoming Meetings and Events
11. Agency Reports (NRCS, DNR, etc.)

Tax Description

12. Review Tax Description/Assessment Budget Report
13. Review and Take Action on Budget Modification
14. Q & A on Real Property Lister Written Report

Surveyor

15. Review Surveyor Budget Report
16. Review and Take Action on Budget Modification
17. Q & A on Surveyor Written Report
18. Surveying/GPS Equipment - Request to purchase

Land Records

19. Review Land Records Budget Report
20. Review Retained Fee Report
21. Q & A on GIS Project Coordinator Written Report
22. Review and Take Action on Request for Proposal for Digital Elevation Data
23. Q & A on Addressing Coordinator Written Report

Register of Deeds

24. Review Register of Deeds Budget Report
25. Review Land Records Report.
26. Review explanation of ROD Salaries and Wage account

UW-Extension

- 27. Review Extension budget monthly report
- 28. Preparations for the 2007 State WACEC Conference to be held March 26-28, 2007 in Madison
- 29. Collect Wisconsin Associated County Extension Committees, Inc. 2007 Surveys
- 30. Q & A on Agriculture Development Agent Written Report
 - a. What is the Wisconsin School for Beginning Dairy Farmers course that is being delivered through distance education by UW-Extension and the Farm and Industry Short Course? How might it relate to the Dairy land State Academy project being promoted by Marathon County?
- 31. Q & A on Community and Economic Development Educator Written Report
- 32. Q & A on Family Living Educator Written Report
- 33. Q & A on Wisconsin Nutrition Education Written Report
- 34. Q & A on 4-H Youth Development Program Advisor Written Report
 - a. Teen Court Program and Panel Member Training Overview
- 35. Q & A on 4-H Youth Development Agent/Department Head Written Report
- 36. Next Meeting Date for UW-Extension

37. Adjournment

Chair, Robert Kunkel, Jeremy Irish-APHIS-WS, Mike Sohasky-DNR, Christine Marshall-NRCS, Tomahawk Leader, Foto News, Daily Herald, WJJQ Radio, WJMT Radio, WRLO Radio, Lincoln County Annex, Tomahawk Annex, and Health and Human Services Center

There may be a quorum of other Lincoln County committees present at this meeting. Requests for reasonable accommodations for disabilities or limitations should be made prior to the date of this meeting. Please do so as early as possible so that proper arrangements can be made. Requests are kept confidential.

Courthouse - Posted on _____ at _____ .m. by _____
8th Street Annex - Posted on _____ at _____ .m. by _____
Tomahawk Annex - Posted on _____ at _____ .m. by _____

GENERAL REQUIREMENTS:

1. Must be held in a location which is reasonably accessible to the public.
2. Must be open to all members of the public unless the law specifically provides otherwise.

NOTICE REQUIREMENTS:

1. In addition to any requirements set forth below, notice must also be in compliance with any other specific statute.
2. Chief presiding officer or his/her designee must give notice to the official newspaper and to any members of the news media likely to give notice to the public.

MANNER OF NOTICE:

Date, time, place, and subject matter, including subject matter to be considered in a closed session, must be provided in a manner and form reasonably likely to give notice to the public.

TIME FOR NOTICE:

1. Normally, a minimum of 24 hours prior to the commencement of the meeting.
2. No less than 2 hours prior to the meeting if the presiding officer establishes there is a good cause that such notice is impossible or impractical.

EXEMPTIONS FOR COMMITTEES AND SUB-UNITS:

Legally constituted sub-units of a parent governmental body may conduct a meeting during the recess or immediately after the lawful meeting to act or deliberate upon a subject which was the subject of the meeting, provided the presiding officer publicly announces the time, place, and subject matter of the sub-unit meeting in advance of the meeting of the parent governmental body.

PROCEDURE FOR GOING INTO CLOSED SESSION:

1. Motion must be made, seconded, and carried by roll call majority vote and recorded in the minutes.
2. If motion is carried, chief presiding officer must advise those attending the meeting of the nature of the business to be conducted in the closed session, and the specific statutory exemption under which the closed session is authorized.

STATUTORY EXEMPTIONS UNDER WHICH CLOSED SESSIONS ARE PERMITTED:

1. Deliberation of judicial or quasi-judicial matters. Sec. 19.85(1)(a)
2. Considering dismissal, demotion, or discipline of any public employee or the investigation of charges against such person and the taking of formal action on any such matter; provided that the person is given actual notice of any evidentiary hearing which may be held prior to final action being taken and of any meeting at which final action is taken. The person under consideration must be advised of his/her right that the evidentiary hearing be held in open session and the notice of the meeting must state the same. Sec. 19.85(1)(b).
3. Considering employment, promotion, compensation, or performance evaluation data of any public employee. Sec. 19.85(1)(c).
4. Considering strategy for crime detection or prevention. Sec. 19.85(1)(d).
5. Deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business whenever competitive or bargaining reasons require a closed session. Sec. 19.85(1)(e).
6. Considering financial, medical, social, or personal histories or disciplinary data of specific persons, preliminary consideration of specific personnel problems or the investigation of specific charges, which, if discussed in public would likely have an adverse effect on the reputation of the person referred to in such data. Sec. 19.85(1)(f).
7. Conferring with legal counsel concerning strategy to be adopted by the governmental body with respect to litigation in which it is or is likely to become involved. Sec. 19.85(1)(g).
8. Considering a request for advice from any applicable ethics board. Sec. 19.85(1)(h).

CLOSED SESSION RESTRICTIONS:

1. Must convene in open session before going into closed session.
2. May not convene in open session, then convene in closed session and thereafter reconvene in open session with twelve (12) hours unless proper notice of this sequence was given at the same time and in the same manner as the original open meeting.
3. Final approval or ratification of a collective bargaining agreement may not be given in closed session.

BALLOTS, VOTES, AND RECORDS:

1. Secret ballot is not permitted except for the election of officers of the body or unless otherwise permitted by specific statutes.
2. Except as permitted above, any member may require that the vote of each member be ascertained and recorded.
3. Motions and roll call votes must be preserved in the record and be available for public inspection.

USE OF RECORDING EQUIPMENT:

The meeting may be recorded, filmed, or photographed, provided that it does not interfere with the conduct of the meeting or the rights of the participants.

LEGAL INTERPRETATION:

1. The Wisconsin Attorney General will give advice concerning the applicability or clarification of the Open Meeting Law upon request.
2. The municipal attorney will give advice concerning the applicability or clarification of the Open Meeting Law upon request.

PENALTY:

Upon conviction, any member of a governmental body who knowingly attends a meeting held in violation of Subchapter IV, Chapter 19, Wisconsin Statutes, or who otherwise violates the said law shall be subject to forfeiture of not less than \$25.00 nor more than \$300.00 for each violation.

