

**LINCOLN COUNTY EMS/JUDICIAL COMMITTEE**  
**Wednesday, March 11, 2009 @ 8:30 a.m.**  
**Lincoln County Service Center - Conference Room #256.1**

**MEMBERS PRESENT:** Anderson, Caylor, Krueger, Lee and Mittelsteadt

**VISITORS:** Bob Kunkel, Mike Hammer, Robyn Schertz, Misty Ward, Bob Odegard, Doug Duchac, Don Dunphy and Nancy Bergstrom

1. **Call Meeting to Order:** Chair Lee called the meeting to order at 8:30 a.m.
2. **Approve minutes of Previous Meeting:** There were two corrections to the minutes. In #6 the medicine is spelled Zofron in both places and in #9 it should be City of Merrill 2008 Overage not 2009. Motion made by Caylor, seconded by Supervisor Anderson to approve the minutes of February 11, 2009 as amended and place on file. Motion carried – all ayes.
3. **Transfer Policy** The Merrill Fire Department had concerns on the transfer policy and they want a signature on it. Good Samaritan explained the transfers. Supervisor Caylor left at 9:10 a.m. The Committee stated that this is a guideline and if there is a need for emergency transfers out of the 75 mile radius it is the provider’s decision. Chief Odegard stated that they do not need a signature on it seeing that it is guidelines.
4. **D A’s Budget Modifications** Don Dunphy, District Attorney, explained the budget modifications. Motion made by Supervisor Mittelsteadt, seconded by Supervisor Lee to forward the budget modifications to Finance. Motion carried – 4 ayes.
5. **Tomahawk Report Doug Duchac:** The monthly run report was in the packet the Committee received. Doug distributed the expense report for February, 2009. There were 36 billable runs with billing charges of \$29,999.00 for February, 2009. Doug informed the Committee that Oneida County will be staffing a full – time ambulance in the Town of Nokomis starting approximately June, 2009, so we will be losing revenue from Town of Nokomis. Motion made by Supervisor Lee, seconded by Supervisor Anderson to approve the Tomahawk Report and place it on file. Motion is carried –4 ayes
6. **Merrill Report** The monthly run report was included in the packet the Committee received. Chief Odegard distributed the expense report for February, 2009. There were 132 billable runs with billing charges of \$114,742.00. The paid on call employees will be starting soon. Motion made by Supervisor Mittelsteadt, seconded by Supervisor Krueger to approve the Merrill Report and place on file. Motion is carried – 4 ayes.
7. **Clerk’s Report** Clerk explained the monthly charges and write-off list. The Clerk informed the Committee about having ambulance billing training in Merrill. Medicare rates are up 5% from last year. Motion made by Supervisor Krueger, seconded by Supervisor Lee to approve the Clerk’s report, write-off list and budget reports and place on file. Motion carried – 4 ayes.

	<u>CHARGES</u>	<u>COLLECTIONS</u>	<u>WRITE-OFFS</u>
MERRILL	\$114,742.00	\$74,724.85	
TOMAHAWK	\$ 29,999.00	\$36,173.16	
	\$144,741.00	\$110,898.01	\$18,191.94

**EMS WRITE-OFFS February, 2009 were:**

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<u>Collection</u>	<u>Indigent</u>	<u>V.A. w/o</u>	<u>Ins. w/o</u>	<u>Deceased</u>	<u>TOTAL</u>
\$12,113.09	\$3,392.80	\$1,753.55	\$782.50	\$150.00	\$18,191.94

8. **City of Merrill 2008 Budget Overage:** Clerk Kunkel thinks we should not get charged for the cost of the POC Job Recruitment ad that is part of the budget. Motion made by Supervisor Mittelsteadt, seconded by Supervisor Lee to approve the deduction on the budget. Motion carried - 4 ayes.
9. **Public Comment** None
10. **Review YTD Budget Reports:** The Committee reviewed the budget reports and placed on file.
11. **Set Next Meeting Date** Wednesday, April 15, 2009 @ 8:30 a.m. – Lincoln County Service Center – Conference Room #248.
12. **Adjourn:** Motion made by Supervisor Krueger, seconded by Supervisor Mittelsteadt to adjourn. Meeting adjourned at 9:40 a.m.