

LINCOLN COUNTY BOARD OF SUPERVISORS

Tuesday, December 20, 2011

6:00 p.m.

Meeting Location: Lincoln County Service Center, County Board Room, 801 N. Sales St., Merrill, WI 54452

AGENDA

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Announcements/Recognitions/Awards/ Appointments
  - a. Announcements -
  - b. Service Recognitions: December 2011
    - 10 years: Crystal Soderlund – Sheriff’s Office
    - 15 Years: Amy Kohnhorst – Finance Dept.
    - 20 Years: Pam Steffenhagen – Sheriff’s Office
    - 25 Years: Larry Crossman – Highway Dept.  
Lori Koepke – Pine Crest
    - 30 Years: Laura Ruprecht – Pine Crest
  - c. Appointments & Re-Appointments –
    1. Re-Appointment: E. Richard Simon – North Central Community Services Program Board – Term Expires 12/31/14
    2. Loan Review Committee  
Citizen Members – Gary Hartwig, Retired Real Estate Broker – Term Expires 12/31/14  
Gregg Albert, Owner WJJQ – Term Expires 12/31/14  
CPA Member - Chris Hogle, employed by John J Kopp CPA – Term Expires 12/31/14
    3. Civil Service Commission – Dave Bablick – Term Expires 12/31/16
5. Reading & Approval of the Journal – November 8, 2011
6. Letters, Petitions and Memorials
  - a. Letters:
    1. Congressman Sean P. Duffy Letter Dated 11/3/11 RE: Auditing the Federal Reserve Board
    2. Oconto County Resolution 69-2011 RE: Concerns Over the Management of the Chequamegon-Nicolet National Forest
    3. Board of Governors of the Federal Reserve System Letter Dated 11/16/11 RE: Auditing the Federal Reserve Board
    4. Congressman Paul Ryan Letter Dated 11/14/11 RE: Auditing the Federal Reserve Board
    5. 2012 Lincoln County Board Meeting Schedule
    6. Senator Herb Kohl Letter Dated 10/19/11 RE: Additional Regulation in the Banking Industry
  - b. Memorials - None
7. Reports of Standing & Special Committees
  - a. 2011 Year-to-Date Budget Report – Finance Director
  - b. Administrative Coordinator’s Written Report – November – Randy Scholz
  - c. Ad-Hoc Committee Report – John Bailey
  - d. Approve 2012 Lincoln County Forest Annual Work Plan – Kevin Kleinschmidt
  - e. Report from 2011 Fall Timber Sale – Kevin Kleinschmidt
8. Resolutions and Ordinances
  1. a. Resolution 2011-12-67 Resolution authorizing the replacement of the Lincoln County Revolving Loan Fund Manual with the Central Wisconsin Economic Development Fund Inc. Policy and Revolving Loan Fund Manuals
  - b. Resolution 2011-12-68 Resolution authorizing joining the Northwoods Rail Transit Commission
  - c. Resolution 2011-12-69 Resolution authoring the joining the Blue Line Community Coalition

- d. Resolution 2011-12-70 Designation of Public Depositories
  - e. Resolution 2011-12-71 Approve Filling Authorized Position in the District Attorney's Department - Legal Secretary
  - f. Resolution 2011-12-72 Approve Filling Authorized Position in the Health Department – Public Health Nurse
  - g. Resolution 2011-12-73 Title: Approval of Union Contracts for the Sheriff's Office Deputies and Supervisors for 2012-2014 and wages for Chief Deputy Position
  - h. Resolution 2011-12-74 Ordering County Clerk to Take Tax Deeds of the 2007 Tax 2008 Sale Properties
- 2.
- a. Ordinance 2011-09-573 An Ordinance Amending the General Code of the County of Lincoln – Chapter 17, Sections 17.1.12 and 17.2.03, Zoning Ordinance as a Result of a Comprehensive Plan Amendment and Rezoning Petition Submitted by Lincoln County for Property in the Town of Bradley
  - b. Ordinance 2011-12-577 An Ordinance Amending Chapter 2.08 General Code of the County of Lincoln (Elective Committees)
  - c. Ordinance 2011-12-578 To Amend Sec 3.04, Lincoln County Code – Marriage License, Declaration of Domestic Partnership, Termination of Domestic Partnership and Waiver Fees
  - d. Ordinance 2011-12-579 To Amend Sec. 1.19, Lincoln County Code – Revolving Loan Fund – Loan Review Committee
  - e. Ordinance 2011-12-580 Adopting Updated Personnel Policy  
An Ordinance Amending the General Code of the County of Lincoln (Ch. 4 Personnel Policy Revisions)

9. Report of Claims - None

10. Approval for Mileage and Per Diem for Board Meeting

11. Next County Board Meeting Date: Tuesday, January 17, 2012, 6:00 P.M. Meeting Location: Lincoln County Service Center, County Board Room, 801 N. Sales St., Merrill, WI 54452

12. Adjourn

*Request for reasonable accommodations for disabilities or limitations should be made prior to the date of this meeting. Please do so as early as possible so that proper arrangements can be made. Requests are kept confidential.*

Posted:

|                |            |            |    |          |
|----------------|------------|------------|----|----------|
| News Media     | Date _____ | Time _____ | m. | By _____ |
| Service Center | Date _____ | Time _____ | m. | By _____ |
| Courthouse     | Date _____ | Time _____ | m. | By _____ |
| Tomahawk Annex | Date _____ | Time _____ | m. | By _____ |

GENERAL REQUIREMENTS:

1. Must be held in a location which is reasonably accessible to the public.
2. Must be open to all members of the public unless the law specifically provides otherwise.

NOTICE REQUIREMENTS:

1. In addition to any requirements set forth below, notice must also be in compliance with any other specific statute.
2. Chief presiding officer or his/her designee must give notice to the official newspaper and to any members of the news media likely to give notice to the public.

MANNER OF NOTICE:

Date, time, place, and subject matter, including subject matter to be considered in a closed session, must be provided in a manner and form reasonably likely to give notice to the public.

TIME FOR NOTICE:

1. Normally, a minimum of 24 hours prior to the commencement of the meeting.
2. No less than 2 hours prior to the meeting if the presiding officer establishes there is a good cause that such notice is impossible or impractical.

EXEMPTIONS FOR COMMITTEES AND SUB-UNITS:

Legally constituted sub-units of a parent governmental body may conduct a meeting during the recess or immediately after the lawful meeting to act or deliberate upon a subject which was the subject of the meeting, provided the presiding officer publicly announces the time, place, and subject matter of the sub-unit meeting in advance of the meeting of the parent governmental body.

PROCEDURE FOR GOING INTO CLOSED SESSION:

1. Motion must be made, seconded, and carried by roll call majority vote and recorded in the minutes.
2. If motion is carried, chief presiding officer must advise those attending the meeting of the nature of the business to be conducted in the closed session, and the specific statutory exemption under which the closed session is authorized.

STATUTORY EXEMPTIONS UNDER WHICH CLOSED SEESIONS ARE PERMITTED:

1. Deliberation of judicial or quasi-judicial matters. Sec. 19.85(1)(a)
2. Considering dismissal, demotion, or discipline of any public employee or the investigation of charges against such person and the taking of formal action on any such matter; provided that the person is given actual notice of any evidentiary hearing which may be held prior to final action being taken and of any meeting at which final action is taken. The person under consideration must be advised of his/her right that the evidentiary hearing be held in open session and the notice of the meeting must state the same. Sec. 19.85(1)(b).
3. Considering employment, promotion, compensation, or performance evaluation data of any public employee. Sec. 19.85(1)(c).
4. Considering strategy for crime detection or prevention. Sec. 19.85(1)(d).
5. Deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business whenever competitive or bargaining reasons require a closed session. Sec. 19.85(1)(e).
6. Considering financial, medical, social, or personal histories or disciplinary data of specific persons, preliminary consideration of specific personnel problems or the investigation of specific charges, which, if discussed in public would likely have an adverse effect on the reputation of the person referred to in such data. Sec. 19.85(1)(f).
7. Conferring with legal counsel concerning strategy to be adopted by the governmental body with respect to litigation in which it is or is likely to become involved. Sec. 19.85(1)(g).
8. Considering a request for advice from any applicable ethics board. Sec. 19.85(1)(h).

CLOSED SESSION RESTRICTIONS:

1. Must convene in open session before going into closed session.
2. May not convene in open session, then convene in closed session and thereafter reconvene in open session with twelve (12) hours unless proper notice of this sequence was given at the same time and in the same manner as the original open meeting.
3. Final approval or ratification of a collective bargaining agreement may not be given in closed session.

BALLOTS, VOTES, AND RECORDS:

1. Secret ballot is not permitted except for the election of officers of the body or unless otherwise permitted by specific statutes.
2. Except as permitted above, any member may require that the vote of each member be ascertained and recorded.
3. Motions and roll call votes must be preserved in the record and be available for public inspection.

USE OF RECORDING EQUIPMENT:

The meeting may be recorded, filmed, or photographed, provided that it does not interfere with the conduct of the meeting or the rights of the participants.

LEGAL INTERPRETATION:

1. The Wisconsin Attorney General will give advice concerning the applicability or clarification of the Open Meeting Law upon request.
2. The municipal attorney will give advice concerning the applicability or clarification of the Open Meeting Law upon request.

PENALTY:

Upon conviction, nay member of a governmental body who knowingly attends a meeting held in violation of Subchapter IV, Chapter 19, Wisconsin Statutes, or who otherwise violates the said law shall be subject to forfeiture of not less than \$25.00 nor more than \$300.00 for each violation.