

**LINCOLN COUNTY  
LAND SERVICES COMMITTEE  
Thursday, May 14, 2015, at 1:00 p.m.  
Lincoln County Service Center Room #257  
801 N. Sales Street, Merrill, WI 54452**

*MEETING AGENDA*

1. Call Meeting to Order
2. Tour sites in the town of Merrill that will be subject of the public hearing (see public hearing notice)
3. Approval of the April 9, 2015 LSC meeting minutes
4. Public comment

**REGISTER OF DEEDS**

5. Approve Preliminary 2016 Register of Deeds Budget
6. Q&A on ROD Monthly Munis Reports
7. Q&A on ROD Monthly Written Reports

**LAND SERVICES DEPARTMENT**

8. **Old Business – Laid over from 4/9/15 Land Services Public Hearing**
  - 1) Daigle Oak Hills LLC & co-applicant County Materials Corp. (Conditional Use Request – to allow for a non-metallic mine & wash plant in a Rural Lands 4 zoning district) – Town of Skanawan
  - 2) American Asphalt a division of Mathy Construction (Conditional Use Request – to allow for a non-metallic mine in a Rural Land 4 zoning district) – Town of Skanawan
9. **3:30 p.m. Public Hearing** (see Public Hearing Notices published 4/21/15 & 4/28/15 and 4/24/15 & 5/1/15)
  - 1) Joe Strassman (Conditional Use Request – Storage Building larger than 1500 sq. ft in size in a Rural Residential 3 zoning district) – Town of King
  - 2) Greg & Deb Jones (Conditional Use Request – Storage Building larger than 1500 sq. ft in size in a Rural Residential 1 zoning district) – Town of Bradley
  - 3) David Mahn (Conditional Use Request – Storage Building larger than 1500 sq. ft in size in a Rural Residential 2 zoning district) – Town of Harding
  - 4) DHPI Lands LLC and Dale Roberts (Conditional Use Request – Tourist lodging to allow for weekly rental of a residence in a Rural Residential 2 zoning district) – Town of King (N10370 Red Arrow Ln)
  - 5) DHPI Lands LLC and Dale Roberts (Conditional Use Request – Tourist lodging to allow for weekly rental of a residence in a Rural Residential 2 zoning district) – Town of King (N10374 Red Arrow Ln)
10. **5:30 p.m. Public Hearing** (see Public Hearing Notices published 4/14/15 & 4/21/15 and 4/17/15 & 4/24/15)
  - 1) Section 17.6 Text Amendment (Lincoln County Sign Ordinance) – to allow for and establish standards for electronic signs in non-residential. Zoning districts for on-premise advertising purposes.
11. Agency Updates
12. Managed Grazing –
  - 1) Marathon/Lincoln County Managed Grazing Agreement – Contract
  - 2) Marathon/Lincoln County Managed Grazing Agreement – Resolution 2015-02-05
13. Request to fill authorized position – Land Services Zoning Program Manager
14. Bradley Parcel Mapping proposals
15. Letter in Opposition to Proposed Cuts to Conservation Staffing Grant
16. Approve Preliminary 2016 Land Services Budget
17. Discussion – Land Services Meeting Schedule and Frequency
18. Department Reports
19. Confirm next meeting/public hearing date – June 11, 2015
20. Adjourn

**DISTRIBUTION:**

Land Services Committee Members – Julie Allen, Loretta Baughan, Hans Breitenmoser Jr., Jeff Hetfeld, R. Wayne Plant, Curtis Powell & Greta Rusch  
Jeremy Irish – APHIS-WS, Peggy Winter – NRCS, Matt Peplinski – FSA, John Preuss – Lumberjack RC&D  
County Board Chairman - Robert Lussow  
Administrative Coordinator

Others

News Media - Notified on \_\_\_\_\_ at \_\_\_\_\_ .m by \_\_\_\_\_

Bulletin Boards

Courthouse – Posted on \_\_\_\_\_ at \_\_\_\_\_ .m by \_\_\_\_\_

Service Center – Posted on \_\_\_\_\_ at \_\_\_\_\_ .m by \_\_\_\_\_

Tomahawk Annex – Posted on \_\_\_\_\_ at \_\_\_\_\_ .m by \_\_\_\_\_

*There may be a quorum of other Lincoln County committees present at this meeting.*

*Requests for reasonable accommodations for disabilities or limitations should be made prior to the date of this meeting. Please contact the Lincoln County Clerk at 715-539-1019 as early as possible so that proper arrangements may be made. Requests are kept confidential.*

#### GENERAL REQUIREMENTS:

1. Must be held in a location which is reasonably accessible to the public.
2. Must be open to all members of the public unless the law specifically provides otherwise.

#### NOTICE REQUIREMENTS:

1. In addition to any requirements set forth below, notice must also be in compliance with any other specific statute.
2. Chief presiding officer or his/her designee must give notice to the official newspaper and to any members of the news media likely to give notice to the public.

#### MANNER OF NOTICE:

Date, time, place, and subject matter, including subject matter to be considered in a closed session, must be provided in a manner and form reasonably likely to give notice to the public.

#### TIME FOR NOTICE:

1. Normally, a minimum of 24 hours prior to the commencement of the meeting.
2. No less than 2 hours prior to the meeting if the presiding officer establishes there is a good cause that such notice is impossible or impractical.

#### EXEMPTIONS FOR COMMITTEES AND SUB-UNITS:

Legally constituted sub-units of a parent governmental body may conduct a meeting during the recess or immediately after the lawful meeting to act or deliberate upon a subject which was the subject of the meeting, provided the presiding officer publicly announces the time, place, and subject matter of the sub-unit meeting in advance of the meeting of the parent governmental body.

#### PROCEDURE FOR GOING INTO CLOSED SESSION:

1. Motion must be made, seconded, and carried by roll call majority vote and recorded in the minutes.
2. If motion is carried, chief presiding officer must advise those attending the meeting of the nature of the business to be conducted in the closed session, and the specific statutory exemption under which the closed session is authorized.

#### STATUTORY EXEMPTIONS UNDER WHICH CLOSED SESSIONS ARE PERMITTED:

1. Deliberation of judicial or quasi-judicial matters. Sec. 19.85(1)(a)
2. Considering dismissal, demotion, or discipline of any public employee or the investigation of charges against such person and the taking of formal action on any such matter; provided that the person is given actual notice of any evidentiary hearing which may be held prior to final action being taken and of any meeting at which final action is taken. The person under consideration must be advised of his/her right that the evidentiary hearing be held in open session and the notice of the meeting must state the same. Sec. 19.85(1)(b).
3. Considering employment, promotion, compensation, or performance evaluation data of any public employee. Sec. 19.85(1)(c).
4. Considering strategy for crime detection or prevention. Sec. 19.85(1)(d).
5. Deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business whenever competitive or bargaining reasons require a closed session. Sec. 19.85(1)(c).
6. Considering financial, medical, social, or personal histories or disciplinary data of specific persons, preliminary consideration of specific personnel problems or the investigation of specific charges, which, if discussed in public would likely have an adverse effect on the reputation of the person referred to in such data. Sec. 19.85(1)(f).
7. Conferring with legal counsel concerning strategy to be adopted by the governmental body with respect to litigation in which it is or is likely to become involved. Sec. 19.85(1)(g).
8. Considering a request for advice from any applicable ethics board. Sec. 19.85(1)(h).

#### CLOSED SESSION RESTRICTIONS:

1. Must convene in open session before going into closed session.
2. May not convene in open session, then convene in closed session and thereafter reconvene in open session within twelve (12) hours unless proper notice of this sequence was given at the same time and in the same manner as the original open meeting. Sec. 19.85(2).
3. Final approval or ratification of a collective bargaining agreement may not be given in closed session.

#### BALLOTS, VOTES, AND RECORDS:

1. Secret ballot is not permitted except for the election of officers of the body or unless otherwise permitted by specific statutes.
2. Except as permitted above, any member may require that the vote of each member be ascertained and recorded.
3. Motions and roll call votes must be preserved in the record and be available for public inspection.

#### USE OF RECORDING EQUIPMENT:

The meeting may be recorded, filmed, or photographed, provided that it does not interfere with the conduct of the meeting or the rights of the participants.

#### LEGAL INTERPRETATION:

1. The Wisconsin Attorney General will give advice concerning the applicability or clarification of the Open Meeting Law upon request.
2. The municipal attorney will give advice concerning the applicability or clarification of the Open Meeting Law upon request.

#### PENALTY:

Upon conviction, any member of a governmental body who knowingly attends a meeting held in violation of Subchapter IV, Chapter 19, Wisconsin Statutes, or who otherwise violates the said law shall be subject to forfeiture of not less than \$25.00 nor more than \$300.00 for each violation.