

Request for



Lincoln Co. Health & Human Service Center – 3rd Floor Flooring

The Lincoln County Maintenance Department is seeking to contract with an individual or entity to remove existing carpeting and install approximately 1700 square feet of Epoxy Decorative Broadcast flooring to the 3rd floor of the Lincoln Co Health & Human Service building located at 607 N. Sales Street, Merrill, WI.

Specifications and instructions may be obtained from Pat Gierl, Lincoln County Maintenance Director at the Maintenance Department (801 N. Sales Street, Merrill), or online at www.co.lincoln.wi.us . Proposals must conform to the requirements of the specifications and instructions.

Proposals must be received by the Maintenance Department on or before 2:00 PM on June 30, 2016 and will be publicly opened at the Maintenance Department Office located at 801 N. Sales Street at 2:15 PM that day.

INSTRUCTIONS

1. PROPOSALS.

All proposals will be addressed to Lincoln County Maintenance Department (Attn: Maintenance Director), 801 N. Sales Street, Merrill, WI 54452, and delivered to the Lincoln County Maintenance Department. Proposals must be legibly printed or type written. Proposals must be sealed in an opaque envelope labeled "Lincoln Co Health & Human Service Center 3rd Floor Flooring". Proposals must set forth the scope of services to be provided and the qualifications of the individual or entity. Any deviation from the specifications or these instructions must be noted clearly and concisely. Proposals must be signed (by the individual or by a duly authorized representative of the entity) and dated. Proposals must remain firm for a period of ninety (90) days.

Issuance of this request for proposal does not confer any rights to any prospective proposer and does not obligate Lincoln County to engage in any procurement or to purchase. Any costs associated with the preparation of a response to this request shall be the sole responsibility of the person submitting the proposal.

Any confidential or proprietary information should be clearly marked as such. The County will use discretion with regards to disclosure of confidential or proprietary information contained in any proposal, but cannot guarantee that information will not be made public. As a governmental entity, the County is subject to Wisconsin's Public Records Law.

Once submitted, the proposals and any supplementary documents become the property of Lincoln County.

2. LATE PROPOSALS

Proposals that are not timely received will not be accepted. Late proposals will not be opened nor returned to the bidder. Proposals by email or fax will NOT be accepted. Actual receipt is required.

3. COMPETITIVE PROPOSAL/BID.

This is a competitive proposal/bid. The contract shall be awarded to the lowest qualified and responsible proposer/bidder.

4. PREVAILING WAGE RATE

Contractors may be required to pay not less than the prevailing wage rates on the project as established by the State of Wisconsin Department of Workforce Development, Equal Rights Division – Labor Stands Bureau, pursuant to Wisconsin Statutes. Copies of the prevailing

wage rate determination (if applicable) will be incorporated in the contract documents by reference.

5. QUALIFICATIONS OF INDIVIDUAL OR ENTITY

Individual or entity shall be licensed, certified, accredited, and/or meet all of the necessary qualifications to perform the services/work contemplated. Lincoln County may make that investigation as it deems necessary to determine the ability of the individual or entity to perform the services/work. Lincoln County reserves the right to reject any proposal if the individual or entity fails to satisfy the County that the individual or entity is qualified to perform the services/work contemplated.

Lincoln County may, in its' sole discretion, require proposers to submit sworn statements as to financial ability, equipment and experience in the work/services prescribed AND other matters that the County requires for the protection and welfare of the public in the performance of a public contract. Persons or entities offering bid proposals are strongly encouraged to incorporate such information (and references for recent, similar work performed) in their bids.

6. CONSIDERATION/AWARD OF CONTRACT

Lincoln County reserves the right to reject or accept any or all proposals, or parts thereof, and/or waive technical defects. This solicitation may be cancelled.

The award of this contract shall be to the lowest responsible and qualified individual or entity offering the most advantageous bid to Lincoln County, so long as the bid is deemed compliant.

A responsible individual or entity is one who is not only financially responsible, but who is possessed of the judgment, skill, ability, capacity and integrity requisite and necessary to perform a public contract according to its' terms. Lincoln County reserves the right to consider all elements entering into the question determining the responsibility of the individual or entity.

Lincoln County and/or its' designee may choose to conduct interviews of qualified and responsible proposers and/or contact current and former customers of proposer.

7. SITE VISIT AND PRE-BID CONFERENCE [non-mandatory but recommended]

Prospective proposers/bidders will be afforded the opportunity to conduct a site visit/pre-bid conference to ensure that proposers/bidders are aware of site conditions and to allow bidders to ask questions and/or exchange information with County staff on **Thursday, June 16, 2016 at 1:30 PM at the job site (607 N. Sales Street, Merrill)**. Attendance is not mandatory, but is recommended.

Proposers/bidders assume responsibility for carefully examining the RFP and specifications for the work contemplated; investigating the conditions to be encountered; being satisfied as to the character, quality, and quantities of work to be performed and any materials to be furnished; understanding the requirements of the specifications, special provisions, and contract. Submission of a proposal shall be considered conclusive evidence that the bidder has made such examination.

8. CONTRACT

The successful individual or entity shall execute an Independent Contractor Agreement within fifteen (15) days after notice of the award of the contract is given. The request for proposal, instructions, specifications and proposal in their entirety form the primary basis of the agreement and will be made part of the agreement.

9. BOND

The selected contactor will be required, within seven (7) calendar days of notification of award of the RFP, to post a "Performance Bond" at least equal to the contract price and valid for at least 90 days beyond the contract closing as security for the faithful performance of the work to be contracted.

10. LAWS AND REGULATIONS

The successful individual or entity must be cognizant of and shall abide by all applicable federal, state and municipal laws, ordinances, rules and regulations. Any permit, license, certification, accreditation (and any fee therefor) shall be the responsibility of the successful individual or entity.

11. ETHICS/CONFLICT OF INTEREST

It shall be unethical for any person to offer, give or agree to give any elected official, employee or former employee or to solicit, demand, accept or agree to accept from another person, a gratuity or an offer of employment in connection with any decision, approval, disapproval, recommendation, preparation of any part of a program requirement, a purchase request, influencing the contents of any specification or procurement standards, rendering any advice, investigation, auditing, or in any other advisory capacity in any proceedings or application request for ruling, determination, claim or controversy or other particular matter, pertaining to any program requirement or a contract or subcontract, or to any solicitation or proposal therefor.

12. INDEMNIFICATION

To the fullest extent permitted by law, the Contractor shall indemnify and hold harmless the County and its agents and employees from and against all claims, damages, losses and expenses, including but not limited to attorney fees, arising out of or resulting from the services provided by the Contractor for the request services addressed in this document.

13. INSURANCE

The selected individual or entity shall have adequate insurance coverage that will protect operations conducted under contract, whether performed by the contractor or anyone employed by them. The contractor shall be required to furnish the County an insurance certificate five (5) days prior to contract award, certifying the contractor is covered by the following types and amounts of coverage:

| Type | Limits |
|---|---|
| Worker's compensation & Employer's Liability | Coverage A: \$ Statutory; Coverage B: \$100,000 Employers Liability |
| CGL/General liability (Bodily injury/Personal injury, Property damage) | \$1,000,000 each occurrence, Combined single limit \$2,000,000 each occurrence, Combined single limit (excavating/underground/collapse, if applicable to project) \$5,000,000 each occurrence, Combined single limit (if asbestos is involved in project) |
| Automobile liability – owned/hired/non-owned vehicles (Bodily injury/Property damage) | \$1,000,000 each occurrence, Combined single limit |
| Umbrella excess liability insurance | \$1,000,000 each occurrence, Combined single limit |

Failure of County to demand such certificates or other evidence of full compliance with these insurance requirements or failure of contractor to identify a deficiency from evidence provided shall not be construed as a waiver of Contractor's obligation to maintain such insurance. Contractor shall maintain insurance for the duration of the contract.

The certificate shall list the Certificate Holder and address as follows: Lincoln County, 801 North Sales Street, Merrill, Wisconsin 54452.

Insurance shall include under the General Liability and Automobile Liability Policies "Lincoln County, its employees, elected officials, representatives, and members of its boards and/or commissions" as "Additional Insured's".

All insurance shall include a thirty (30) day notice to the County prior to cancellation or material policy change.

Contractor shall require sub-supplier; if applicable, to furnish identical Certificates of Insurance to Lincoln County prior to contract taking effect.

14. NO ASSIGNMENT

Assignment by the selected Contractor to a third party of any contract entered into for this project is prohibited and will not be recognized by the County unless approved by the County in writing in advance.

15. DISPOSAL OF PROJECT-RELATED MATERIALS

Disposal of all materials must be at the Lincoln County Landfill located at N4750 Landfill Lane, Merrill, WI 54452 (715-536-9636).

16. TAX EXEMPT STATUS.

Lincoln County is a tax-exempt municipality under sec. 77.54(9a), Wis. Stats.

SPECIFICATIONS

1. PROJECT NARRATIVE

The project consists of removing the existing carpeting on the applicable floor space and replacing it with an epoxy decorative broadcast flooring system per the specifications herein. The existing subfloor is concrete. Project includes disposal of old carpet. (see attached drawing)

2. SPECIFICATIONS/SCOPE OF SERVICES

These specifications/scope of services are intended to be primarily goal-oriented versus prescriptive in nature. All items, details of construction, services or features not specifically mentioned which are regularly furnished in order to provide the services described herein shall be furnished at the proposed price and shall conform in strength, quality and workmanship to that usually provided by the practice.

Bidders shall describe their approach to provide repairs along with a manufacturer's warranty (as applicable) as well as a one year contractor's warranty on all work.

EPOXY DECORATIVE BROADCAST FLOORING SYSTEM

PART 1 GENERAL

1.01 SECTION INCLUDES

- A. Fluid-applied flooring and base.

1.02 SUBMITTALS

- A. Product Data: Provide data on specified products, describing physical and performance characteristics; sizes, patterns and colors available.
- B. Color Chart: Submit the color chart for the specified product/system.
- C. Samples: Submit two samples, 4" by 4" inch in size illustrating color and pattern for each floor material for each color specified.
- D. Manufacturer's Installation Instructions: Indicate special procedures.
- E. Maintenance Data: Include maintenance procedures, recommended maintenance materials, procedures for stain removal, repairing surface, and suggested schedule for cleaning.

1.03 QUALITY ASSURANCE

- A. Manufacturer Qualifications: Company specializing in manufacturing products specified in this section with minimum three years' experience.
- B. Applicator/Contractor Qualifications: Company specializing in performing the work of this section.

1. Minimum five years of documented experience.

1.04 DELIVERY, STORAGE, AND HANDLING

- A. Store resin materials in a dry, secure area.
- B. Store materials for three days prior to installation in area of installation to achieve temperature stability.

1.05 FIELD CONDITIONS

- A. Maintain minimum temperature in storage area of 55 degrees F.
- B. Store materials in area of installation for minimum period of 24 hours prior to installation.
- C. Maintain ambient temperature required by manufacturer 72 hours prior to, during, and 24 hours after installation of materials.

1.06 WARRANTY

- A. A joint written warranty shall be provided for this project for a period of one (1) year from the date of completion of the floor installation. The written warranty shall cover the material(s) as provided by the manufacturer to install the floor system and the contractor shall warranty the workmanship and labor to install the floor system. The labor and material guarantee shall include loss of bond and wear-through to the concrete substrate from normal use.

PART 2 PRODUCTS

2.01 MATERIALS

- A. Basis of Design: Thermal-Chem; DecoQuartz: www.thermalchem.com.
- B. Acceptable Products:
 1. Crossfield Products Corp; Decor-Flor: www.crossfieldproducts.com.
 2. Sika Corporation; Sikafloor Quartzite Broadcast System: www.sikafloorusa.com.
 3. Thermal-Chem; DecoQuartz: www.thermalchem.com.
- C. Fluid-Applied Flooring Type F1: Epoxy base coat(s) with embedded quartz aggregate.
 1. Thickness: 1/8 inch, nominal, when dry.
 2. Flooring System:
 - a. Base Coat: DecoWear™ (Field Pigmented with ColorThane) Product # 745 applied at 100 sq.ft. per gallon.
 - b. Decorative Quartz: DecoQuartz aggregate - Broadcast to rejection.
 - c. 2nd Coat: DecoWear™ Product #745- applied at 80 sq. ft. per gallon
 - d. Decorative Quartz: DecoQuartz - Broadcast to rejection.
 - e. Grout Coat - DecoWear™ Product # 745 applied at 100 sq. ft. per gallon
 - f. Wear Coat - DecoWear™ Product # 745 applied at 160 sq. ft per gallon
 3. Color: As Selected by owner from manufacturer's standard colors..
- D. Fluid-Applied Flooring Type F2: Epoxy base coat(s) with embedded quartz aggregate.
 1. Thickness: 1/8 inch, nominal, when dry.
 2. Flooring System:
 - a. Base Coat: DecoWear™ (Field Pigmented with ColorThane) Product # 745 applied at 100 sq.ft. per gallon.
 - b. Decorative Quartz: DecoQuartz aggregate - Broadcast to rejection.

- c. 2nd Coat: DecoWear™ Product #745- applied at 80 sq. ft. per gallon
 - d. Decorative Quartz: DecoQuartz - Broadcast to rejection.
 - e. Grout Coat - DecoWear™ Product # 745 applied at 100 sq. ft. per gallon
 - f. Wear Coat - DecoWear™ Product # 745 applied at 160 sq. ft per gallon
 - g. Top Coat - ArmorFinish E-81(NO ODOR URETHANE) Product # 1061 applied at 160 sq. ft per gallon
 - 3. Color: As Selected by County from manufacturer's standard colors..
- E. Fluid-Applied Flooring Type F3: Epoxy base coat(s) with embedded quartz aggregate.
- 1. Thickness: 1/8 inch, nominal, when dry.
 - 2. Flooring System:
 - a. Base Coat: DecoWear™ (Field Pigmented with ColorThane) Product # 745 applied at 100 sq.ft. per gallon.
 - b. Decorative Quartz: DecoQuartz aggregate - Broadcast to rejection.
 - c. 2nd Coat: DecoWear™ Product #745- applied at 80 sq. ft. per gallon
 - d. Decorative Quartz: DecoQuartz - Broadcast to rejection.
 - e. Grout Coat - DecoWear™ Product # 745 applied at 100 sq. ft. per gallon
 - f. First Wear Coat - DecoWear™ Product # 745 applied at 120 sq. ft per gallon
 - g. Second Wear Coat - DecoWear™ Product # 745 applied at 160 sq. ft per gallon
 - h. Top Coat - ArmorFinish E-81(NO ODOR URETHANE) Product # 1061 applied at 160 sq. ft per gallon
 - 3. Color: As Selected by owner from manufacturer's standard colors..

2.02 ACCESSORIES

- A. Cant Strips: Molded of flooring resin material.
- B. Subfloor Filler: White premix latex; type recommended by flooring material manufacturer.
- C. Primers and Adhesives: Waterproof; types recommended by flooring manufacturer.

PART 3 EXECUTION

3.01 EXAMINATION

- A. The Installer/contractor shall be responsible for inspecting all substrate surfaces that will receive the decorative floor system.
- B. Before commencing the installation, the contractor shall notify the County of any detrimental or unsatisfactory conditions, which exist, and would delay the completion of this project, interfere with the execution of the contract, or be the cause for a defective or faulty installation.
- C. Work shall not proceed until all conditions and/or layout modifications have been satisfied and approved by the County. Application of any material(s) shall signify that the surfaces, conditions or changes have been inspected and satisfied, and have been accepted by the installation contractor.

3.02 PREPARATION

- A. Create a surface profile with a steel shot blast machine and/or dust-free diamond grinder for surfaces and edges.
- B. Verify that surface is dry and perfectly clean, free of all oil, grease, detergent film, sealers and /or curing compounds.

- C. Thoroughly rout and vacuum all non-moving cracks and surface deviations, then fill with patching compound comprised of 100% solids epoxy and aggregate.
- D. Saw cut to a depth of 1/4" around all areas to be patched and chip out deteriorated concrete down to clean sound concrete, prime and patch with Thermal-Chem product No. 726 ArmorPrime and Thermal-Chem Grout and Patch Sand #A-100.

3.03 INSTALLATION - STRIPS

- A. Accurately saw cut substrate to install divider strips.
- B. Install strips straight and level to locations indicated.

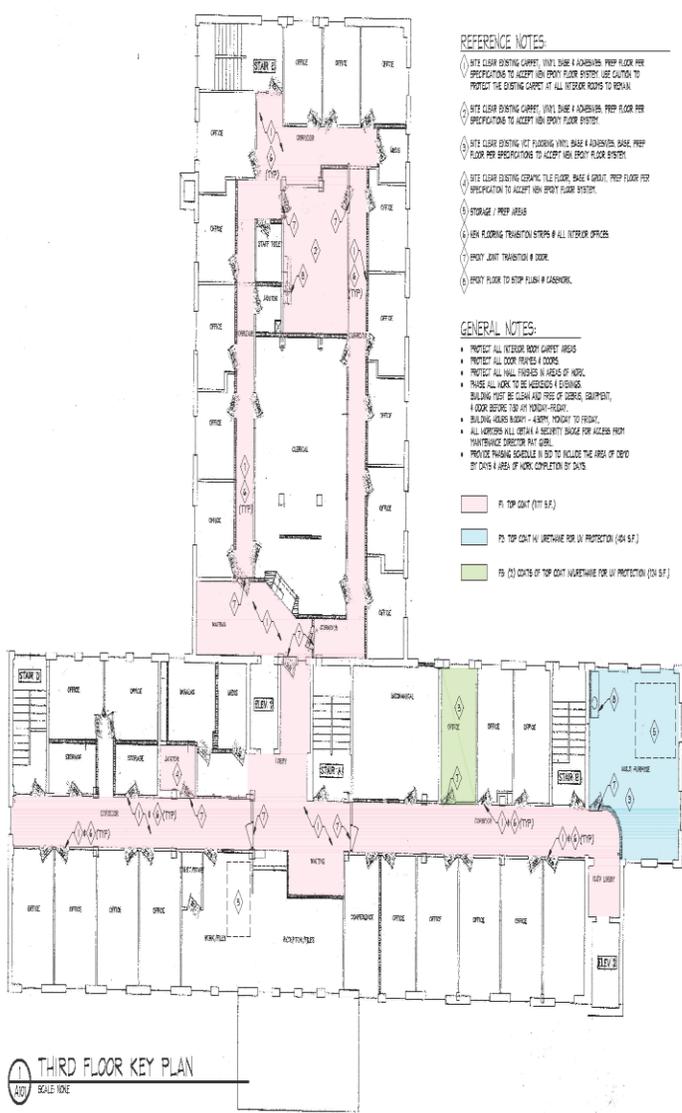
3.04 INSTALLATION - FLOORING

- A. Apply in accordance with manufacturer's instructions.
- B. Apply each coat to minimum thickness indicated.
- C. Finish to smooth level surface.
- D. Fillet and cove at vertical surfaces.

3.05 PROTECTION

- A. Prohibit traffic on floor finish for 48 hours after installation.
- B. Barricade area to protect flooring until fully cured.

| NO. | DESCRIPTION | DATE |
|-----|-------------|------|
| | | |
| | | |
| | | |



1 THIRD FLOOR KEY PLAN
SCALE: 1/8" = 1'-0"

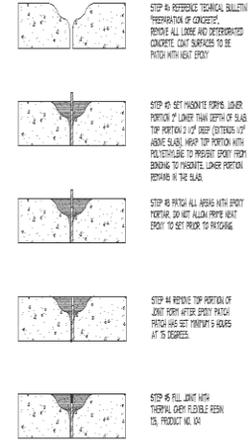
REFERENCE NOTES:

- 1) SITE CLEAR EXISTING CARPET, 1/4" BASE & ADHESIVE, PREP FLOOR PER SPECIFICATIONS TO ACCEPT NEW EPXY FLOOR SYSTEM. USE CAUTION TO PROTECT THE EXISTING CARPET AT ALL INTERIOR ROOMS TO REMAIN.
- 2) SITE CLEAR EXISTING CARPET, 1/4" BASE & ADHESIVE, PREP FLOOR PER SPECIFICATIONS TO ACCEPT NEW EPXY FLOOR SYSTEM.
- 3) SITE CLEAR EXISTING VCT FLOORING, 1/4" BASE & ADHESIVE, PREP FLOOR PER SPECIFICATIONS TO ACCEPT NEW EPXY FLOOR SYSTEM.
- 4) SITE CLEAR EXISTING CERAMIC TILE FLOOR, BASE & GROUT, PREP FLOOR PER SPECIFICATION TO ACCEPT NEW EPXY FLOOR SYSTEM.
- 5) STORAGE / PREP AREAS
- 6) NEW FLOORING TRANSITION STRIPS @ ALL INTERIOR OFFICES
- 7) EPXY JOINT TRANSITION @ DOOR
- 8) EPXY FLOOR TO STOP FLASH @ CASINGWORK

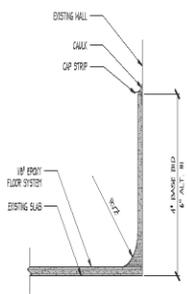
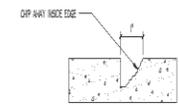
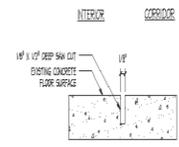
GENERAL NOTES:

- PROTECT ALL VESTIBULE ROOF CURB AREAS
- PROTECT ALL DOOR THRESHLS & COVERS
- PROTECT ALL WALL FINISHES IN AREAS OF WORK
- PHASE ALL WORK TO BE NEAREST & FURTHEST BUILDING MUST BE CLEAN AND FREE OF DEBRIS, EQUIPMENT, & FLOOR DEBRIS FOR AN UNFINISHED FLOORING
- BUILDING ACCESS MUST BE KEPT OPEN TO PUBLIC
- ALL WORKERS WILL WEAR A SECURITY BADGE FOR ACCESS FROM MAINTENANCE OPERATOR PAY GATE
- PROVIDE TRAFFIC BARRIERS IN ORDER TO INCLUDE THE AREA OF WORK BY DAYS & AREA OF WORK COMPLETION OF DAYS

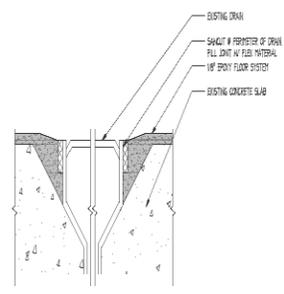
THERMAL-CURRY BASIS OF DESIGN



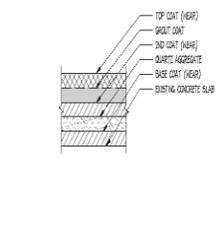
2 CONTROL JOINT DETAIL
SCALE: 1/8" = 1'-0"



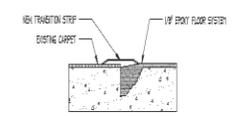
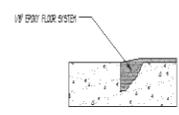
3 EPOXY BASE DETAIL
SCALE: 1/8" = 1'-0"



4 FLOOR DRAIN @ JANITOR CLOSET
SCALE: 1/8" = 1'-0"



5 1/8" EPOXY SYSTEM
SCALE: 1/8" = 1'-0"



6 TERMINATION @ INTERIOR ROOMS
SCALE: 1/8" = 1'-0"

BECHTEL HOPPE
330 Fourth Street • PO Box 8000
Wausau, WI • 54485-8000
715.846.8000 • Fax 715.846.8008
bechtelhoppe.com

PROJECT:
**HUMAN SERVICES
THIRD FLOOR -
FLOORING PROJECT**
OWNER:
LINCOLN COUNTY

**SHEET TITLE
FLOOR PLAN
& DETAILS**

PROJECT NUMBER: 2014/053

PINK FILE NUMBER

A101

SHEET NUMBER | OF | 1

3. GENERAL REQUIREMENTS, PERMITS, CODES AND STANDARDS

- A. All work under this contract shall be done in strict accordance with State of Wisconsin DNR & DWD, Federal Environmental Protection Agency (EPA) Clean Air Act, Occupational Safety and Health Administration (OSHA) worker safety codes and regulations, and all applicable Federal, State and local regulations, standards and codes governing lead and asbestos abatement and any other trade work done in conjunction with this project. All applicable codes, regulations and standards are adopted into this specification and will have the same force and effect as this specification.
- B. The contractor shall apply for and have on-site all required permits and licenses to perform the work as required by Federal, State and Local regulations.
- C. It is the contractor's responsibility to provide all materials, equipment and labor necessary to achieve any clearance or approval to both do the work and to put the work into service.
- D. It is the contractor's responsibility to provide and maintain protection for the public from any hazards caused by this work.
- E. Contractor will need to be responsible for providing their own ladders, scaffolding, lifts, barricades or other equipment necessary for the proper performance of the work.
- F. Contractor will be responsible for providing any necessary containment measures to protect occupants, workers and property.
- G. Contractor will be responsible for assuring that employees are provided with and wear any protective gear as required by any regulatory agency.
- H. Contractor shall provide a schedule indicating the approximate dates of all the key functions for the job.
- I. Contractor shall be responsible for the safe handling and transportation of all waste (including, but not limited to old carpet) generated by this contract to the Lincoln County Solid Waste Landfill. Tipping fees shall be the responsibility of the contractor.
- J. Contractor shall assure that the project area is free of refuse/repared or replaced to the satisfaction of the County.
- K. Contractor agrees not to discriminate against any employee or applicant for employment to be employed in the performance of the work, with respect to hire tenure, terms, conditions or privileges of employment, or a matter directly, or

indirectly related to employment, because of age (except where based on a bona fide occupational qualification) or race, color, religion, national origin, or ancestry.

4. PRE-BID SITE VISIT AND CONFERENCE (NON-MANDATORY BUT RECOMMENDED)

Although not mandatory, a site visit is strongly encouraged before submitting bids to gain a full understanding of the scope of work. **A site visit and pre-bid conference is scheduled for Thursday, June 16, 2016 at 1:30 PM at the work site.**

5. COMPENSATION

The contractor is to provide a fixed price/lump sum for the completed project.

A progressive payment schedule will be agreed upon in advance of the work; however, final payment for 25% of the project cost will be retained until 15 days after the completion of final inspection between contractor and Lincoln County's authorized representative.

6. PROJECT SCHEDULE

| EVENT | SCHEDULED DATE | TIME (all CST) |
|-------------------------------|-------------------------|-----------------------|
| Release of RFP | Thursday, June 2, 2016 | 8:00 AM |
| Site Visit/Pre-Bid Conference | Thursday, June 16, 2016 | 1:30 PM |
| Proposals Due | Thursday, June 30, 2016 | 2:00 PM |
| Proposals Opened | Thursday, June 30, 2016 | 2:15 PM |
| Reference Checks/Visits | June 30 – July 12 | |
| Committee Action on Bid | Tuesday, July 12, 2016 | 6:00 PM |
| Completion Date | October 3, 2016 | 4:00 PM |

7. QUALIFICATIONS

A. Relevant Experience: Experience installing flooring systems of the type specified in this RFP. Contractor should also have a successful warranty experience and a high level of customer satisfaction.

B. Contractor Information

- i. Letter of introduction that includes name of contact person and contact information.
- ii. Office location(s), ownership and affiliation, size of entity/company
- iii. Entity's objective in relation to this project
- iv. Key project personnel including responsibilities and qualifications to do this work.

- v. References – provide client name, contact name/title/address/phone of at least three clients that have been or are currently being provided similar service within the last five (5) years