

Lincoln County
Finance & Insurance Committee
Service Center Room 248
Friday, April 8, 2011
7:30 a.m.

Members Present – Berndt, Simon, Giese

Visitors – Scholz, Leydet, Pudelko, Byer

1. **Meeting called to order** at 7:30 a.m. by Vice-Chairman Simon
2. **Minutes** – March 4, 2010 were approved as printed by Motion/Second (M/S) Berndt/Giese – all voting aye.
3. **Treasurer’s Report** – Written report provided in information packet, Investments report was distributed, nothing was added. Reports were placed on file.
4. **Cash Report** – Monthly cash report for the month of February 2011 was provided – placed on file.
5. **Contingency Fund Request for Family Court Commissioner** – Byer explained to the Committee that mediation fees were higher than expected and \$2,103 could not be covered by the 2010 budget. Leydet reminded the Committee that this issue had previously been discussed and that a solution was put in place by Byer and the oversight committee. M/S Giese/Berndt for \$2,103 from contingency – all voting aye.
6. **Contingency Fund Request for County Board Budget** – Leydet explained that the County Board budget was \$382 over budget due to some transitional costs for family Care. M/S Berndt/Giese to approve contingency funds to cover \$382 – all voting aye.
7. **County Clerk Year-to-Date Budget Report** – Pudelko reported a \$5,000 savings due to the hand tally that was used during a recent election. Written report received and placed on file
8. **County Clerk Carryover Request** – Pudelko presented a carryover request of \$950 for training from the 2010 budget into 2011. Pudelko explained that due to her being new there is a need for additional training. M/S Giese/Berndt to approve carryover request – all voting aye.
9. **Resolution to Designate Emergency Medical (EMS) Fund Fund Balance for Anticipated 2011 Budget Shortfall** – Leydet presented a resolution that would designate fund balance for the previously discussed anticipated shortfall. M/S Berndt/Giese to forward resolution to County Board – all voting aye.
10. **Resolution Approving A Loan to Morning View Dairy, Merrill from the Revolving Loan Fund** – Leydet presented a resolution that was forwarded from the Revolving Loan Fund Review Committee approving a loan of \$50,000 loan from the revolving loan fund. Morning View Dairy will be receiving an additional \$150,000 from the Community Development Block Grant contingent upon this \$50,000 loan. M/S Giese/Berndt to forward the resolution to County Board – all voting aye.

- 11. Resolution Relating to the County Lincoln Participation in the Wisconsin Community Development Block Grant for Economic development Program** – Leydet presented a resolution approving and authorizing the application for a \$150,000 loan for the Morning View Dairy from the Community Development Block Grant Program. M/S Berndt/Giese to forward the resolution to County Board – all voting aye.
- 12. Resolution Approving a Loan to JPs Café Express, LLC dba Ike’s Café, Tomahawk from the Revolving Loan Fund** – Leydet presented a resolution that was forwarded from the Revolving Loan Fund Review Committee approving a loan of \$10,000 to JPs Café Express, LLC dba Ike’s Café, Tomahawk from the revolving loan fund. M/S Berndt/Giese to forward resolution to County Board – all voting aye.
- 13. Nondepartmental 2010 Budget Modification** – Leydet reviewed the line item adjustments needed in the Nondepartmental budget. M/S Berndt/Giese to approve the budget modification – all voting aye.
- 14. March 2011 Year-to-Date Budget Report** – Placed on file.
- 15. 2010 Preliminary Year End Report** – Leydet reviewed the 2010 year end results. The Social Service Fund had yet to be completed, but will be done by next week. Leydet identified two primary areas of concern. The first is the Health Insurance Fund decrease of \$1,525,598 in 2010 due to higher than anticipated claims. The fund balance in that fund absorbed this decrease in 2010. Administration is working with consultants to address this concern. The second concern is a decrease in the Highway fund of \$708,144. The problems in the Highway Fund have been reported to County Board for the past three or four years. The current situation is not sustainable in the long term. The report will be presented to County Board later in April. Placed on file.
- 16. Building project update** – Leydet presented expenditure report. Project is wrapping up and later in the spring landscaping will be completed. Report was placed on file.
- 17. Budget Repair Bill Update** – Nothing to report.
- 18. 2012 Budget and 2012 Payroll Projections** – Leydet reviewed the 2012 payroll projections. Seventeen positions were eliminated from the projection compared to the 2011 projection mostly due to Family Care. Placed on File.
- 19. North Central Health Care 2010 Audit Report and March 2011 Budget Report** – North Central received an unqualified opinion (best) for the 2010 audit. Lincoln County’s equity grew to \$1,167,736 at the end of 2010. The March 2011 year to date budget report shows a positive variance of \$22,240. Placed on file.
- 20. Court Collection Position Report** – Written report provided.
- 21. Director Report** – No concerns, Year-to-Date Budget Report placed on file.
- 22. Review Correspondence/Communication** – None
- 23. Review County Voucher Listing** – Listing made available
- 24. Set Next Meeting dates** – May 6 and June 3, 2011 at 7:30 a.m.
- 25. Adjourn** – M/S Giese/Berndt – all voting aye. Adjourn at 8:37 a.m.

Minutes prepared by,

Dan Leydet
Finance Director