

**Lincoln County  
Finance & Insurance Committee  
Lincoln County Service Center  
December 4, Friday, 2009  
7:30 a.m.**

**Members Present:** Gene Simon, Robert Weaver, Richard Berndt, Robert Lee, Arlan Anderson

**Visitors:** Dan Leydet, Tim Meehan, Bob Kunkel, Jennifer Moore, Elizabeth Friedenfels

**1. Meeting called to order** by Chairman Lee at 7:30 a.m.

**2. Minutes of November 6, 2009** were approved as printed by M/S (Motion/Second) Berndt/Anderson - all voting aye.

**3. Treasurer's Report** – Written Treasurer's Year-to-Date Budget report along with Investments report was provided. M/S to place report on file Simon/Anderson - all voting aye.

**4. Resolution 2009-12-49 Cancellation of County Checks** – County Clerk Kunkel explained this is an annual housekeeping task and recommended approval – M/S Simon/Berndt to forward to County Board and recommend approval – all voting aye.

**5. Resolution 2009-12-48 Ordering County Clerk to Take Tax Deeds of the 2007 Sale** – County Clerk Kunkel explained this is also an annual housekeeping task and assured the committee that property owners were given every opportunity to pay taxes. He recommended approval – M/S Simon/Anderson to forward to County Board and recommend approval – all voting aye.

**6. County Clerk's Year-to-Date Budget Report** – Clerk Kunkel provided a written report, no significant issues – M/S Berndt/Anderson to place report on file – all voting aye.

**7 & 8. Humane Society 2010 Contract and Report** – Committee was provided copy of contract along with Humane Society Financial Report in advance of meeting. Humane Society Chairperson Moore and Shelter Manager Friedenfels explained the shelter activity. The Humane Society continues to have very positive financials. The committee again commends the Humane Society for successful performance. M/S Simon/Anderson to approve 2010 Purchase Contract and recommend County Board Chairman Lussow sign contract - All voting aye.

**9. Recovery Zone Economic Development Bonds/Recovery Zone Facility Bonds** – The committee continues to study the alternatives and took no action. Finance Director Leydet will bring additional information to next regular meeting.

**10. Implementation of Reorganization/Centralized Finance – A. Upper Level Service Center B. Lower Level Service Center** – Finance Director Leydet and Administrative Coordinator Meehan explained that ongoing reorganization has resulted in several existing county employees exercising posting and bumping rights under terms within employee union contracts. The management team is working to minimize disruption caused by employees moving from one job to another. The committee recognizes there will be some difficulties as reorganization continues and at the same time supports the need for reorganizing existing staff and work assignments.

- 11. Building Project Year-to-Date Expenditure Update** – Minor details remain until final project completion – M/S Berndt/Simon to place report on file – all voting aye.
- 12. November 2009 Year-to-Date Budget Report** – No additional issues reported – M/S Lee/Simon to place report on file – all voting aye.
- 13. Resolution 2009-12-50 Designation of Public Depositories** – Resolution reviewed, minor changes to list of depositories – M/S Simon/Anderson to recommend approval of Resolution 2009-12-50 by County Board – all voting aye.
- 14. North Central Health Care Budget to Actual Report** – Report reviewed, health care costs continue to significantly stress operations – M/S Simon/Anderson to place report on file – all voting aye.
- 15. Update on Court Collection Position** – Finance Director Leydet reported Bumping and Posting issues have effected this position. Leydet does not see major problem training and implementing transition – M/S Simon/Anderson to place report on file – all voting aye.
- 16. Closed Session – Convene into Closed Session pursuant to Sec. 19.85(1)(c) Wis. Stat. for considering Employment, Promotion, Compensation, or Performance Evaluation Data of Any Public Employee. A. Performance Evaluation of Finance Director.** M/S Simon/Anderson – to go into closed session including Administrative Coordinator Meehean – all voting aye by roll call vote.
- 17. Open Session – Take Any Necessary Action on Items Discussed in Closed Session** – Simon/Weaver to go into open session - all voting aye by roll call vote. M/S Simon/Weaver to approve step increase for Finance Director Leydet and commend him for Excellent Performance – all voting aye.
- 18. Director’s Report – A. Year-to-Date Budget Report** – No significant issues reported – M/S Lee/Simon to place report on file – all voting aye.
- 19. Review Correspondence/Communications** – None
- 20. Review County Voucher Listing** – Voucher listing made available for review
- 21. Set Next Meeting Date** – Next regular meetings January 8, 2010 and February 5, 2010 at 7:30 a.m.
- 22. Adjourn** – M/S Berndt/Simon to adjourn at 9:15 a.m. – all voting aye.

Submitted by,

Robert Weaver  
Secretary