

**Lincoln County
Finance & Insurance Committee
Lincoln County Service Center
Wednesday April 8, 2009
7:30 a.m.**

Members Present: Robert Weaver, Richard Berndt, Gene Simon, Robert Lee
Excused: Carl Short

Visitors: Dan Leydet, Robert Lussow, Don Schlisling, Jan Lemmer, Dave DeYoung,
Terry Schmidt, Ray Bloomer

1. **Meeting called to Order** at 7:30 a.m. by Chairman Lee
2. **Approval of Minutes** of March 6, 2009 were approved as printed by Motion/Second (M/S) Berndt/Simon – all voting aye.
3. **Treasurer's Report** – County Treasurer Lemmer provided the committee with an Investments report ending March 31, 2009; also reported interest rates are extremely low with little prospect that Certificate of Deposit returns will improve soon. M/S Simon/Lee to approve reports.
4. **Building Project Funding** – David DeYoung with Stifel, Nicolaus Financial Advisor provided the committee with four options for funding \$1.5 million for completion of the County Jail Addition. Mr. DeYoung discussed the advantages and disadvantages of each option and answered questions. The Building Committee has reported that the Court House Remodeling project has been stopped by the State Historical Society and progress forward is uncertain. There is \$1.5 million in Jail Addition expenses that must be funded. Temporarily, invoices have been paid from the General Fund which must be repaid. The original financial plan called for the remaining Jail Addition expenses and the Court House remodeling to be funded thru the sale of Municipal Bonds. That course of action is not recommended given the uncertainty of the Court House remodeling. M/S Simon/Weaver to recommend the Lincoln County Board borrow funds using a Credit Line with Local Commercial Bank – Option #1. Mr. DeYoung will immediately contact Local Commercial Banks to establish that line of credit in preparation for consideration by the County Board. All members voting Aye.
5. **Cell Phone Plan Consolidation and Taxability issue** – Finance Director Leydet and IT Director Schlisling provided information regarding the issue, no action requested. Administrative & Legislative Committee will consider the issue and recommend action to the County Board.
6. **Purchase Card Request for IT** – Director Schlisling explained the need for purchase card. M/S Weaver/Simon to approve request for purchase card for IT Department using usual arrangement with Finance Department supervision – All voting Aye.
7. **Phone System for Courthouse** – Director Schlisling explained the problems with the current Courthouse phone system. Originally the phone system was to be replaced as part of the Courthouse Remodeling project. The committee encouraged Director Schlisling to bring a request for Contingency Funding of interim cabling to convert and incorporate the Courthouse into the new phone system.

12. DD Preliminary 2010 Budget Plan – Director Schmidt provided the committee with an updated 2010 DD Services Budget Plan and explained Contingency Fund Request of \$229,040 County State Payment. The “over billing” issue was identified in May 2007 for 2006 by the County Auditor. The County tax levy going forward is significantly increased. Director Schmidt’s report was for information with consideration under item #8 Contingency Fund Request.

8. Contingency Fund Requests – M/S Simon/Weaver to approve contingency fund requests:

Sheriff	\$194,068	Primarily outside housing
Developmental Disabilities	\$229,040	County Match/State payment
Administration	\$10,826	Attorney Fees

All members voting Aye.

9. Carryover Requests – M/S Simon/Berndt to approve carryover requests:

Sheriff	1,297	Neighborhood watch
	2,940	Dare
	21,024	Correction canteen revenue
UW Extension	338	AG Miscellaneous
	104	SAMHSA grant
Land Information	1,296	Farm safety grant
	593	Life skills grant
	460	Rural addressing
	42,182	Retained fees
	1,110	Lake Mohawksin grant
	6,358	Seven Island Lake grant

10. Budget Modifications: M/S Berndt/Lee to approve budget modification

Prior year Miscellaneous	1,369
Tax Deed expense	667
Liability Insurance	2,036

All members voting Aye and signing Budget Modification form.

11. 2010 Budget Update – Finance Director Leydet discussed the significant difficulties facing the County in developing the 2010 budget. No action required or taken.

13. Humane Society Report – Written financial report 1/1/09 thru 2/1/09 provided for committee review.

14. County Clerk’s Year-to-Date Budget Report – Report received and place on file.

15. Building Project Purchase Order and Year-to-Date Expenditure Update – Written report made available and placed on file.

16. 2008 Year End Summary – Written report provided by Director Leydet along with discussion. No action requested or taken.

17. March 2009 Year-to-Date Budget Report – No significant issues, place report on file.

18. North Central Health Car Budget to Actual – Summarized Audit Report provided for review.

19. Director’s Report – Year-to-Date Budget Report and 2008 Year End and Audit – No significant issues reported.

20. Review Correspondence/Communications – None

21. Review County Voucher List – Voucher list made available for review.

22. Set Next Meeting Dates – May 8, 2009 at 7:30 a.m. immediately following approximately 8:30 a.m. Capitol Improvement Program (CIP); June 5, 2009 at 7:30 a.m.; July 10, 2009 at 7:30 a.m. all at County Service Center.

23. Adjourn – M/S Lee/Berndt to adjourn at 9:00 a.m. – All voting aye.

Submitted by,

Robert Weaver
Secretary