

**Lincoln County
Finance & Insurance Committee
Lincoln County Service Center
Friday June 5, 2009
7:30 a.m.**

Members Present: Robert Lee, Richard Berndt, Gene Simon, Robert Weaver
Excused: Carl Short

Visitors: Dan Leydet, Jan Lemmer, John Mulder, Randy Scholz, Nat Walrath, Dave Manninen

1. **Meeting called to Order** at 7:30 a.m. by Chairman Lee
2. **Approval of Minutes of May 8, 2009** were approved as printed by Motion/Second (M/S) Berndt/Weaver – all voting aye.
3. **Treasurer's Report** – County Treasurer Lemmer provided the committee with an Investments report ending May 31, 2009 and Year-to-Date Budget Report. County Treasurer Lemmer also noted that three CDs were reinvested at 2.02 %. M/S Simon/Berndt to place reports on file – all voting aye.
4. **Resolution Opposing 2009 State Assembly Bill 149 Proposing Interest Rate Reduction on Delinquent Property Taxes** – Finance Director Leydet explained that the bill would essentially remove the penalty for Delinquent Property Taxes. M/S Simon/Weaver to recommend adoption by County Board of Resolution Opposing Reduction in Interest Rate on Delinquent Property Taxes – all voting aye.
5. **Contingency Fund Request for IT** – The Finance Committee previously authorized the IT department to proceed with IP Cabling in the Court House so that telephones in the Court House could become part of the New County Wide phone system. M/S Simon/Lee to authorize payment of \$7,981 for Court House Cabling from contingency funds – all voting aye. By including the Court House phone system in the New County Wide phone system \$1,500 - \$1,600 monthly bill is eliminated and offsets cabling cost.
6. **Highway Winter Maintenance Fund Balance Target** – Finance Director Leydet and Highway Commissioner Scholz worked together and estimated that \$150,000 is needed to establish a Reserve Fund for 2009 – 2010 winter maintenance so that fluctuation in winter maintenance costs can be buffered. The Highway Committee verbally requested through Commissioner Scholz that the \$150,000 come from other than Highway Department funds. The Finance Committee does not know of any outside sources to fund the proposed Reserve Fund. M/S Weaver/Simon Instructing Commissioner Scholz that large year end contingency funds request are not acceptable as has occurred in the past two years and the Highway Department has a legal responsibility to operate within its County Board approved budget. The Highway Department must establish a \$150,000 Winter Maintenance Reserve Fund from operations or other revenue source – all voting aye.
7. **Highway Report on Summer Work** – Commissioner Scholz reported that large projects at the Merrill and Tomahawk airports have been bid and may provide the Highway Department with an outside revenue source. The Highway Department is the low bidder on the parking lot for the New County Jail remodeling.

8. Cell Phones – The Administrative and Legislative Committee is working on a Cell Phone policy. Finance Director Leydet updated the Committee on difficulty in developing a County Wide Policy.

9. Update on Court Collections Position – The New Court Collection Accountant provide a report for February March and April which indicated \$48,511.80 had been collected. Approximately on third of that amount will be retained by the County the other two thirds will go to the State. The committee understands this collection activity is new in the department but information as to the age of collections will be helpful in understanding collection activity.

10. Humane Society Report – The Humane Society reports indicate very positive results. The Finance & Insurance Committee complements the Lincoln County Humane Society on their progress. M/S Lee/Simon to place report on file – all voting aye.

11. 2010 Preliminary Budget – The various Departments have submitted their preliminary budget documents.

12. County Board 2010 Budget Reduction Strategies – The Administrative and Legislative Committee along with Personnel Committee have gone on record supporting all budget reduction strategies as presented at the Special County Board Meeting on May 27th. M/S Weaver/Simon to endorse implementation of same Budget Reduction Strategies. Also endorse, New Finance Department Organizational Chart placing all County Accounting positions under the Finance Director (organizational chart distributed). Social Service not included and will be reorganized after implementation of New State Family Care Program – All voting aye.

13. 2010 Budget Timeline – Finance Director Leydet provided the Committee with Time line. Supervisor Weaver commented that 2009 actual County Departmental Revenues needs to be monitored closely so 2009 results will not impact 2010 budget. County Departments need to make adjustments in 2009 operations to compensate for revenue short fall within their Departments. Again County Departments have a legal responsibility for operating within County Board approved 2009 budget. The committee would like to complement the Sheriff’s Department with bringing home all outside housed inmates ahead of schedule.

14. County Clerk’s Year-to-Date Budget Report – Report placed on file

15. Building Project Purchase Order and Year-to-Date Expenditure Update – Report reviewed and placed on file.

16. May 2009 Year-to-Date Budget report – Report reviewed and placed on file.

17. North Central Health Care Budget to Actual – Report reviewed and placed on file.

18. 2008 Annual Audit Update – Finance Director Leydet reported that the Auditors had finished their field work and a more complete report will be made next regular meeting.

19. Director’s Report – No significant issues

20. Review Correspondence/Communication – none

21. Review County Voucher Listing – Listing made available for review

22. Set Next Meeting Date – July 10 immediately followed by CIP meeting, August 7 regular meeting both starting at 7:30 a.m.

23. Adjourn - M/S Simon/Berndt to adjourn at 9:15 a.m. – all voting aye.

Submitted by,

Robert Weaver
Secretary