

**Lincoln County  
Finance & Insurance Committee  
Lincoln County Service Center  
Friday September 4, 2009  
7:30 a.m.**

**Members Present:** Gene Simon, Robert Weaver, Richard Berndt

**Excused:** Robert Lee, Arlin Anderson

**Visitors:** Dan Leydet, Jan Lemmer, Randy Scholz, Tim Meehean, Nancy Bergstrom, Bob Kunkel, Joel Wendt, Nat Walrath, Manninen,

**1. Meeting called to order by** Vice Chairman Simon at 7:30 a.m.

**2. Minutes of** August 7, 2009 were approved as printed – all voting aye.

**3. Treasurer's Report** – County Treasurer presented her Year-to-Date budget report, provided the committee with Investment and Checking Account Report and reported that tax collections were at normal levels. Finance Director Leydet and Treasurer Lemmer are considering moving funds now invested in the State Investment Pool to a higher yielding account at M&I Bank. The account is collateralized and insured by FDIC and will offer additional diversification. (Motion/Second) M/S Berndt/Weaver to place reports on file – all voting aye.

**4. Resolution 2009-09-39 Joint Agreement – ADRC-CW Corporation Council** Bergstrom provided the committee with a copy of the resolution and reviewed the detail of the contract with the committee. There have been no significant problems incorporating Lincoln County with ADRC-CW. The committee anticipates the move to ADRC-CW will be revenue neutral. M/S Weaver/Berndt to recommend approval of Resolution 2009-09-39 to the County Board and forward resolution for consideration at September County Board meeting – all voting aye.

**5. Funding Safety Building Deficiency** – Maintenance Director Wendt updated the committee about findings by the Jail Inspector that required minor correction in the existing Huber Dorms. Funds are available for repairs in the Jail Assessment Fund for the repairs. The issue is jurisdiction for authorizing use of Jail Assessment Funds. M/S Weaver/Berndt to recommend the County Board approve expenditure of Jail Assessment Funds for repairs to the Huber Dorms and supervision of these specific repairs be vested with the current building committee. The reasoning being, the building committee has supervised the major Jail Remodeling and upgrading and should complete the project - All voting aye. Finance Director Leydet will research proper format for consideration by County Board.

**6. Highway Financial Manager/Accountant** – Director Leydet, Commissioner Schultz and Coordinator Meehean recognized the critical need to have this position staffed, which will be vacant due to the upcoming retirement of the accountant currently holding that position. It was recommended the County hiring freeze be lifted for this position. The committee concurred and endorsed filling the position of Financial Manager/Accountant for the Highway Department by M/S Weaver/Berndt – all voting aye.

**7. Humane Society Report** - The committee received printed monthly financial reports which indicate a strong cash balance. The committee would no longer like to receive monthly reports – Quarter reporting will be satisfactory with Director Leydet reporting

directly to the committee. Thank you to the Humane Society for vastly improving the organization.

**8. County Clerk's Year-to-Date Budget Report** – Report made available – no significant issues.

**9. 2010 Budget** – Director Leydet and Coordinator Meehean provided the committee with 2010 Tax Levy Update - August 28, 2009. The report itemized reductions agreed to by various departments with the remaining variance to be eliminated being \$363,921. It is the goal to identify this remaining amount by October. It is anticipated that the Solid Waste Committee will introduce a specific resolution authorizing transfer of \$200,000 to the General Fund. The full line item budget book was distributed to each committee member. Thank you to Coordinator Meehean and Director Leydet for your work on the important and difficult task.

**10. Building Project Year-to-Date Expenditure – Update** – Nearly all invoices have been paid with only minor items remaining.

**11. August 2009 Year-to-Date Expenditure Update** – Report provided M/S Berndt/Weaver to place report on file – all voting aye.

**12. North Central Health Care Budget to Actual Report** – Report provided, North Central Health Care has requested time to address the full County Board. Director Leydet will schedule appearance.

**13. Update on Court Collection Position** – Report was reviewed and placed on file, no issues reported.

**14. Director's Report – A. Year-to-Date Budget Report** – No issues reported – M/S Weaver/Berndt to place report on file – all voting aye.

**15. Review Correspondence/Communication** - none

**16. Review County Voucher Listing** – Listing made available for review

**17. Set Next Meeting Date** – October 2, and November 6, 2009 at 7:30 a.m.

**18. Adjourn** – Weaver/Berndt to adjourn at 8:30 a.m. – all voting aye.

Submitted by,

Robert Weaver  
Secretary