

Lincoln County Finance & Insurance Committee
South Meeting Room, Safety Building
Friday, January 06, 2006

- 1. Meeting called to order at 7:30 a.m.** by Chairman Lee, members present Lee, Lussow, Powell, and Kleinschmidt
- Visitors:** Leydet, Lemmer, Mulder, Kunkel, Bergstrom, Kurszewski, Koth, and Cohrs
- 2. Minutes of December 2, 2005 meeting** were approved by motion by Powell seconded by Kleinschmidt as printed, all voting aye.
- 3. Treasurer's Report** - County Treasurer Lemmer presented Investments Activity Report December 31, 2005. Motion by Lussow seconded by Lee to accept report as presented.
- 4. Ordinance Amending Forfeiture Schedule** – Bergstrom reported on the changes to the schedule. Motion by Lee seconded by Lussow to forward to County Board. All voting aye
- 5. Child Support Cooperative Agreement Drafts** – Kurszewski reviewed the standard draft agreements. He explained that they were not finalized as of yet, but he would bring back any changes on the final draft. Motion by Lussow seconded by Powell to approve the standard agreements. All voting aye.
- 6. Monthly Expectations of the Child Support Attorney/Administrator** – Committee requested a written monthly report and that any potential problems or issues would be brought to the Committee before they became major issues.
- 7. Discussion of Tax Delinquent Property** – Kunkel reported that the County could get a letter from the DNR releasing the County from any liability if the County chooses to take a tax delinquent property that has contaminated soil. The City wants the property for development opportunities. The Cost of the letter would be around \$500. The City is currently pursuing a grant to help with clean up costs. The Committee suggested that Kunkel come back to the Committee when the City gets the grant and is ready to go with the property. In addition, Corporation Counsel will need to review the liability concerns regarding the property.
- 8 Credit Card List** – Kunkel returned with credit card policies as requested at the December Finance Committee meeting. The Committee still felt uncomfortable with the amount of credit cards held in some departments. They requested that a representative from Social Services, Developmental Disabilities, Pine Crest, and Maintenance attend the February meeting to discuss their need for the credit cards in their possession. Motion by Powell seconded by Lussow. All voting aye.
- 9. Funding for jail project** – Cohrs and Koth explained their concerns about the Finance Committee's plan to fund the downstairs jail project. These concerns included: using jail assessment funds for areas that the Sheriff does not have control over, pay back period is too long, and appropriate use of jail assessment funds. Discussion followed concerning these issues and who has control over the jail assessment funds. Motion by Powell to forward resolution to County Board giving the County Board authority over payments from the Jail Assessment Fund. Motion failed for lack of a second. Discussion continued; Motion by Powell seconded by Lussow to forward resolution to County Board to fund the current jail remodeling project from the General Fund with reimbursement

over a ten year period coming from the Jail Assessment Fund with no interest. All voting aye.

10. Funding for County Building Project – Discussion followed on the County Building Project. Motion by Powell seconded by Lussow that in the best interest of financial planning, the Workplace Planning Committee be dissolved and a Construction Committee be created to further the construction projects of the County. The new Construction Committee will be comprised of one member from each of the following Committees: Personnel, Administrative and Legislative, Finance, Law Enforcement, and Public Property. The Construction Committee will commence work within twenty days of passage of this resolution and report to the full County Board not less than every two months. All voting aye.

11. Resolution 1-1-2006 Authorizing Advance from the General Fund to the Highway Fund – Leydet explained that the agreement between Highway and Finance Committees should go to County Board. Motion by Lee seconded by Lussow to forward resolution to County Board. All voting aye.

12. Closed Session – Motion by Lussow seconded by Powell to convene into closed session including Mulder, Kurszewski(C), and Leydet (A and B). All voting aye.

13. Open Session – Motion by Kleinschmidt seconded by Lussow to convene back into open session. All voting aye. Motion by Powell seconded by Lussow to approve step increase to Grade 16 Step 1 for Kurszewski retroactive to November 15th and step increase to Grade 15 Step 1 for Leydet, and place favorable evaluations in personnel files. All voting aye.

14. Finance Director Report – Leydet discussed year to date budget report.

15. Review Correspondence/Communications – None

16. Set next Meeting Date - February 3rd at 7:30 a.m. and March 3rd at 7:30 a.m.

17. Adjourn – Motion by Lussow seconded by Kleinschmidt to adjourn at 9:45 a.m. All voting aye