

Finance & Insurance Committee

Service Center Room 248.1

Friday February 3, 2012

7:30 a.m.

1. **Meeting called to order at 7:30 a.m.** by Chairman Lee
Members Present – Lee, Berndt, Giese, and Simon
Visitors Present – Leydet, Pudelko, and Scholz
2. **Approval of Minutes** – Motion/Second (M/S) Giese/Berndt to approve minutes of January 6, 2012 as provided in packet. One correction was noted on item #9. It should have read, “2013 Preliminary Budget Guidelines” – all voting aye with correction noted.
3. **Treasurer’s Report** – Written report provided in packet, Finance Director Leydet noted that Treasurer will need just under \$1,500 from contingency due to unbudgeted unemployment costs. Contingency request will be presented next month when 2011 year will be closed. – M/S Simon/Lee to place report on file – all voting aye.
4. **Cash Report** – Leydet reported that cash is \$1.3 million lower than last year mainly due to Capital Project Fund and Self-Funded Insurance Fund M/S Lee/Berndt to place report on file – all voting aye.
5. **County Clerk Year-to-Date Report** – Written report provided in packet. Clerk will come in under budget due to higher than budgeted election revenues and staff vacancies. M/S Lee/Giese to place on file – All voting aye.
6. **December Year-to-Date Budget Report** – Finance Director noted the following from the preliminary 2011 year-end report: Circuit Court and DA will be over budget due to increased GAL and attorney expenditures and special prosecutor charges. Actual amount will be known next month. Emergency Medical will show an increase of about \$150,000, Solid Waste will show a large increase due to increased revenues, Highway Fund will show a gain, and Health Insurance will show another loss of \$1,000,000 plus. Leydet noted that these are preliminary numbers and final numbers will be available in either March or April. Report placed on file.
7. **January 2012 Year-to-Date Budget Report** – No concerns were reported on the 2012 budget at this point. Report placed on file.
8. **2013 Budget Guidelines and Timetable** – Finance Director handed out the 2013 budget timetable which closely followed the 2012 budget timetable. The timetable will be presented at the next County Board meeting along with the budget guideline of a zero percent increase in tax levy. M/S Giese/Lee to forward to County Board – all voting aye.
9. **Resolution to Reimburse Marathon County for Lincoln County’s Pro-Rata Share of the Cost of Computer System for North Central Health Care** – Leydet reported that North Central Health Care (NCHC) is planning for a large software upgrade which is expected to cost approximately \$1,500,000. NCHC is asking each of the member Counties to share the cost of the upgrade. Lincoln County’s share would be \$240,000 (16%). Marathon County is fronting the cash and is looking for County Board action authorizing reimbursement. This resolution authorizes reimbursement to Marathon County on the

same percentage-of-completion schedule to Marathon County not to exceed \$240,000 or 16% whichever is less and will be payable only through 2013. M/S Berndt/Lee to forward resolution to County Board. – All voting aye.

- 10. North Central Health Care Budget Report** - Report not received.
- 11. Court Collection Position Report** – Leydet reviewed written report with Committee. Year-to-Date collection totals \$38,126.35. Lee/Simon to place report on file – all voting aye.
- 12. Director Report** – No issues reported.
- 13. Review Correspondence** – None reviewed.
- 14. Review County Voucher List** – Listing made available.
- 15. Set Next meeting date** –March 2, 2012 and April 13, 2012 both at 7:30 a.m.
- 16. Adjourn** – M/S Lee/Simon to adjourn at 8:43 a.m. – all voting aye.

Minutes prepared by,

**Dan Leydet
Finance Director**