

Finance & Insurance Committee

Service Center Room 248.1

Friday April 13, 2012

7:30 a.m.

- 1. Meeting called to order at 7:30 a.m.** by Vice Chairman Simon
Members Present – Berndt, Giese, Simon & Weaver
Excused - Lee
- 2. Approval of Minutes** – Motion/Second (M/S) Berndt/Giese to approve minutes of March 2, 2011 as provided in packet – all voting aye.
- 3. Treasurer’s Report** – Year-to-Date Budget Report and cash reports were reviewed, no issues reported
- 4. Cash Report** – Finance Director Leydet made reference to significantly reduced cash balance due to high claims level in self funded health insurance plan. It will be several months before plan changes in health insurance will be noticed. Health Insurance expenses continue to be a significant risk and are being closely monitored. Report placed on file.
- 5. County Clerk Year-to-Date Budget Report** – County Clerk Pudelko reported there will be several additional unbudgeted election but changes in election procedures will mitigate some of the additional costs. Additionally Clerk Pudelko will bring a proposal to the F&I Committee to adjust pay for Board of Canvas to reflect additional work.
- 6. Purchase Card Request for Health Department Director** – M/S Weaver/Giese to authorize additional purchase card for Health Department director – all voting aye.
- 7. 2011 Nondepartmental Budget Report** – Detailed modification report was reviewed and approved by M/S Berndt/Giese – all voting aye.
- 8. March Year-to-Date budget Report** – Report was reviewed and placed on file.
- 9. 2013 Budget Update** – Director Leydet reported that all departments were aware of budget issues and time lines.
- 10. 2013 Finance Department Budget** – Annual Finance Department Budget was discussed, circulated for Committee signature and approved by M/S Berndt/Giese – all voting aye.
- 11. North Central Health Care Budget Report** – NCHC budget continues to report results within budget parameters – report placed on file.
- 12. North Central Health Care Project Funding Proposal** – NCHC is undertaking a 1.5 million computer upgrade project. The County Board has approved Lincoln Counties’ portion funding for project. Report was provided, indicating Lincoln Counties %16 portions will be partially funded using \$60,000 from fund balance (reserves) and \$180,000 cash payment for Lincoln Counties’ portion \$240,000.
- 13. Court Collection Position Report** – Report was discussed and placed on file.
- 14. Director’s Report** – Year-to-Date report was reviewed. Auditors are scheduled to be in our office in near future to begin 2011 Audit. No issues reported.
- 15. Review Correspondence/Communication** - Department of Children & Families has accepted Lincoln Counties’ 2010 Audit in letter dated March 15, 2012. Placed of file.
- 16. Adjourn** – by M/S Berndt/Giese at 9:00 a.m. all voting aye. Next regular meeting May 4, 2012 at 7:30 a.m.
Minutes prepared by, Robert Weaver, Secretary