

Lincoln County
Finance and Insurance Committee
Service Center Room 248.1
Friday May 2, 2013
7:30 a.m.

1. **Meeting called to order at 7:30 a.m.** by Finance Director Leydet
Members Present – Lee, Allen, Alber, Swanson and Weaver
Others Present – Leydet, Scholz, Marlowe, Gierl
2. **Election of Officers** – Allen moved to appoint Lee as Chairman, no other nominations, all voting aye to elect Lee as Chairman; Allen moved to appoint Alber as Vice Chairman, no other nominations, all voting aye to elect Alber as Vice Chairman; Alber moved to appoint Weaver as Secretary, no other nominations, all voting aye to elect Weaver as Secretary.
3. **Approve Minutes of April 4, 2014 as printed** – Motion/Second M/S Lee/Weaver all voting aye.
4. **Treasurer’s 2015 Preliminary Budget** - Preliminary Budget was reviewed and discussed – M/S Alber/Weaver to include Treasurer’s Budget in 2015 Budget process – all voting aye
5. **Treasurer’s Report** – Treasurers printed reports were reviewed and place on file by M/S Weaver/Lee, all voting aye.
6. **Cash Report** – Monthly Cash Report generated by Finance Department was discussed and placed on file by M/S Lee/Alber, all voting aye.
7. **Pine Crest 2014 Contingency Fund Request for Electrical Panel** – Maintenance Director Gierl explained the emergency need to replace electrical panels and related work shared by Pine Crest and Human Service Building. Both Property Committee and Pine Crest Trustee recommend and approve Contingency Request. M/S Alber/Weaver to Approve Contingency Funding in the amount of \$88,400 for Electrical work as requested – all voting aye.
8. **Maintenance Contingency Fund Request for Truck** – Maintenance Director Gierl explained the immediate need to replace an unsafe pickup truck for the Maintenance Department. Public Property approved Contingency Fund request. M/S Lee/Allen to approve contingency funding in the amount of \$35,000 for a new pickup truck for Maintenance Department – all voting aye.
9. **County Clerk Year-to-date** – Report was reviewed and placed on file by M/S Alber/Swanson - all voting aye.
10. **County Clerk 2015 budget Report** – The Clerk’s 2015 preliminary budget was reviewed and included in 2015 budget process by M/S Lee/Weaver - all voting aye.
11. **April 2014 Year-to-date budget report** – County wide year-to-date budget report was reviewed and placed on file by M/S Lee/Weaver, all voting aye.
12. **Preliminary 2013 Fund Performance Review** – Director Leydet provided the Committee with several documents for discussion and education – Balance Sheet of Governmental Funds, Statement of Revenue, Expenditures and Changes in Fund Balances, Statement of Net Position of Proprietary Funds, Statement of Revenue, Expenses and changes in

Net Position of Proprietary Funds, Combining Balance Sheet Nonmajor Governmental Funds, Combining Statement of Revenues, Expenditures, and changes in Fund Balances of Nonmajor Governmental Funds, Combining Statement of Net Position Internal Service Funds, Combining Statement of Revenues, Expenses and Changes in Fund net position of Internal Service Funds, Combining Statement of Fiduciary Net Assets of Fiduciary Funds. A lengthy discussion and educational session followed regarding implication and meaning of Lincoln County fiscal position as described in reports.

- 13. 2015 Budget Issues** – Leydet and Scholz informed the Committee that the Personnel Committee was recommending a 3% pay increase for 2015. The 2015 Budget Process was also described and discussed.
- 14. Finance Department 2015 Preliminary Budget** – Leydet reviewed the Finance Department Preliminary Budget – M/S Allen/Lee to include Finance Department budget in 2015 Budget Process – all voting aye.
- 15. Debt Service 2015 Preliminary Budget** – Leydet reviewed Debt Service Budget with Committee – M/S Alber/Swanson to include Debt Service Budget in 2015 Budget Process – all voting aye.
- 16. Nondepartmental 2015 Preliminary Budget** – Ledet reviewed Nondepartmental Budget with Committee – M/S Swanson/Alber to include Nondepartmental budget in 2015 Budget Process – all voting aye.
- 17. North Central Health Care Budget Report** – Monthly budget report was reviewed along with discussion of carryover fund balance at NCHC – M/S Lee/Weaver to place report on file – all voting aye.
- 18. Court Collection Position Report** – Report was reviewed and discussed – M/S Weaver/Swanson to place report on file – all voting aye.
- 19. Director's Report** – Auditors will be in Finance Department May 19th for final Field Audit
- 20. Review Correspondence** – none
- 21. Review County Voucher Listing** – Listing made available for review
- 22. Set next Meeting Date** – June 6th at 7:30 a.m.
- 23. Adjourn** – M/S Swanson/Alber to adjourn at 10:35 a.m.

Minutes prepared by,

**Robert Weaver
Secretary**