

Finance & Insurance Committee

Service Center Room 248.1

Friday May 4, 2012

7:30 a.m.

- 1. Meeting called to order at 7:30 a.m. by Chairman Lee**
Members Present – Lee, Giese, Pike, Vander Sanden & Weaver
- 2. Committee Organization:**
 - A. Election Chair** – Motion/Second (M/S) Giese/Pike to nominate Robert Lee as Chairman – no other nominations unanimous ballot for Mr. Lee all voting aye.
 - B. Election Vice Chair** - M/S Vander Sanden/Weaver to nominate Bruce Giese as Vice Chairman – no other nominations unanimous ballot for Mr. Giese all voting aye.
 - C. Election Secretary** – M/S Giese/Pike to nominate Robert Weaver as Secretary – no other nominations unanimous ballot for Mr. Weaver all voting aye.
- 3. Approval of Minutes of March 20th and April 13th** – M/S Giese/Lee to approve minutes of March 20th and April 13th as printed – all voting aye.
- 4. Loan Review Committee Replacement** – Economic Development Director Sroka recommended Katherine Rankin to be a member of Loan Review Committee – M/S Lee/Pike to forward to County Board with recommendation for approval – all voting aye.
- 5. Treasurer’s Report** – Year-to-date Budget Report was provided and place on file. Investments Report thru April 2012 was provided and discussed. Supervisor Giese requested that the Finance Committee undertake an in-depth review of Cash Flow and Investment Strategy. Leydet will develop an analysis for a future meeting when some call dates mature.
- 6. Cash Report** thru February 2012 was review and place on file.
- 7. County Clerk 2013 Preliminary Budget** – Clerk Pudelko reviewed the budget and again explained the uncertainty in election costs and there will be contingency funds requested related to elections. M/S to include County Clerks budget as presented in County wide budget process – all voting aye.
- 8. County Clerk Year-to-date Budget Report** – Report reviewed and placed on file.
- 9. Ordinance 2012-05-588 Per Diem Pay for Board of Canvass Members** – Clerk Pudelko explained the need for updating pay scale. M/S Giese/Vander Sanden to forward to County Board and recommend approval – all voting aye.
- 10. 2012 Nondepartmental Preliminary Budget** – Detailed list of Nondepartmental Budget amounts were presented by Director Leydet and discussed. M/S Lee/Vander Sanden to include Nondepartmental Budget in County wide budget process as presented on distributed list – all voting aye.
- 11. 2013 Debt Service Preliminary Budget** – Detailed 2013 Debt Service Budgets amounts were presented by Director Leydet and explained. M/S Giese/Vander Sanden to include Debt Service Budget in County wide Budget process as presented – all voting aye.
- 12. 2013 Dog License Preliminary Budget** – M/S Lee/Pike to include Dog License Budget in Budget process – all voting aye.

- 13. April Year-to-date Budget Report** – Report was reviewed and placed on file.
- 14. 2013 Budget update** – Leydet explained that we are in the early stage of pulling the budget together and will also report and answer questions about the 2013 Budget process to the County Board.
- 15. 2011 Carryover Requests** – List of Carryover requests was reviewed M/S Giese/Vander Sanden to accept Carryover requests as presented – all voting aye.
- 16. Pine Crest 2011 Audit Report** – Finance Committee Member were provided a copy of Pine Crest 2011 Audit Report. No significant issues reported.
- 17. North Central Health Care Budget Report** – Monthly NCHC Budget report was provided and discussed.
- 18. Mandatory Direct Deposit Update** – Director Leydet reported on participation in Direct Deposit program.
- 19. Court Collection Position Report** – No report
- 20. Director's Report** – Year-to-Date Budget report for Finance Department was provided and 2011 Audit will be ready for Committee review in near future.
- 21. Review Correspondence/Communications** – none
- 22. Review County Voucher Listing** – Listing made available for review.
- 23. Set Next Meeting date** – Next regular meeting June 8th at 7:30 a.m.
- 24. Adjourn** – M/S Lee/Pike to adjourn at 9:00 a.m. all voting aye.

Minutes prepared by,

**Robert Weaver
Secretary**