

**Lincoln County**  
**Finance and Insurance Committee**  
**Service Center Room 248.1**  
**Friday August 2, 2013**  
**7:30 a.m.**

1. **Meeting called to order at 7:30 a.m.** by Chairman Lee  
**Members Present** – Lee, Pike, Vander Sanden & Weaver  
**Others present** – Leydet, Scholz, Marlowe, Hetfeld, Zeitz, Fox, Becker, Woller, Hanson, Miller, Kleinschmidt, Jagmin and others
2. **Approval of July 12, 2013 Minutes** – Motion/Second M/S Weaver/Vander Sanden to approve minutes as printed – all voting aye.
3. **2012 Audit Report** – Schenck SC auditors presented the 2012 Lincoln County Financial Statements and Management Communications to the Committee. There were no issues or findings reported. Auditors commended County Finance Department of outstanding work.
9. **CIP Budget** – Land Fill Administrator, Miller reviewed the CIP requests for 2014 & 2015. M/S Vander Sanden/Pike to include equipment purchases and Land Fill expansion plan in CIP Budget process – all voting aye.
4. **Treasurer’s Report** – Reports reviewed and placed on file by M/S Pike/Vander Sanden – all voting aye.
5. **Cash Report** – Director Leydet provided the Committee with the monthly Cash Report and answered questions. M/S Vander Sanden/Pike to place report on file – all voting aye.
6. **County Clerk Year-to-Date Budget Report** – No issues reported – M/S Pike/Vander Sanden to place report on file – all voting aye.
7. **Request to fill Deputy Treasurer Position** – Administrative Coordinator recommended filling the position – M/S Pike/Vander Sanden to forward to Personnel Committee with Finance Committee approval – all voting aye.
8. **Utilization of Insurance Settlement Proceeds** – Motion by Weaver to have all department heads make a list: Considering resent budget limitations (due to levy limits) provide a list of any departmental needs that continue to be unmet and provide the list to Dan Leydet by Thursday August 22<sup>nd</sup> - No second, motions dies lack of second.
9. & 10 **2014 CIP Budget & Outlay Budget** – Commissioner Jagmin reviewed the 2014 and 2015 CIP and Outlay Budget requests – M/S Pike/Vander Sanden to include budget in budget process – all voting aye.  
**Sheriff** – Leydet reviewed requests – M/S Weaver/Pike to include budget requests in budget process – all voting aye.  
**Forestry** – Administrator Kleinschmidt reviewed budget requests with committee – M/S Vander Sanden/Pike to include in budget process – all voting aye.  
**Maintenance Department** – Maintenance Director Debroux reviewed budget with committee – M/S Vander Sanden/Pike to include budgets in process – all voting aye.  
**IT** – Director Schlising reviewed projects and budget requests with Committee, M/S Weaver/Vander Sanden to include in budget process – all voting aye.

**Ambulance** – Director Leydet explained there may be a one year delay in purchasing Ambulance for Tomahawk – M/S Vander Sanden/Pike to include in budget process – all voting aye.

- 11. 2014 Preliminary Budget** – Leydet provided the Committee with an updated summarized Preliminary Budget and reviewed changes.
- 12. July 2013 Year-to-Date Budget Report** – Report reviewed and placed on file.
- 13. North Central Health Care Budget Report** – Report reviewed and placed on file.
- 14. Humane Society Quarterly Report** – Report reviewed and placed on file.
- 15. Court Collection Position Report** – Report reviewed and placed on file.
- 16. Director's Report** – Year-to-Date Budget Report reviewed and placed on file.
- 17. Review Correspondence/Communication** - None
- 18. Review County Voucher Listing** – Listing made available
- 19. Set next meeting Dates** – September 6<sup>th</sup> and October 4<sup>th</sup> at 7:30 a.m.
- 20. Adjourn at** 9:00 a.m. by M/S Pike/Vander Sanden – all voting aye.

**Minutes prepared by,**

**Robert Weaver**  
**Secretary**