

Finance & Insurance Committee

Service Center Room 248.1

Friday, August 3, 2012

7:30 a.m.

- 1. Meeting called to order at 7:30 a.m.** by Chairman Lee
Members Present – Lee, Giese, Vander Sanden & Weaver
Member Excused - Pike
Others present – Director Leydet and Coordinator Scholz, Clerk Pudelko, Debroux, Schlising, Hoerstmann, Maccoux
- 2. Approval of July 6, 2012 Minutes** – Motion/Second, M/S Giese/Weaver to approve minutes as printed – all voting aye.
- 3. 2011 Audit Report and Management Communication** - Dave Maccoux Schenck and Associates, Lincoln County Auditors presented the 2011 Basic Financial Statements and Management Communication. The Audit revealed no deficiencies and commended the Finance Department for excellent work. The financial condition of the County was discussed in detail. Mr. Maccoux will present the audit to the County Board at the September County Board meeting.
- 4. Humane Society Animal Shelter** – Humane Society representative Hoerstmann discussed the condition of the existing shelter and the need to replace the facility. The Humane Society is looking for direction from the County. The Committee made several suggestions but no commitment regarding future use of County property. The Finance Committee commends the Humane Society for improved operations and record keeping. The Committee recognizes the difficulty of improving the existing site given the uncertainty of future Fair operations.
- 5. Treasurer's Report – Year-to-Date Budget Report** was distributed to the Committee. The Treasurer's office is very busy with intake of property tax, place report on file.
- 6. Cash Report** – Director Leydet reviewed the Cash Report for the month of June 2012. Most funds indicate increased balances except Self Funded Health Insurance which continues to indicate significant reduction. Report placed on file
- 7. CIP Request for IT at Sheriff Office** – IT Director Schlising explained the need for upgrades to meet the requirements of the Criminal Justice Service – Hardware, Software and Dispatch work stations. The cost will be \$79,096 paid from 2012 CIP funds. M/S Weaver/Giese to authorize preparation of resolution and recommend approval by County Board – all voting aye.
- 8. 2012 Budget Modification for Sheriff Office and IT Department** – M/S Lee/Giese to approve budget modifications shifting responsibility from Sheriff's Department 911 position to IT Department –all voting aye
- 9. Funding for Safety Building Entrance** – Maintenance Director Debroux explained the immediate need to remodel the lower level Safety Building entrance because of continued water damage. The Finance Committee requested specifications be prepared and bids let to correct the problem as soon as possible.

- 10. County Clerk Year-to-Date Budget Report** – Clerk Pudelko reported no significant issues.
- 11. July Year-to-Date Budget Report** – Report placed on file – no issues
- 12. 2013 Library Budgets** – Tomahawk and Merrill budgets were provided to the Committee for information.
- 13. 2013 Budget Update** – Director Leydet explained changes to 2013 budget regarding library budgets, Merrill ambulance Budget and Maintenance Payroll Adjustment – M/S Giese/Lee to approve changes to 2013 budget as detailed in August 3, 2012 Preliminary 2013 Budget update – all voting aye.
- 14. Early Call Provisions on Outstanding Debt-** The Finance Committee continues to explore options regarding retirement of Outstanding Debt. The first call dates are in 2014 when there will be opportunity to retire debt without penalty.
- 15. North Central Health Care budget Report** – Report reviewed and placed on file.
- 16. Court Collection Position Report** – The Finance Department has developed a new report detailing activity. Good job on developing a more meaningful report.
- 17. Director's Report** – No issues reported
- 18. Review Correspondence/Communications** – none
- 19. Review county Voucher Listing** – Listing made available
- 20. Set next Meeting Date** – September 7, 2012 at 7:30 a.m.
- 21. Adjourn** – at 9:30 a.m. all voting aye.
Minutes prepared by,

Robert Weaver
Secretary