

**Lincoln County**  
**Finance & Insurance Committee**  
**Lincoln County Service Center, Room 248**  
**Friday August 5, 2016**  
**7:30 a.m.**

1. **Call Meeting to Order** – Meeting Called to order Chairman Weaver at 7:30 a.m.  
**Members Present** – Swanson, Allen, Rusch, Baughan, & Weaver  
**Others Present** – Leydet, Marlowe, Scholz, Reith, Viegut, Gervais, Dunn, Peterson, and Petruzates
2. **Approval of Minutes of July 8, 2016** – M/S (Motion/Second) by Baughan/Rusch to approve minutes as printed – all voting aye.
3. **Resolution 2016-08-xx (General Obligation Bonds or Promissory Notes for Pine Crest Nursing Home)** - Viegut presented the authorizing resolution and funding plan for the Pine Crest nursing home project. The resolution would authorize up to \$9,600,000 of borrowing. The funding plan outlines four issues beginning in December 2016 which allows for the best rates and keeps the debt service payments below the target of \$635,000. The resolution will go the County Board with approval of the bids in September. Discussion followed. M/S Swanson/Rusch to approve and forward the authorizing resolution to County Board at the same time the construction bids are presented at County Board – all voting aye.
4. **County Clerk Year-to-Date Budget and Activity Reports** – Reports were included in the packet. Marlowe noted that he is within budget. Reports were placed on file.
5. **County Treasurer’s Report** – Treasurer Petruzates reviewed monthly reports with the Committee and reported no significant budget issues. Reports were placed on file.
6. **Cash Report** – Director Leydet reviewed the cash report. Cash decreased 1.42 percent or \$309,567.28 over last year at this time. Leydet reported that most of this was expected due to higher fund balances in 2015 and from accounting timing issues. Discussion followed. Report was placed on file.
7. **Ordinance 2016-08 (Annual Registration Fee)** – Reith introduced the Ordinance which would establish an annual \$20 registration fee for Lincoln County vehicles. The County would anticipate \$536,425 in revenue. This money would be utilized to maintain and rebuild the highway infrastructure. Exemptions were discussed. Highway Committee voted in support of the ordinance. Discussion followed. Weaver/Allen to support the ordinance and send to County Board – all voting aye.
8. **2016 Roads Fund Budget Modification** – Reith presented the budget modification for a change in the State aid and to account for the residual contingency fund transfer. M/S Allen/Baughan to approve the budget modification as presented – all voting aye.
9. **July 2016 Year-to-Date Budget Report** - Leydet reviewed report with the Committee, no significant issues reported – Report was placed on file and will be presented to County Board at the August meeting.
10. **2017 Budget Issues and Preliminary Tax Levy Report** – Dunn addressed the committee and requested an additional \$8,426 for the Tomahawk library. Lincoln County’s portion of funding will be reduced by that amount due to a three percent drop in county

resident circulation. M/S Weaver/Rusch to include an additional \$8,426 in the 2017 budget for Tomahawk library. Motion and second were withdrawn after Leydet suggested waiting until after the entire 2017 budget discussion. Baughan presented a list of budget saving ideas. Discussion took place. No action was taken, but the list will remain for discussion purposes for later in the budget process. Leydet reported that preliminary equalized valuation numbers were out. Preliminarily net new construction will increase by .61 percent, overall equalized value has a zero percent increase, and the equalized value reduced by TID decreased by \$3,090,000. This would allow for an increase in the operating levy of about \$70,000 for 2017. The final numbers will be out August 15<sup>th</sup>. Revenue for penalty on delinquent taxes was increased by \$150,000 and emergency medical charge for service was reduced \$70,000 due to lower than expected Medicaid reimbursement. Discussion followed. No action taken. Reports will be presented to County Board at the August meeting.

11. **Finance Department 10 Year Plan** – Leydet presented the Finance Department 10 year plan. Leydet mentioned turnover and training as being long term issues. Discussion followed. M/S Swanson/Allen to approve 10 long range plan – all voting aye.
12. **North Central Health Care Budget Report** – Report shows North Central Health Care services over budget by \$10,267 for June 2016. Discussion followed. Report was placed on file.
13. **Court Collection Position Report** - Report shows a total of \$12,594 collected by court collection position in July 2016. Discussion followed. Report was placed on file.

#### **CLOSED SESSION**

14. **Under Sec. 19.85(1) (f) “considering medical, social or personal history of a specific person which, if discussed in public would be likely to have a substantial adverse effect upon the reputation of any person referred to in such history or data”**
  1. **Leave of absence request – Dawn Bergs**

M/S Rusch/Allen to go into closed session- all voting aye with a roll call vote.

#### **OPEN SESSION**

M/S Swanson/Allen to come out of open session – all voting aye with a roll call vote.

15. **Take any necessary action on Items Discussed in Closed Session** – M/S Swanson/Rusch to approve leave of absence request for Dawn Bergs – all voting aye.
16. **Director’s Report** – Director Leydet reviewed June report and expects to be within budget in 2016. Report was placed on file.
17. **Review Correspondence/Communication** – None
18. **Review County Voucher Listing** – Listing was made available all checks were sequentially numbered with no unusual checks being noted.
19. **Set Next Meeting Date** – September 9<sup>th</sup> , at 7:30 a.m.
20. **Adjourn** – M/S Swanson/Baughan to adjourn at 9:41 a.m. – all voting aye.

Minutes prepared by,  
Dan Leydet, Finance Director