

Finance & Insurance Committee

Service Center Room 248.1

Friday, October 5, 2012

7:30 a.m

1. **Meeting called to order at 7:30 a.m.** by Chairman Lee
Members Present – Lee, Giese, Pike, Vander Sanden & Weaver
Others present – Leydet, Bergstrom, Pudelco, Debroux, Sroka, Scholz
2. **Approval of September 21, 2012 Minutes** – Motion/Second, M/S Giese/Vander Sanden to approve minutes as presented – all voting aye.
3. **Dog License Fees** – Humane Society President Pat Hoerstmann provided the committee with a revision of Ordinance 12.01 – Licenses and Permits. Ordinance will increase Dog License fees. The committee reviewed the changes which generally double fees. M/S Giese/Vander Sanden to accept Ordinance change and forward to County Board and recommend approval – all voting aye.
4. **Loan Review Committee Appointment** – Kurt Rust - Economic Development Director Sroka explained the appointment – M/S to forward appointment of Kurt Rust as member of Loan Review Committee and recommend approval by County Board – all voting aye.
5. **CDBG Housing Consortium – housing ordinance** - Corporation Council Bergstrom explained Ordinance which begins process to participate in Northwoods Consortium to administer Community Development Block Grant programs –M/S Vander Sanden/Giese to forward to County Board and recommend approval – all voting aye.
6. **2013 Circuit Court Carryover Request** – M/S Weaver/Lee to approve request to carryover \$14,244.25 of Day Reporting Budget to be used in OWI Court – all voting aye.
7. **Treasurer’s Report** – Year-to-Date Budget report and Financial Report were reviewed and place on file
8. **Cash Report** – Monthly Cash Report was reviewed and discussed – M/S Vander Sanden/Giese to place report on file – all voting aye.
9. **Property Insurance Deductible Changes** – County Clerk Pudelco explained to keep premiums the same and within budget deductibles could be raised without significant adverse effect. M/S Vander Sanden/Weaver to approve raising deductible on Auto to \$500 and \$1000 for property in Property and Inland Marine policy – all voting aye.
10. **County Clerk Year-to-Date budget Report** – No issues reported – report placed on file
11. **September Year-to-Date Report** – No issues reported – report placed on file
12. **2103 Budget for Schulz Building Roof** – Maintenance Director Debroux explained the need to replace the roof on the Schulz Building at the Fail Grounds in 2013 and not wait until 2014 – M/S Pike/Weaver to approve \$20,000 outlay from CIP funds for Schulz Building roof and modify 2013 budget to reflect change – all voting aye.
13. **2013 Preliminary Budget Proposal** - The committee reviewed the Final Draft Preliminary Budget Proposal for 2013. Director Leydet and Administrative Coordinator Scholz reviewed adjustments to bring 2013 Budget Proposal into balance. Actions - Leave contribution for HAVEN at \$5000 by M/S Giese/Pike all voting aye – Provided \$2000 for Chamber of Commerce combined effort of Merrill and Tomahawk, funded out of Contingency Account – four Ayes / Giese – No. Leydet and Scholz will make Budget presentation at next County Board meeting.

- 14. Extension of Audit Contract** – Schenck and Associates is the current firm auditing Lincoln County. Director Leydet expressed satisfaction with Auditing services. Leydet reported that there is limited opportunity to change providers and recommended approving extending contract with Schenck and Associates. Schenck has proposed a contract extension thru 2014 for Auditing and Accounting Services which was reviewed by the committee – M/S Weaver/Vander Sanden to accept contract dated September 18, 2012 to extending contract thru 2014 – all voting aye.
- 15. North Central health Care Budget Report** – Financial report provided in packet and place on file – no issues.
- 16. Court Collection Position Report** – Report reviewed, results in line with expectations – place report on file
- 17. Director's Report** – No issues reported
- 18. Review Correspondence/Communication** – Finance Director has received results of Single Audit Report with no issues reported. Commend Director Leydet for excellent report.
- 19. Review County Voucher Listing** – Listing made available – no issues
- 20. Set Next Meeting Date** – November 2nd 2012 at 7:30 a.m.
- 21. Adjourn** – M/S Vander Sanden/Pike to adjourn at 9:10 a.m. – all voting aye.

Minutes prepared by,

**Robert Weaver
Secretary**