

Lincoln County
Finance and Insurance Committee
3rd Floor Conference Room, Social Service Build
Friday November 3, 2006
7:30 a.m.

1. Meeting called to order by Chairman Lee at 7:30 a.m.

Members Present: Lee, Lussow, Berndt, Simon, Weaver
Simon was excused at 8:30 a.m.

Visitors: Leydet, Kunkel, Lemmer, Kurszewski, Patrie, Powell, Dumphy

2. Minutes of October 6, 2006 were approved as printed by Motion/Second M/S Simon/Lussow – All voting aye.

3. Bonding Options – Bond Counsel Paul Patrie of Stifel Nicolaus updated the committee with Lincoln County Example Financing Options document and explained various options. After lengthy discussion of options the committee requested Mr. Patrie attend the November 14, 2006 County Board meeting when the building committee will present the building plan to the County Board. The committee anticipates a bonding resolution will be presented to the County Board in December, 2006. Place preparation of Bonding Resolution on next regular Finance meeting agenda.

7. DA Office Workload – District Attorney Dumphy explained that his office was falling behind and request approval to use current employees on Flex Days. M/S Weaver/Lussow to approve 48 hours, \$768.00 for this special project. Hours worked will be at straight time not over 40hrs/week or 8hrs/day, funds will be allocated from contingencies at end of year if necessary. All present voting aye.

6. Dog Damage Claim Update – County Clerk Kunkel presented a dog damage claim for \$2400.00 by Lee Theiler for the loss of 158 Cornish Chickens as documented in a letter from Corporation Counsel dated October 17, 2006. The committee reviewed the claim and felt the amount was too high based on price per pound. The price per pound documented by Agricultural Agent Cadwallader on day of loss was \$.69 per pound. Average estimated weight 7.8 pound times 158 chickens times \$.69 per pound equals \$850.00. M/S Weaver/Lussow to authorize payment of \$850.00 to settle dog damage claim from the Dog License Fund – All present voting aye.

14. Closed Session – Convene into closed session pursuant to Sec 19.85(1)(c) WI Stat. for considering employment, promotion, compensation, or performance Evaluation data of any public employee – by roll call voice vote Weaver, Lussow, Lee, Berndt, (Simon not present) to go into closed session including Director Kurszewski – all voting aye.

Open Session – Convene into open session: Take necessary action on items discussed in Closed Session – M/S Lussow/Weaver to go into open session all present voting aye by voice roll call vote. Action; M/S Lussow/Lee to give Director Kurszewski a favorable employee evaluation an authorized step increase – All present voting aye.

8. Review nominees for RFL Review Committee and forward to County Board – Finance Director requested consideration at next regular meeting, no objection.

9. Report No. 1 – M/S Lee/Lussow to approve forwarding Report #1 to the County Board which submits the proposed budget for 2007 for consideration. All voting aye.

10 Resolution 2006-11-61 – M/S Lussow/Berndt to forward for consideration by the County Board Resolution 2006-11-61, Title: Approving the 2007 Budget and Providing for Tax Levy. All present voting aye.

11. Departmental Internal Audits – M/S Lussow/Berndt to forward for consideration by the County Board Ordinance 2006-11-493, Title: An Ordinance amending the general code of the County of Lincoln 3.24 Departmental Internal Audits. This ordinance provides that an internal audit be prepared upon retirement or resignation of department head within 30 days after notification. All present voting aye.

12. Wisconsin Retirement Invoice Contingency Fund Request – Finance Director Leydet explained that a Lincoln County Forestry employee was drafted into military service in 1960s, returned to County employment, was covered by the Wisconsin Retirement program. The County must pay the Wisconsin Retirement program for that period plus compounded interest, no other alternatives available. M/S Lussow/Weaver to authorize payment of \$53,956.74 to the retirement fund from Contingency Fund. All present voting aye.

13. Child Support Monthly Report – The committee received in advance of the meeting the Monthly Child Support Report. M/S Lee/Lussow to place report on file. All present voting aye.

16. Approve Bid for Auditing Services – Finance Director recommended Schenck and Associates for county auditing. Sealed bids were received and opened at October 6, 2006 Finance meeting and review by staff. M/S Lussow/Berndt to accept Schenck and Associates bid as most advantageous for Lincoln County. All present voting aye.

17. October 2006 Year-to-Date Budget Report – The committee reviewed and placed on file October 2006 Year-to-Date Budget Report.

18. Finance Director's Report

* **Finance September Year-to-Date Budget Report** The committee review and placed on file Finance September Year-to-Date Budget Report.

***Single Audit Update** Finance department has received the Single Audit Report from Clifton Gunderson dated December 31, 2005. Finance Director Leydet provided the committee with a copy of the Single Audit Report, explained and discussed it with the committee.

19. Review Correspondence/Communication - No correspondence, copy of the Lincoln County 2007 Budget Report was supplied to the committee, copy of Ehlers Advisor publication for October was also distributed.

20. Review County Voucher Listing – County Voucher Listing was made available for the committee.

21. Set Next Meeting Date – Next regular meetings, December 8, 2006 at 7:30 a.m. and January 5, 2007 at 7:30 a.m.

22. Adjourn – M/S Weaver/Lee to adjourn at 9:30 a.m.

Submitted by,

Robert Weaver
Secretary

