

Finance & Insurance Committee

Service Center Room 248.1

Friday December 2, 2011

7:30 a.m.

- 1. Meeting called to order at 7:30 a.m.** by Chairman Lee
Members Present – Lee, Berndt, Simon, Giese & Weaver
Others Present – Leydet, Pudelko, Sroka
- 2. Minutes of November 4, 2011** were approved as printed by Motion/Second M/S Giese/Simon – all voting aye.
- 3. Treasurer's Report** – Director Leydet reviewed the Treasurer's written report with the Committee, discussion regarding low interest rates. M/S Lee/Weaver to place report on file all voting aye.
- 4. Cash Report** – Director Leydet reviewed the Cash Report with the Committee, discussion regarding appropriate balances. M/S Simon/Lee to place report on file – all voting aye.
- 5. Revolving Loan Fund Loan Review Committee Appointments** - List of persons willing to serve on the Revolving Loan Committee was provided in advance packet, discussed. M/S Simon/Giese to Appoint and Recommend Approval by the County Board of Citizen Members – Gary Hartwig, Gregg Albert and as CPA member Chris Hoglund – all voting aye.
- 6. Ordinance 2011-12-579** – To Amend Sec 1.19 Lincoln County Code – Revolving Loan Fund – Loan Review Committee - M/S Weaver/Berndt to forward Ordinance 2011-12-579 to County Board and recommend approval with changes as marked in draft document – all voting aye.
- 7. Resolution 2011-12-67 – Resolution Authorizing the Replacement of the Lincoln County Loan Fund Manual with the Central Wisconsin Economic Development Fund Inc. Policy and Revolving Loan Fund Manuals** – M/S Simon/Lee to recommend approval by the County Board of change in Manuals and authority – all voting aye.
- 8. Resolution 2011-12-68 Resolution Authorizing Joining Northwoods Rail Transit Commission** – Discussion regarding need to preserve and support rail transportation in Lincoln County and larger geographic area – M/S Simon/Berndt to recommend approval by the County Board for joining Northwoods Rail Transit Commission – all voting aye.
- 9. Resolution 2011-12-69 Resolution Authorizing Joining the Blue Line Community Coalition** – Documents related to the Blue Line Coalition were reviewed and discussed – M/S Simon/Giese to recommend approval by the County of Resolution Authorizing Joining Blue Line Community Coalition – all voting aye.
- 10. County Clerk Year-to-Date Budget Report** – Clerk Pudelko discussed County Clerk's Budget and ongoing concern about cost of unanticipated and unbudgeted elections.
- 11. Ordinance 2011-12-578 To Amend Sec 3.04 Lincoln County Code-Marriage License – Declaration of Domestic Partnership, Termination of Domestic Partnership and Waiver**

Fees -Clerk Pudelko explained the license fee changes - M/S Berndt to recommend approval of Ordinance by County Board – all voting aye.

- 12. November 2011 Year-to-Date Budget Report** – Director Leydet reviewed the report and explained changes to closeout accounts for Commission on Aging operations and updating to new ADRC operations.
- 13. Resolution 2011-1-70 Designation of Public Depositories** – List of depositories was provided in advance packet – M/S to approve list of depositories and recommend approval by County Board – all voting aye.
- 14. Humane Society 2102 Contract** – Contract was reviewed and discussed. No change from past contracts. – M/S Simon/Berndt to approve contract as presented – all voting aye.
- 15. North Central Health Care Budget Report** – Written budget report was provided and discussed – M/S Lee/Giese to place report on file – all voting aye
- 16. Court Collection Position Report** – Report was received and reviewed. Collection position continues to perform well and meet goals.
- 17. Closed Session;** Convene into closed session pursuant to Sec. 19.85(1)(c) Wis. Stat. for considering employment, promotion, compensation or performance evaluation data of any public employee. Performance Evaluation Finance Director. M/S Weaver/Berndt to go into closed session – all voting aye by roll call vote.
- 18. Open Session;** Take any necessary action on items discussed I closed session – M/S Giese/Berndt to go into open session – all voting aye by roll call vote. **Action** - M/S Simon/Berndt to approve Favorable Evaluation for Finance Director Leydet and further to approve step increase in pay. The committee wishes to thank Director Leydet for his outstanding service – all voting aye.
- 19. Directors Report & Year-to-Date Budget Report** – No significant issues reported
- 20. Review Correspondence/Communications** - Letter from Department of Workforce Development – The DWD letter of Nov. 14, 2011 announced a Special Assessment on Wisconsin Employers (Including Lincoln County) to Fund Interest on Outstand Federal Loan funding Unemployment Insurance. The County is self insured in regard to Unemployment Insurance. M/S Simon/Lee to request that Corporation Counsel Bergstrom inquire of DED why Lincoln County is included in this Special Assessment, given the County pays 100% of Unemployment claims. – All voting aye.
- 21. Review County Voucher Listing** – Listing made available
- 22. Next meeting dates** – January 6, 2012 and February 3, 2012
- 23. Meeting Adjourned** – at 8:40 a.m. by M/S Simon/Lee – all voting aye.

Minutes prepared by,

**Robert Weaver
Secretary**