

Lincoln County
Finance and Insurance Committee
Service Center Room 256.1
Friday December 5, 2014
7:00 a.m.

1. **Meeting called to order at 7:00 a.m.** by Chairman Lee
Members Present – Allen, Lee, Swanson & Weaver
Member Excused - Alber
2. **Approval of October 3, 2014 Minutes** – Motion/Second (M/S) Swanson/Allen to approve minutes as printed – all voting aye.
3. **Kwik Trip Gas Card for Land Services** – Request by Land Services Department for a Kwik Trip Gas Card because there is a department need to travel out of immediate area. Current gas card is restricted to single local outlet. Land Services Committee approved request (4-0). M/S Weaver/Swanson to approve request for Kwik Trip Gas Card for Land Service Department – all voting aye.
4. **County Clerk Year-to-Date Budget and Activity report** – Report reviewed and placed on file by M/S Swanson/Allen – all voting aye.
5. **Resolution 2014-12-58 Cancellation of County Checks** - Treasurer Lemmer explained resolution is an annual housekeeping activity. Check amounts are very small. M/S Lee/Allen to forward resolution to County Board and recommend approval – all voting aye.
6. **Resolution 2014-12-59 Designation of Public Depositories** – This is also an annual activity. List is the same as previous year with the addition of American Deposit Management, LLC, Delafield, WI. The Committee received additional background on ADC from Treasurer Lemmer as requested and were assured of suitability of ADC as a County Depository. M/S Allen/Weaver to forward resolution to County Board and recommend approval – all voting aye.
7. **Treasurer's Report – Year-to-Date Budget Report & Activity Report** - Treasurer Lemmer reported no issues – M/S Weaver/Lee to accept reports – all voting aye.
8. **Cash Report** – Cash Report reviewed and placed on file by M/S Lee/Swanson – all voting aye.
9. **October 2014 Year-to-Date Budget Report** – County wide reviewed and place on file by M/S Weaver/Swanson – all voting aye.
10. **North Central Health Care Budget Report** – Report reviewed and placed on file by M/S Swanson/Allen – all voting aye.
11. **Court collection Position Report** – Report reviewed and placed on file by M/S Lee/Swanson – all voting aye.
12. **Closed Session – Convene into Closed Session Pursuant to Sec. 19.85(1)© Performance Evaluation Finance Director** – M/S Weaver/Swanson to go into closed session including Administrative Coordinator Scholz – all voting aye by roll call vote.
13. **Open Session** – M/S Swanson/Lee to go into open session – all voting aye by roll call vote. M/S Swanson/Lee to commend Finance Director Leydet for outstanding work and recommend a very favorable evaluation – all voting aye.

- 14. Director's Report** – Finance Department Year-to-Date budget report and other report.
No issues reported – M/S to place reports on file – all voting aye.
- 15. Review Correspondence/Communication** – Letter for Wisconsin Department of Children and Families accepting Audit Report Package. This is significant acknowledgement that the County's programs are compliant with state funding standards. M/S Lee/Allen to accept letter and place on file – all voting aye.
- 16. Review County Voucher Listing** – Voucher listing made available.
- 17. Set Next Meeting Date** – January 9, 2015 and February 6, 2015 at 7:30 a.m.
- 18. Adjourn at 8:40 a.m.** by M/S Lee/Allen - all voting aye.

Minutes Prepared by,

Robert Weaver
Secretary