

**Lincoln County**  
**Finance and Insurance Committee Minutes**  
**3<sup>rd</sup> Floor Conference Room, Social Service Building**  
**Friday February 2, 2007**  
**7:30 a.m.**

**1. Meeting called to order** by Chairman Lee at 7:30 a.m.

**Members Present:** Lee, Lussow, Berndt, Simon

**Member Absent:** Weaver

**Visitors:** Leydet, Kunkel, Mulder, Bergstrom, Lemmer, Wendt, Zeitz, Larry Tobin, Kathy Tobin, Jeff Hovind, Susan Hovind, Powell

**2. Minutes of January 5, 2007** were approved as printed by Motion/Second M/S Lussow/Simon – All voting aye.

**3. Treasurer Report** – County Treasurer Lemmer explained Investments and Checking Account activity ending January 2007 – M/S Simon /Lussow to place report on file – All voting Aye.

**4. Handicapped Seating at Fair Grounds** – Wendt explained that Public Property Committee requested that he bring the funding issue of a handicapped seating area to Finance. The cost would be around \$70,000 which includes an iron railing. The platform would not be attached to the current grandstand and would seat about 10 wheelchairs. Wendt informed the committee that he has about \$10,000 in an ADA account which could be applied to the project. Discussion followed. Committee directed Wendt to proceed with bids and bring bids back next month.

**5. Official County Newspaper** – Mulder handed out memo on the publications of legal notices which outlined the County's obligations of what to publish where. Attached to the memo was a comparison of the two certified newspapers in the County regarding circulation and rates. The action that was requested was to select an official County newspaper. Discussion followed. Since the Committee did not have the comparison memo earlier and new information was brought forward, they decided to hold over any decision on a selection of an official County newspaper.

**6. Temporary Help for County Clerk's Office** – Kunkel informed the Committee that he will need surgery and will be out for four months. He requested a temporary employee for the period of his absence. Discussion followed. Mulder indicated that there might be another way to cover the County Clerk's office during Kunkel's absence. He will bring back specific plan next month.

**7. Update on Worker's Comp** – Kunkel reported that worker's comp claims are down and expects to see lower premiums next year. He credits the County's safety program for helping to bring down the claims. Placed on file.

**8. Update on Tomahawk Tissue Land** – Kunkel reported that three parcels are involved but only one parcel has contamination. Kunkel will take the other two parcels when he receives the Letter of Clarification from the DNR. He will bring this back to Finance and Insurance.

**9. Wisconsin County Mutual Insurance** – Simon reported that he resigned his seat on the Wisconsin County Mutual Board due to personal and professional reasons.

**10. Child Support Monthly Report** – The Child Support Report was included in the packet – placed on file.

**11. December Year-to-Date Budget Report** - Leydet reviewed report with Committee – placed on file.

**12. Finance Department Budget Modifications** – Committee members signed line item budget modifications presented by Leydet.

**13. Local Government Investment Pool** –Leydet reported that the investing function has been delegated to the Treasurer by County Board and the investments are audited annually and reviewed monthly by the Finance Committee. The Local Government Investment Pool account is one component of the overall County investment strategy. Any inquiry into any County investment should be directed to the County Treasurer.

**14. Finance Director’s Report**

**End-of Year Budget Report** – Leydet presented December 2006 budget report.

**2006 Auditor Comments** – Leydet reviewed eight auditor comments from preliminary work in January. Leydet will address these issues with the appropriate department heads.

**Building Project Funding Update** – Leydet explained to the Committee that the County will issue the BANS when the project goes out for bid. He is keeping Patrie informed and is waiting for the more detailed drawings from Ayres.

**15. Review Correspondence/Communications** – Leydet distributed a pamphlet from Ehlers, a letter from the Governor informing the Chair of a Homeland Security Grant award of \$46,040, and a letter from DWD awarding a Certificate of Excellence for 2006 to the Lincoln County Child Support Agency.

**16. Review County Voucher Listing** – Voucher listing made available for committee review M/S Lee /Lussow to place voucher listing on file – all voting aye.

**17. Set Next Meeting Date** – April meeting date set for April 4<sup>th</sup> at 7:30.

**18. Adjourn** – M/S Berndt/Lee to adjourn at 9:05 a.m. - All voting aye.