

**Lincoln County**  
**Finance and Insurance Committee**  
**Service Center Room 248**  
**Friday March 6, 2015**  
**7:30 a.m.**

- 1. Meeting called to order at 7:36 a.m.** by Chairman Lee  
**Members Present** – Alber, Lee, and Swanson  
**Visitors** – Leydet, Scholz, Marlowe, Gierl, Wessel, Haas, and Caylor
- 2. Approval of February 6, 2015 Minutes** – Motion/Second (M/S) Swanson/Alber to approve minutes – all voting aye.
- 3. Lidar CIP Request** – Wessel introduced Resolution 2015-03-11, Participating in the U.S. Geological Survey 3D Elevation Partnership Program, requesting \$62,000 for the Lidar acquisition project. Discussion followed. M/S Lee/Swanson to forward resolution with funding of \$62,000 from the CIP fund to County Board – all voting aye.
- 4. Courthouse Masonry Renovation Project CIP Request** - Gierl reported to the Committee that when looking at the south entrance project at the Courthouse, a brick repair issue was discovered. The brick repair would add around \$22,500 to the entrance project which was approved in the budget in the amount of \$12,500. Leydet mentioned that the additional funding would need County Board approval. Discussion followed. M/S Alber/Lee to forward recommending CIP funding request of \$22,500 to County Board for Courthouse brick repair and sending the step project back to Public Property Committee for recommendations – all voting aye.
- 5. County Clerk Year-to-Date Budget and Activity report** – Reports were reviewed by Marlowe with no budget concerns. M/S Alber/Swanson to place on file – all voting aye.
- 6. 2014 County Clerk Budget Modification** – Marlowe presented the 2014 line item budget modification. Discussion followed. M/S Lee/Alber to approve budget modification as presented – all voting aye.
- 7. Treasurer’s Report – Year-to-Date Budget Report & Activity Report** - Reports were in the packet. Discussion followed. No concerns were discussed. Lee/Alber to place reports on file – all voting aye.
- 8. Cash Report** – Cash Report showed a 6% increase in cash over last year at this time. Discussion followed. M/S Lee/Alber to place report on file – all voting aye.
- 9. February 2015 Year-to-Date Budget Report** – Leydet noted no concerns in 2015 at this time. M/S Alber/Swanson to place report on file – all voting aye.
- 10. 2016 Preliminary Budget Issues** – Leydet reported several concerns if the State budget is passed in its current form but cautioned the Finance Committee about over-reacting at this point. Leydet recommended proceeding with the current budget process and making adjustments as needed once the State budget is passed. Discussion followed. No action taken.

- 11. 2014 Health Department Budget Modification** – Line item adjustments were made increasing the Health Department budget by less than 10%. M/S Lee/Swanson to approve the 2014 Health Department budget modification as presented – all voting aye.
- 12. 2014 Finance Department Budget Modification** – Leydet presented line item adjustments. M/S Alber/Swanson to approve the 2014 Finance Department budget modification as presented – all voting aye.
- 13. North Central Health Care Budget Report** – The report was in the packet and shows a negative budget variance of \$7,499 at the end of January 2015. M/S Lee/Alber to place report on file – all voting aye.
- 14. Court collection Position Report** – Report showed a collection of \$43,520 in February 2015. M/S Alber/Lee to place report on file – all voting aye.
- 15. CLOSED SESSION: Under Sec. 19.85(1)(f) “considering medical, social, or personal history of a specific person which, if discussed in public would be likely to have a substantial adverse effect upon the reputation of any person referred to in such history or data”**
  - (1) Leave of absence request – Dawn Bergs**

M/S Alber/Lee to go into closed session with Schulz and Leydet to be included – all voting aye with roll call vote.

M/S Lee Swanson to reconvene in open session – all voting aye with roll call vote.
- 16. OPEN SESSION: Take Any Action Items Discussed in Closed Session** – M/S Lee/Swanson to approve leave of absence request - all voting aye.
- 17. Director’s Report** - Leydet reported no budget concerns for 2015 at this time. Leydet will be closing out 2014 in the next weeks. M/S Lee/Swanson to place report on file – all voting aye.
- 18. Review Correspondence/Communication** – None
- 19. Review County Voucher Listing** – Voucher listing made available.
- 20. Set Next Meeting Date** – Meeting on April 10<sup>th</sup> at 7:30 a.m. was set.
- 21. Adjourn at 9:45 a.m.** by M/S Alber/Swanson - all voting aye.

Minutes Prepared by,

Dan Leydet  
Lincoln County Finance Director