

Lincoln County
Finance & Insurance Committee
Lincoln County Service Center, Room 248
Friday, May 1, 2015
7:30 a.m.

1. **Call Meeting to Order** – Meeting Called to order by Chairman Lee at 7:30 a.m.
Members Present – Alber, Lee, Swanson, Allen & Weaver
2. **Approval of Minutes of April 10, 2015** – M/S (Motion/Second) by Alber/Allen to approve minutes as printed – all voting aye.
3. **County Clerk Year-to-date Budget and Activity Report** – Clerk Marlowe provided the Committee with his monthly report, no issues reported. M/S Swanson/Alber to place report on file – all voting aye.
4. **2016 Preliminary County Clerk Budget** - Clerk Marlowe provided the Committee with the Clerk’s preliminary 2016 budget – M/S Weaver/Alber to include preliminary budget in budget process as provided – all voting aye.
5. **Resolution 2015-05-xx Ordering County Clerk to Take Tax Deeds of the 2010 Tax 2011 Sale Properties** – Clerk Marlowe reviewed Resolution with Committee – M/S Allen/Swanson to forward Resolution to County Board and recommend approval – all voting aye.
6. **Local government Property Insurance Update** – Director Leydet informed the committee that the State Budget may eliminate the program and there will be increased cost for all local government. No action required at this time.
7. **Additional CIP Request for \$45,000 for Human Services Elevator Project** – Leydet reviewed the project with the Committee – M/S Allen/Swanson to approve the project and include in CIP program – all voting aye.
8. **Funding for Social Service Parking Lot Chip Sealing and County-wide parking lot Lining Project (\$35,000)** – Leydet reviewed the project with Committee – M/S Weaver/Alber to include and approve project in CIP program – all voting aye.
9. **Fill Authorized Position in Treasurer’s Department – Deputy Treasurer** – Alber/Swanson to forward request and recommend approval that Deputy Treasurer’s position be filled – all voting aye.
10. **Fill Authorized Position in Finance Department – Account Technician** – Leydet described need for position and changes in staffing responsibility within Treasurer’s and Finance Departments – M/S Weaver/Allen to forward request and recommend approval that Account Technician position be filled – all voting aye.
11. **2016 Treasurer’s Preliminary Budget** – Preliminary Budget reviewed – M/S Weaver/Alber to include in 2016 Budget Process as presented – all voting aye.
12. **Treasurer’s Report** – Reports were reviewed and placed on file by M/S Lee/Alber – all voting aye.
13. **Cash Report** – Cash Report was reviewed and placed on file by M/S Alber/Allen – all voting aye.
14. **April 2015 Year-to-Date Budget Report** – County wide report reviewed and placed on file by M/S Lee/Allen – all voting aye.

- 15. 2014 Carryover Approvals** – Leydet reviewed the list of requested Carryover amounts and reason for Carryover, all requests viewed as appropriate – M/S Weaver/Alber to approve all Carryover requests – all voting aye.
- 16. 2016 Finance Department Preliminary Budget** – Leydet reviewed the Finance Department Preliminary Budget – M/S Weaver/Alber to include Finance Department Preliminary Budget in Budget Process – all voting aye.
- 17. 2016 Preliminary Debt Service Budget** – Debt Service Budget reviewed and included in 2016 Budget Process by M/S Allen/Alber – all voting aye.
- 18. 2016 Nondepartmental Budget** – Nondepartmental Budget reviewed and included in 2016 Budget Process by M/S - Weaver/Allen – all voting aye.
- 19. 2016 Budget Issues** – Leydet discussed the difference between a short-term budget outlook and a long-term budget outlook and the impact on program viability and sustainability. It is early in Budget Process and specific issues will be addressed when they are known.
- 20. North Central Health Care Budget Report** – Report reviewed and placed on file by M/S Lee/Alber – all voting aye.
- 21. Court collection report** – No report available, early in month.
- 22. Director's Report** – No significant issues reported
- 23. Review Correspondence/Communications** – none
- 24. Review County Voucher Listing** – Listing made available
- 25. Set Next meeting date** – June 5 and July 10 at 7:30 a.m.
- 26. Adjourn** – M/S Allen/Alber to adjourn at 8:40 a.m. – all voting aye.

**Minutes prepared by,
Robert Weaver Secretary**