

Lincoln County Finance & Insurance Committee
3rd Floor Conference Room, Social Services Building
Friday, March 3, 2006
7:30 a.m.
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1. Meeting called to order by Chairman Lee at 7:30 a.m. members present – Lee, Lussow, Powell & Weaver, absent Kleinschmidt

Visitors – Leydet, Mullendor, Kimmons, Kurszewski, Handlin, Dumphy, Mulder, Bergstrom, Kunkel, Sroka

2. Minutes of February 3, 06 were approve as printed by motion/second Lussow/Weaver, all voting Aye.

3. Treasurer's Report was provided by Leydet and place on file by m/s Lussow/Powell, all voting Aye.

4. Resolution 2006-03-15 Relating to the County of Lincoln participation in the Wisconsin Community Development Block Grant for Economic Development Program. Jack Sroka explained that Dagele Brothers in Tomahawk has a state approved loan for purchase of equipment at a 2% rate of interest. Motion by Powell seconded by Lussow to approve participation by county – all voting Aye.

5. Monthly Child Support Agency Report – Jim Kurszewski explained progress at the Child Support Agency. The committee received the written report dated March 3, 06. Special concern has arisen regarding documentation for billing at the Child Support Agency in 2004 by the Wisconsin Department of Work Force Development. The committee strongly recommended that Lincoln County challenge the State's contention that the county does not have proper documentation for 2004 Child Support billing. Motion by Lussow seconded by Powell to accept report – all voting Aye.

6. Contingency Fund Requests –

Administration \$105,606.00 m/s Weaver/Lussow to approve request – all voting Aye, outside attorney fee overage.

County Clerk \$7,202.00 m/s Powell/Lussow to approve request – all voting Aye, temporary employee due to sick leave.

Clerk of Courts m/s Lee/Powell to approve request – all voting Aye, additional charges for appointment of Guardian ad litem. Committee requested Clerk of Courts explore contracting for services.

Family Court Commissioner \$548.00 m/s Weaver/Lussow to approve request – all voting Aye, Charges for court ordered mediation of indigent.

District Attorney \$2,453.00 m/s Powell/Lussow to approve request – all voting Aye, additional services for service of process. Committee request DA explore contracting for services.

UW Extension \$6,001.00 m/s Powell/Lussow to approve request – all voting Aye

Coroner \$7365.00 m/s Weaver/Lussow to approve request – all voting Aye, additional autopsy requested. Committee requested Coroner develop a charging policy to offset some of this expense.

7. Carryover Requests

Land Records	Retained Fees (legally restricted)	\$37,198.38
	Digital Ortho project delayed	14,728.00
	Rural Addressing project delayed	100,686.92
	Parcel Mapping not yet completed	11,075.00
m/s Lussow/Weaver to approve requests by Land Records – all voting Aye.		
Zoning	Data Conversion project ongoing	3,647.00
	Rural Addressing (match rev/exp)	386.00
m/s Powell/Weaver to approve requests by Zoning – all voting Aye.		
Sheriff	Card Scan equipment ordered 05 delivery 06	33,340.00
	911 Completion	2,000.00
	2005 Training delayed	2,251.00
	911 Contracts	22,089.00
	911 Time system contract	2,500.00
m/s Powell/Lussow to approve requests by Sheriff Dept. – all voting Aye.		
County Board	Workplace Planning	16,664.00
m/s Deny carryover request with all expenses to be paid thru April 2006 – all voting Aye.		
Maintenance	Additional painting in courthouse	9,718.00
m/s Weaver/Powell to approve request for painting – all voting aye		
	Grandstand Repairs	8,645.00
m/s Lussow/Powell to deny request – all voing aye		

9. Purchase of ADA Voting Equipment – County Clerk Kunkel explained why he needs to coordinate the purchase of voting equipment to be used by the towns and reimbursed by the State Election Board. Clerk Kunkel and Corp. Council Bergstrom recommended the county move ahead with coordinating the purchase of voting equipment with explanation to the various townships followed by preparation of a resolution for the county board. Motion by Lee seconded by Lussow to approve policy concept and preparation of resolution – All voting Aye.

10. Policy of Financial Framework – Leydet reviewed the Financial Framework Policy that was handed out at the last meeting and asked the Committee to adopt this new framework. m/s Powell/Lussow to adopt policy – all members voting aye.

11, 12, 13 Closed Session m/s Weaver/Lussow to go into closed session pursuant to Sec 19.85(1)(e)&(c) for deliberating or negotiating the purchasing of public properties, the investing of public funds or conducting other specified public business and considering employment, promotion, compensation or performance evaluation of any public employee All members voting Aye. Staff members Leydet, Kunkel and Bergstrom to be included in first portion of closed session. Bergstrom & Kunkel left closed session for second portion regarding employee evaluation **A. Taking and Selling Tax Delinquent Property** – m/s Weaver/Lussow to go into open session – all members voting aye **Action from closed session** - m/s Weaver/Lussow to authorize payment of \$250.00 from the tax deed account for one half the \$500 fee charged by the WDNR for environmental clearance letter related to SAG Grant – Heath Cleaners Property – All voting aye

B. Employee Evaluation - Action from closed session – m/s Lussow/Powell to approve a favorable evaluation and step increase to Accountant Dawn Bergs – All voting Aye.

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14. Take necessary action on closed session on February 3, 2006 – m/s Weaver/Powell to accept favorable evaluation for Payroll Specialist – All voting Aye.

15. Finance Department Budget Modification – m/s Lussow/Powell to accept budget modification increasing Office Supplies by \$1,561.00 and reducing Travel/Training \$1063, Auditing Services \$424 and Telephone \$74. All voting Aye

16. Nondepartmental Budget Modification m/s Lussow/Powell to approve line item adjustments. All voting Aye

17. Finance Director Report

* **2006 Year to date budget to actual report** – No significant changes

* **Finance Department Move** – No problems to report

18. Review Correspondence/Communications – none

19. Review Vouchers – Voucher summary made available

20. Set next meeting date – April 7, 06 at 7:30a.m.

21. Adjourn – m/s Lussow/Weaver to adjourn – All voting Aye.

Submitted by,

Robert Weaver
Secretary