

Lincoln County
Finance and Insurance Committee
Social Services Third Floor Conference Room
Friday March 7, 2008
7:30 a.m.

1. Meeting called to order by Chairman Lee at 7:30 a.m.

Members Present: Robert Lee, Gene Simon, Richard Berndt, Robert Lussow & Robert Weaver

Visitors: Dan Leydet, Dave Reiff, John Mulder, Richard Wolf, Jack Sroka, Judge Hartley, Judge Tlusty, Bob Kunkel, Terry Schmidt

2. Minutes of February 8, 2008 were approved as printed by Motion/Second (M/S) Simon/Lussow – all voting aye.

3. Treasurer's Report – Finance Director Leydet reviewed the Treasurer's Report for Investments and Checking account activity ending February 29, 2008 along with year-to-day budget report Treasurer's Office - M/S Weaver/Simon to place reports on file – all voting aye.

4. Family Court Commissioner Contract – Administrative Coordinator Mulder provided the Committee with a Committee Action Report dated March 6, 2008 which contained his recommendation to reduce the Family Court Commissioner Contract from \$25,000 to \$19,000 along with documentation. After discussion and comment from Mr. Reiff and Judge Hartley the committee decided to offer a new contract in the amount of \$26,000 including continuing education cost. M/S Lussow/Simon to forward new contract to County Board with recommendation to approve at March meeting – all voting aye.

5. Revolving Load Fund Review Committee Loan Recommendation – Director Sroka reviewed the Application Resolution – Zoellner's Greenhouse as recommended by the Revolving Loan Fund Committee – M/S Lussow/Lee to recommend approval by the County Board of the Loan Application – all voting aye.

6. Developmental Disability Business Plan – Terry Schmidt Director DD programs provided the committee with a proposed plan to repay over billing as discovered in the County 2007 audit. Essentially the overpayments by the State would be repaid over a five year period from county contingency funds, going forward a new waiting list for services will reduce the number of local match slots, and the five group homes owned by the county would be sold to fund short fall in services. M/S Lussow/Weaver to approve proposed plan in concept and that the Finance Committee be kept apprised of progress in resolving this repayment issue – all voting aye.

7. County Clerk's Year-to-Date Budget Report – Bob Kunkel provide the committee with his monthly report – report placed on file.

8. County Clerk's Budget Modification – Budget modification as review by Finance Department and presented on Budget Modification Form dated 3/7/08 were approved by M/S Weaver/Lussow – all voting aye.

9. Carry Over Requests – M/S Lee/Simon to approve two requests from the Land Information and Conservation Department – Lake Mohawksin DNR Grant \$1109.69 and Seven Island Lake DNR Grant \$10,766.23 – all voting aye. M/S Simon/Berndt to approve request from the District Attorney's Office Service of Process \$9,795 – all

voting aye. M/S Lussow/Weaver to approve request from Information Technology Hardware Outlay \$46,471.05 – all voting aye.

10. Veteran Department Contingency Fund Request – M/S Simon/Lee to approve contingency request due to short fall as a result of previous Veterans Service Officer retirement – all voting aye.

11. Building Project Purchase Order and Year-to Date Expenditure update – Leydet provided the committee with detailed reports of approved expenditures for the new Service Center project thru November 2007 – report placed on file

12. Joint County Contract – Leydet provided the committee with a copy of the Contract and Resolution also reviewed the document with committee. M/S Simon/Lussow to forward Resolution to County Board for approval at March meeting – all voting aye.

13. Year-to-date Budget Report Frequency – No significant issues.

14. February Year-to-Date Budget Report - Report to be included in County Board packet and instructed Finance Director Leydet that it is discretionary on his part to appear at the County Board meeting to explain report.

15. Budget Modifications – Leydet provided the committee with Budget Modification Summary dated March 7, 2008 which provided for numerous changes which had been reviewed and approved by the Finance Department. Detailed Budget Modifications were made available for review by the committee. M/S Lee/Lussow to approve budget modifications as presented, cover sheet signed by committee – all voting aye.

16. Directors Report – A. Finance-Year-to-Date report provided. B. Munis Report Update – Issue raised at County Board about asterisk indicator. To correct indicator would require a work by an outside programmer and be a significant expense. The committee directed Leydet to do nothing as it is not an important issue.

17. Review Correspondence/Communications – none

18. Review County Voucher Listing – Listing made available for review.

19. Set Next Meeting Date – April 4, 2008 at 7:30 a.m.

20. Adjourn M/S Lee/Lussow to adjourn at 9:30 a.m.

Submitted by,

Robert Weaver
Secretary