

Lincoln County
Finance and Insurance Committee
Social Services Third Floor Conference Room
Friday July 6, 2007
7:30 a.m.

- 1. Meeting called to order** by Chairman Lee at 7:30 a.m.
- Members Present:** Robert Lee, Gene Simon, Richard Berndt, & Robert Weaver
- Member Excused:** Robert Lussow
- Visitors:** Jan Lemmer, Dan Leydet, Margaret Parsons, John Mulder, Bob Heimann
- 2. Minutes of June 1, 2007** were approved as printed by Motion/Second M/S Berndt/Weaver – all voting aye.
- 3. Treasurer's Report** – County Treasurer Lemmer presented Investments and Checking Account Activity for May and June 2007 along with Year-to-Date Budget Report – M/S Simon/Lee to place reports on file – all voting aye.
- 4. Purchasing Card Policy** – Finance Director Leydet presented a Draft Policy for Purchase Cards. The committee reviewed the draft and requested the policy be place on next meeting agenda for further discussion.
- 5. County Clerk Year-to-Date Budget Report-** Finance Director Leydet circulated report for review – M/S Lee/Simon to place report on filer – all voting aye.
- 6. IT Contingency Fund Request for \$120,000** – IT Director Bob Heimann presented the Committee a Action Report which detailed how the request fit into the long range IT plan. The committee referred the request to a Joint Building and Finance committee meeting tentatively scheduled the first part of August.
- 7. IT Contingency Fund Request for \$30,000** – Request was referred to Joint Building and Finance Committee tentatively scheduled the first part of August.
- 8. 2008 Budget Time Line** – Finance Director Leydet updated the committee on the dates for the 2008 budget process, timeline distributed, Special Budget meeting September 20, 2007.
- 9. Child Support – Year-to-date Budget Report** – Report distributed, Leydet again explained the anticipated \$114,000 short fall due to the Federal Deficit Reduction Act. Administrative Coordinator Mulder reported that he had signed a final settlement with the State Department of Work Force Development regarding the dispute over Child Support funding. This resolves the Audit Finding in 2002, 2003 & 2004. Mulder will also report same at next County Board Meeting.
- 10. May Year-to-Date Budget Report** – M/S Lee/Simon to place report on filer – all voting aye.
- 11. Budget Modification Policy** – Leydet distributed the existing policy and explained how the existing policy will be implemented more strictly.
- 12. Finance Director's Report – Finance Department Budget Report** – was distributed and reviewed.
- CIP Committee Meeting Date** – CIP binder was distributed for study before CIP meeting set for July 12, 07 at 7:30 a.m.
- 13. Review Correspondence/Communication** – none
- 14. Review County Voucher Listing** – Voucher list made available

15. Set Next Meeting Date – CIP meeting July 12, 2007 at 7:30 a.m., Finance Regular on August 3, and September 7, 2007 at 7:30 a.m., Special Budget meeting September 20, 2007 at 7:30 a.m.

16. Adjourn M/S Simon/Berndt to adjourn – all voting aye.

Submitted by,

Robert Weaver
Secretary