

**Lincoln County**  
**Finance & Insurance Committee**  
**3<sup>rd</sup> Floor Conference Room, Social Services Building**  
**Friday, September 8, 2006**  
**7:30 a.m.**

**1. Meeting Called to order** by Chairman Lee at 7:30 a.m.

**Members Present:** Lee, Simon, Berndt, Weaver

**Member excused:** Lussow

**Visitors:** Brenda Glodowski, Margret Parsons, Dan Leydet, Jan Lemmer, Tim Steller, John Mulder, Nancy Bergstrom, Bob Kunkel, Jim Kurszewski

**2. Minutes of August 4, 2006** were approved as printed by Motion/Second M/S Simon/Weaver – All voting Aye.

**3. Treasurer's Report** – County Treasurer Lemmer presented and discussed Investments August 31, 2006 and Checking Account activity report. M/S Simon/Lee to place report on file – All voting Aye.

**4. Treasurer's 2007 Budget** – Treasurer Lemmer discussed 2006 budget with committee M/S Weaver/Simon to include in budget process as presented. All voting Aye.

**5. Continuation of Banking Agreement** – Treasurer Lemmer and Finance Director Leydet favorably reviewed the banking services provided to the County by River Valley State Bank and recommended continuation of banking agreement for three years. M/S Lee/Weaver to approve Finance Director Leydet signing a three year agreement continuing banking services with River Valley State Bank. All voting Aye.

**6. North Central Health Care Presentation** – NCHC Representatives Steller, Glodowski & Parson described the services and program financial information provided in Lincoln County by NCHC. Their budget request for 2006 will be provided for review at the budget meeting. The committee requested historical information regarding the reserve funds held on behalf of Lincoln County and the entire NCHC agency.

**7. Open RFPs for Workers Compensation and Property Insurance:** County Clerk Kunkel notified the committee he had two sealed bids for Workers Compensation. Clerk Kunkel open the sealed bids and read: Local Government Insurance \$91,152 bid with \$500 deductible, County Mutual \$79,604 with \$10,000 deductible. Bids will be review by staff with recommendation for approval at September 22, 2006 meeting. Clerk Kunkel notified the committee he had two sealed bids for Workers Compensation – bids were opened by Kunkel : WSA Wausau Insurance Company and Wisconsin County Mutual Insurance Company. Staff will review bids with recommendation for approval at September 22, 2006 meeting.

**8. Select bid for Worker Compensation and Property Insurance** – Staff will review bids with recommendation for approval at September, 2006 meeting.

**9. Marriage License Fees** – Clerk Kunkel reported that fees have not been increased since 1992 and recommended a \$10 increase to \$65 for Marriage Licenses and a \$5 increase to \$10 for waiver of waiting period. M/S Lee/Weaver to approve recommendation and request Clerk Kunkel prepare a Resolution for the next regular County Board meeting – All voting Aye.

**10. Counter Fees for Temporary License Plates** – Clerk Kunkel requested an increase of counter fee for issuance of Temporary License Plates from \$5 to \$10. No County Board action required. M/S Weaver/Simon to approve fee increase. All voting Aye.

**11. Conveyance of Real Estate** – Clerk Kunkel explained that a small parcel owned by the County on Mathew Street in the City of Merrill had received recommendation by the Forestry Land Committee for sale and requested the Finance & Insurance Committee do the same. M/S Lee/Berndt to recommend sale and request Kunkel prepare a resolution for the next regular County Board meeting – All voting Aye.

**12. Cost Allocation Plan Contract** – Finance Director Leydet explained the Agreement To Provide Professional Consulting Services Between MAXIMUS, Inc. and Lincoln County. The County's relationship with MAXIMUS has been satisfactory for a long period of time and there are few providers of this type of service. M/S Weaver/Simon to approve the agreement with MAXIMUS for three years at \$4,200 per year – All voting Aye. Agreement to be signed by Chairman Lee.

**13. 2007 Non-departmental Budget** – Finance Director Leydet provided the committee with the Non-department Budget which the committee reviewed. M/S Weaver/Simon to include in budget process as presented – All voting Aye.

**14. 2007 Debt Service Budget** – Finance Director Leydet provided the committee with the Debt Service Budget which the committee reviewed. M/S Lee/Simon to include in budget process as presented – All voting Aye.

**15. 2007 Dog License Budget** – Finance Director Leydet provided the committee with the Dog License Budget which the committee reviewed. M/S Lee/Simon to include in budget process as presented – All voting Aye.

**16. Child Support Monthly Report** – Program Director Kurszewski explained his written report and updated the committee on department activity – Report placed on file.

**17. 2007 Child Support Budget** – Program Director Kurszewski explained the 2007 Child Support Budget – M/S Weaver/Simon to include in budget process as presented – All voting Aye.

**18. August 2006 Year-to-Date Budget Report** – Finance Director Leydet provided the Committee with August 2006 Year-to-Date report which the committee reviewed. – No Action

**19. Finance Director Report**

\* **2006 Year-to-date Budget to Actual for Finance Department** – Committee reviewed report, place on file

\* **Single Audit Update** – Report is at printer but has not been released. There are three minor findings which will be reported.

\* **Aging and Disability Resource Center** – Finance Director Leydet reported on the new funding mechanism which the state is implementing and compliance issues the county will need to deal with.

**20. Review Correspondence/Communications** – None

**21. Review County Voucher Listing** - Voucher listing was made available for review by committee.

**22. Set next Meeting Date** – September 22, 2006 Special Budget Meeting, all day, October 6, 2006 and November 3, 2006 all at 7:30 a.m.; also Health Insurance Trustees on September 21, 2006 at 10:00 a.m.

**23. Adjourn M/S Simon/Weaver** to Adjourn at 9:00 a.m.

Submitted by,

Robert Weaver  
Secretary