

## MINUTES

Aging & Disability Resource Center of Central Wisconsin  
Wisconsin Rapids Location  
June 9, 2011

Board Members Present: Mike Feirer, John Callahan, Dan Sullivan, Julie Webb, Pat McKinney-Rice, Jim Hampton, Joanne Leonard, Hilde Henkel, Terri Sersch, Bruce Giese, Bill Miller, Jerry Burns

Others Present: Linda Weitz, Gary LaVake, Steve Prell, Sue Clemens-Dlugopolski & Katie Clark, ADRC-CW Advisory Committee member

Excused board Members: Ken Crass, Bob Weaver, Sharon Rybacki

### 1. Call to Order

The meeting was called to order by Board President Hilde Henkel at 9:00 A.M.

### 2. Public Comments

Katie Clark, ADRC-CW Advisory Committee member, is very concerned about changes in the statewide MA-funded transportation program starting July 1<sup>st</sup>. A company called LogistiCare will be taking over escort rides for non-emergency medical appointments for clients on Medical Assistance. Katie would like more information on this company, as she is very concerned about this vulnerable population. Gary LaVake will get information to Katie on the LogistiCare company.

### 3. Approval of Minutes – 5/12/11

Motion made by Mike Feirer, second by Jerry Burns to approve the 5/12/11 meeting minutes. Motion passed unanimously.

### 4. Executive Director's Report

Linda highlighted a few items within the report

- There are some personnel updates: We hired new Nutrition Site Managers at both our Wisconsin Rapids Parkview & Nekoosa sites. We also hired a Disability Benefit Specialist for Lincoln & Langlade counties. Her name is Melissa Roessow. Recruitment will begin for the Pickerel Site Manager; Ken Eberhardt's replacement, a part-time Independent Living Specialist; and the part-time Elderly Benefits Specialist in Marshfield.
- Effective July 1<sup>st</sup>, any person who is on MA and needs transportation to a medical appointment, or would like reimbursement for transportation to a medical appointment, now must call a statewide call center manned by a company called

LogistiCare. The State of Wisconsin is contracting with this private firm. There will be new restrictions in place that don't exist now. For example, if the person requesting a ride is close to a bus line, has their own vehicle, or if they have a neighbor, family member or friend that can take them instead, they may be denied a ride. Linda is very concerned about how this change will impact access to medical appointments for low-income elderly and disabled. The ADRC-CW will still do non-MA rides as part of the Wood County transportation program. Also, the ADRC-CW has a contract with CCCW for medical and non-medical rides in Wood County. We are trying to prepare consumers for what to expect with the new system by having written material available, putting articles in the Around the Kitchen Table, displaying posters in the waiting rooms, and informing all of our ADRC-CW employees so that consumers can be properly advised. We also have scheduled meetings with the current volunteer drivers in Wood County.

- Linda gave a brief legislative update. The Senior Care program has been left intact, which is very good news. There was an announcement late Friday, June 3rd by the Joint Finance Committee that the proposal to eliminate the county-based Economic Support units was not going to remain in the budget. Instead, there was support for the alternate proposal that was developed through state wide workgroups and supported by Wisconsin Counties Association and the Wisconsin County Human Services Association. This is great news for elderly and disabled residents needing access to benefits.

#### 5. Discussion/Possible Action – Election of Officers

The following positions are due for election for 1 year terms from May 2011 to May 2012:  
Chairman, Vice Chairman, & Secretary-Treasurer.

Jerry Burns nominated Hilde Henkel as Chairman. Pat McKinney-Rice nominated Joanne Leonard as Vice Chairman and Bruce Giese nominated Bill Miller as Secretary-Treasurer. Bill Miller motioned to close nominations and Jim Hampton seconded the motion to close nominations. Motion passed unanimously.

#### 6. Discussion/Possible Action – Lease for Marshfield Office

We are currently renting from a private landlord and the lease is up at the end of December. The landlord, Badger Housing Associates, LLC, contacted us about entering into another three year lease. There may be another alternative some time in the future. The City of Marshfield has been including the ADRC-CW in a city building plan with the city senior center and library. However, the city does not expect this building plan to be completed any time before 2014. A discussion was held to proceed with entering into a three year lease. Bill Miller suggested adding language that allowed for an extension beyond the three years on a month-by-month basis with the same rate. Gary LaVake will follow up with the landlord. This issue would be brought back for discussion and possible action next month.

#### 7. Discussion/Possible Action – Board Policy Review – Annual Report

Linda explained that the current ADRC-CW policy states that the Annual Report is to be prepared in April and be presented at the May ADRC-CW board meeting. Linda proposed that it be developed in April and May and then be presented at the June Board Meeting. Motion by Joanne Leonard and seconded by Mike Feirer to revise the ADRC-CW Annual Report policy to include the above changes. Bill Miller made a motion to amend the original motion to also have the Annual Report posted on the Internet. Joanne Leonard seconded to accept this amendment to the motion. Motion passed unanimously.

#### 8. Discussion/Possible Action – Board and Advisory Term Limits

Linda explained that the ADRC-CW board functions as the board for the ADRC, but also as the county Commission on Aging, due to our agency's combined structure. The statutory requirement for a Commission on Aging is that there are term limits of two, three-year terms. Now that we have added the ADRC-CW Advisory Committees, the term limits apply to the advisory committee rather than the ADRC-CW board. Therefore, the term limits for ADRC-CW Board members could be changed, but it would require a change in the current four-county Intergovernmental Agreement. After much discussion, it was agreed to bring the topic up at next month's board meeting. There is no requirement to change the terms limits as they stand; it is up to the board's discretion.

#### 9. Discussion/Possible Action – Recommending New Advisory Committee Members

Jim Welch and Char Orgel resigned from the Wood County ADRC-CW Advisory Committee, leaving the need to recruit two new members. The ADRC-CW board was asked to consider recommending two individuals from the Marshfield area: Jean Doty and Phyllis Olson. Jean Doty is retired as Director of Volunteer Services at St. Joseph's Hospital. In her retirement, Jean is very active in the Marshfield community, including serving on the Marshfield Area Committee on Aging. Phyllis Olson, RN, retired from the Wood County Health Department after serving in the Marshfield office of the department for 29.5 years. During her tenure at the health department, she served in many capacities, but has a passion for serving seniors and disabled adults in the community. Phyllis now works part time in the Employee Health and Wellness department at St. Joseph's Hospital in Marshfield. Motion made by Mike Feirer to accept Jean Doty and Phyllis Olson as new Advisory Committee members, second by Jim Hampton, and approved unanimously. These recommendations will now go to the Wood County board for appointment.

Due to the resignation of Marcella Diedrick, we still need someone from Lincoln County, preferably from the Tomahawk area in order to represent that geographic area. Due to Beth Schuelke's resignation, we will need someone appointed from Langlade County as well.

#### 10. Monthly Fiscal Report

Steve Prell notified us that the new bank accounts for Antigo, Merrill and Marshfield have been set up at M& I. These accounts will only be used to deposit funds in these sites, mostly donations from the congregate meal sites in those areas.

Steve is currently working on preparing for the annual audit. The auditors usually come around the end of July.

Steve is in the process of preparing the 2012 budget. The 2012 budget will be brought for approval to the ADRC-CW board at the August board meeting.

#### 11. Annual Report Update – Lincoln/Langlade First Quarter Report

As an addendum to the 2010 Annual Report, Linda prepared a brief update regarding services in Lincoln and Langlade counties for the first three months of the year.

#### 12. Future Agenda Items & Location

The next meeting will be held July 14<sup>th</sup> at 9:00 a.m. in Marshfield at the Fire Department, which is less than a block from our Marshfield ADRC-CW office. Please note that the conference room does not have video conferencing capability. After the meeting, board members may choose to tour our Marshfield office. Future agenda items will include the Marshfield Office lease, the 2012 Budget, and Board and Advisory Term Limits.

#### 13. Adjournment: Motion made by Joanne Leonard, second by Jim Hampton to adjourn. Motion carried and the meeting adjourned at 11:05 a.m.