

**AMENDED MINUTES**  
**Aging & Disability Resource Center of Central Wisconsin**  
**Wisconsin Rapids Office**

**May 13, 2010**

Board Members Present: Hilde Henkel, Jim Welch, Joanne Leonard, Katie Clark, Mike Feirer, Mike Martin and Bill Miller joined via video conference from Wausau

Excused: Sharon Rybacki, Kristi Kordus, Char Orgel and Marion Hokamp

Others Present: Linda Weitz, Jennifer Cummings, Steve Prell, Ardyce Jones and Lance Pliml joined at 10:45

1. Call to Order

Meeting was called to order by Chairperson Hilde Henkel at 9:00 a.m.

2. Public Comments

Katie Clark reported on the follow-up letter she received after a visit from the State Bureau of the Blind and Visually Impaired when she was given a pair of yellow glasses. The letter thanked her for contacting them and also offered “800” numbers she could call for further information and assistance. Katie will call the numbers and report back, but is concerned about the type of assistance consumers receive.

3. Approval of Minutes

The minutes from March 31, 2010 should note “excused” absence for Kristi, Char and Mike.

The minutes from April 8 should note in Item No. 6 after “returned to open session at 10:45 a.m.” that Kristi Kordus returned to the meeting. The last line in that item should read “Jim Welch was excused and left the meeting at 10:55 a.m.”

Motion by Joanne Leonard, second by Mike Feirer to approve the minutes as amended. The motion passed unanimously.

Jim Welch asked if the group could petition for a change in the OAA requirements that state term limits of two terms. This will be an agenda item for June.

4. Executive Director’s Report

Linda highlighted a few items within the report

- Transportation revenue has significantly decreased now that CCCW has decreased ridership.
- Volunteer Recognition was held in Wisconsin Rapids on May 5 and in Wausau on May 12. Both events were very positive and one Wausau volunteer stated they “feel well supported.”
- The federal AoA is soliciting input for reauthoring the OAA which was signed into law in 1965. The changes will be put in effect in 2012.

- With the new IT supplier ADRC will have their own domain which will allow for new e-mail addresses that do not contain a county as they do now.

5. Election of Officers

**Positions up for election are Chairman, Vice-Chairman and Secretary**

President Hilde Henkel asked for nominations for Chair three times. Joanne Leonard nominated Hilde Henkel for Chair. Joanne Leonard made a motion and Katie Clark seconded the motion to close the nominations for Chairman and cast a unanimous ballot for Hilde Henkel for Chairman. The vote was unanimous.

President Hilde Henkel asked for nominations for Vice-Chair three times. Mike Martin nominated Joanne Leonard for Vice-Chair. Mike Martin made a motion and Jim Welch seconded the motion to close the nominations for Vice-Chairman and cast a unanimous ballot for Joanne Leonard. The vote was unanimous.

President Hilde Henkel asked for nominations for Secretary three times. Mike Martin nominated Bill Miller for Secretary. Mike Martin made a motion and Joanne Leonard seconded the motion to close the nominations for Secretary and cast a unanimous ballot for Bill Miller. The vote was unanimous.

6. Discussion/possible action—Review of IT MOU with Lincoln County

Don from Lincoln County IT has identified a \$400 a month savings in the amount paid to Charter. He is also reviewing what the four-county configuration will look like. It was noted that in Antigo the “lines” are already in to serve the hospital which is just two blocks from the office. He is looking at all options and will submit his findings for us to look at. At this point we are not sure if there are servers and switches to purchase—do they belong to Marathon County is still in question. One switch is shared by the Health Department. Two of the ADRC switches are outdated. The phone system will be difficult to separate out. It would be beneficial to purchase and install a voice over phone system by November 1. Mike Martin noted it was a three-year pay back when Wood County made the switch. The phone system will be on the agenda in June.

Linda received a call from Gerry Klein expressing concern about ADRC’s switch to Lincoln County IT. He offered to go back to the commission when they meet to see if he could offer a better price to ADRC. The Board agreed to decline Gerry’s offer or to put it on the agenda for a future meeting. The Corporate Counsel from Wood and Lincoln counties have reviewed the new contract with Lincoln County.

Motion by Mike Martin second by Joanne Leonard to approve the IT MOU with Lincoln County. The motion passed unanimously.

7. Discussion/Summary of 2010 Organizational Culture survey

Linda distributed a summary of the Cultural Survey results along with a copy of the summary from the survey conducted in 2008 for a comparison. The results show a significant improvement in most areas.

8. Discussion/possible action—2009 ADRC-CW Annual Report

Linda distributed copies of the Annual Report. She will also be distributing them to Lincoln, Marathon, Wood and Langlade when she participates in their up-coming meetings. Linda explained the Fiscal Summary on Page 4 will include a note that it is “unaudited”, per Kristi Kordus. This Annual Report will be very valuable as an educational tool as we continue our expansion.

Motion made by Mike Martin, second by Joanne Leonard that the board reviewed and accept the Annual Report as submitted. The motion passed unanimously.

9. Monthly fiscal report

Steve explained the budget adjustments made are all new funds that we did not budget for in the original 2010 budget. Most of them we did not know we would be receiving at the time the original 2010 budget was written. The ARRA funds were not included in the original 2010 budget because at that time we thought we would spend them in 2009; however we did not so they are available to the Nutrition Program in 2010.

Motion by Mike Miller second by Katie Clark to approve the budget adjustments. The motion passed unanimously.

It was noted the fiscal members will be going off the board (Mike and Kristi) but both have agreed to be available for questions as needed.

10. Discussion/possible action—Langlade/Lincoln County expansion—Board and Advisory Committee appointments

Memos have been received on Board composition and Advisory Committees. They are asking for an advisory committee from each county. This seems excessive and will be on next month’s agenda. We now have the names of the appointed members from Lincoln and Langlade Counties. It is agreed we want to welcome them, but not overwhelm them. We will be sending them copies of agendas and the minutes.

11. Future Agenda Items and Location

- Next meeting is in Marshfield on June 10.

11. Adjournment

Motion by Jim Welch, second by Joanne Leonard to adjourn at 11:50 a.m. Motion passed unanimously.