MINUTES
Aging & Disability Resource Center of Central Wisconsin Finance Committee
Location: 1000 Lakeview Drive, Wausau WI
December 12, 2013

Board Members Present: Bill Miller, Larry Lebal, Jerry Burns
Absent:

Others Present: Steve Prell

1. **Call to order**
   Meeting called to order by Jerry Burns at 8:33 a.m.

2. **Public Comments**
   No public comments.

3. **Approval of Minutes**
   Motion to approve November minutes by Larry Lebal, second by Bill Miller. Carried.

4. **Review Monthly Disbursements**
   Reviewed monthly check register. Committee asked questions about truck repair invoices. Steve will provide more detail on these invoices at the January meeting. Motion to approve by Bill Miller, second by Larry Lebal. Motion carried.

5. **Review Monthly fiscal report**
   Review of October financial report. Question about what is included in the amount of Grants Receivable at the end of the report. Steve explained that this is the amount of outstanding grant reports that have been sent but not reimbursed. It does not include other receivable amounts such as Family Care meals and other receivables.

6. **Discussion – New Finance Committee member**
   The ADRC-CW Board will be naming a new member in the near future.

7. **Future Agenda Items**
   Update on Wausau lease.

8. **Adjournment**
   Motion to adjourn made by Bill Miller, second by Larry Lebal. Carried. The meeting adjourned at 8:53 a.m.