

## MINUTES

Aging & Disability Resource Center of Central Wisconsin Finance Committee

Location: 1000 Lakeview Drive, Wausau WI

November 14, 2013

**Board Members Present:** Bill Miller, Larry Lebal, Jerry Burns

**Absent:** Ed Wagner

**Others Present:** Steve Prell

**1. Call to order**

Meeting called to order by Jerry Burns at 8:35 a.m.

**2. Public Comments**

No public comments.

**3. Approval of Minutes**

Motion to approve September minutes by Larry Lebal, second by Bill Miller. Carried.

**4. Review Monthly Disbursements**

Reviewed monthly check register. Committee asked questions about the nutrition trucks purchased and the process followed. Steve explained that there was an RFP done for these trucks and the decision was made to go with V&H Automotive based on the information in the various proposals received.

**5. Review Monthly fiscal report**

Brief review of September financial report. No questions.

**6. Discussion – Tax Levy Reserves**

Steve asked for feedback on what should be done with any unspent county support if there is any at the end of the year. Bill suggested it be used in programs up to the amount needed to cover program costs. Any amount over that should be added to each county's fund balance.

**7. Future Agenda Items**

Basis for ratio of support provided by each participating county

**8. Adjournment**

Motion to adjourn made by Larry Lebal, second by Bill Miller. Carried. The meeting adjourned at 8:53 a.m.