

MINUTES
Aging & Disability Resource Center of Central Wisconsin
Location: ADRC-CW
1225 Langlade Road, Antigo WI
September 11, 2014

Board Members Present: Joanne Leonard, Jim Hampton, Vernon Cahak, Bill Miller, Terri Sersch, Dan Sullivan, Larry Lebal, Jean Doty, Doug Machon, Richard Hurlbert, Mike Feirer, Carl Vander Sanden, Loretta Baughan. Sharon Rybacki participated by videoconference in Wausau.

Board Members Absent: Julie Webb

Others present: Linda Weitz, Jessica Gaedtke, Steve Prell, Doug Below, and Frank Matel from Marathon County Human Resources. Mike Rhea, Julie Richards, and Connie Jacquin participated by videoconference in Wisconsin Rapids.

1. Call to Order - The meeting was called to order at 9:31am by Chair Joanne Leonard.

2. Public Comments

Linda made introductions. Dick commented to remind everyone to reflect on today being the anniversary of the 9/11 tragedy. Carl commented regarding the difficulty in identifying speakers when videoconferencing. Joanne agreed that this is something to be aware of and for Board Members to identify themselves when speaking.

3. Approval of Minutes from August 14, 2014

A motion was made by Mike Feirer, seconded by Doug Machon, to approve the August minutes. Motion carried.

4. Roll call vote to go into closed session.

Loretta Baughan made a motion to hold a roll call vote to go into closed session pursuant to WI Statutes Section 19.85(1)(f) to consider financial, medical, social or personal histories or disciplinary data of specific persons, preliminary consideration of specific personnel problems or the investigation of charges against specific persons except where par. (b) applies which, if discussed in public, would be likely to have a substantial adverse effect upon the reputation of any person referred to in such histories or data, or involved in such problems or investigations namely, approving unpaid leave of for 2 employees. Carl Vander Sanden seconded the motion.

Roll call: Joanne Leonard – Yes; Jim Hampton – Yes; Vern Cahak – Yes; Bill Miller – Yes; Terri Sersch – Yes; Carl Vander Sanden – Yes; Loretta Baughan – Yes; Dan Sullivan – Yes; Larry Lebal – Yes; Jean Doty – Yes; Doug Machon – Yes; Dick Hurlbert – Yes; Mike Feirer – Yes; Sharon Rybacki – Yes; Motion carried.

Doug Machon made an amendment to allow Connie Jacquin to stay briefly during the closed session in order to make a statement, then leave; also to allow Linda Weitz and Frank Matel to stay through the closed session. Mike Feirer seconded the motion. Amendment carried.

5. Vote to go back into open session and announce any actions taken during closed session

The board voted to go back into open session. In action taken during closed session, the board is approving additional unpaid leave for Connie Jacquin through October 9. Her return to work is dependent upon clarification from her physician regarding any restrictions and management's ability to reasonably accommodate those restrictions. In other action taken, the board approved 30 days of additional unpaid leave for Liz Zarnke.

6. Discussion/possible action – Report regarding Worker’s comp premium increase

Linda Weitz, Steve Prell, Board Member Bill Miller and Board President Joanne Leonard attended a meeting with Marathon County Employee Resources Director, Finance Director, and Risk Manager on 9-10-14 to discuss the increase in Workers’ Compensation Insurance Premiums. During the meeting, the group discussed all of the factors used to determine the premiums each year. Due to a number of factors, all Marathon County departments will see an increase for 2015. Board Member Miller was concerned that the ADRC-CW increase was, in part, due to the one claim that we had in the North Central Health Care parking lot and if so, does NCHC hold any responsibility for this? There does not seem to be a clear answer on how much of this increase is due to the claim. Joanne offered to the group that the ADRC-CW Executive Committee and Bill Miller get together to discuss and bring back to full board at the next meeting. Board Members were encouraged to send any feedback to Linda or Joanne. Follow up on this issue will be placed on the agenda for next meeting.

7. Executive Director’s Report

In addition to the written report, Linda mentioned that the RFP went out for Wood County and Marathon County meals and was awarded to Norwood again. The ADRC-CW is happy to continue to work with them.

8. Discussion/possible action – Report from the Finance Committee

Thank you to Bill Miller for consenting to be co-chair. Monthly disbursements and Monthly reports are reasonable and normal. A copy of the final audit is on the website and was distributed during the last meeting. The Finance Committee will meet 9am on 9-18-14 in Wausau to discuss rent costs, rent policy, and a credit card policy. (Addendum – the meeting of the Finance Committee was later changed to 9-25-14.)

9. Discussion/possible action – Final 2013 audit

The final audit has been approved and is posted on the ADRC-CW website.

10. Discussion/possible action – 2015 Budget – Structure and Major Issues

Due to software issues in Marathon County, personnel costs are not yet available for use in the budget preparation, so the 2015 budget is not ready for review and approval by the board. To prepare the board for approval of the budget next month, a summary was prepared and distributed in the board packet, which included a review of the various funding sources that contribute to the budget and challenges and opportunities for the 2015 budget.

11. Discussion/possible action– Third quarter progress toward goals

The ADRC-CW is on track based on what we had planned for the year. A final report will be issued in January and new goals will be set then. Joanne Leonard would like to see a report on the work groups and how these work groups fit in and work with other community services.

12. Future Agenda Items & Location – October 9th in Merrill

Due to some proposed changes in federal funding, some services in sheltered workshops for those with disabilities might not be funded by publicly-funded community based-care (such as Family Care). The board asked, “Can we get an update?” Joanne indicated that local legislators are in favor of keeping these services funded. Linda will bring as an education item.

The Executive Committee will review work comp issue.

13. Adjournment

Bill Miller made a motion to adjourn. Mike Feirer seconded. Meeting adjourned at 11:28am