

MINUTES
Aging & Disability Resource Center of Central Wisconsin
Location: ADRC-CW
607 N. Sales Street; Merrill, WI
October 9, 2014

Board Members Present: Joanne Leonard, Jim Hampton, Vernon Cahak, Bill Miller, Terri Sersch, Dan Sullivan, Larry Lebal, Jean Doty, Doug Machon, Richard Hurlbert, Mike Feirer, Loretta Baughan. Julie Webb participated by videoconference in Antigo.

Board Members Excused: Sharon Rybacki, Carl Vander Sanden

Others present: Linda Weitz, Jessica Gaedtke, Steve Prell, Mike Rhea, and Tyler Matthews, and Franka Berg (by videoconference)

1. **Call to Order** - The meeting was called to order at 9:30am by Chair Joanne Leonard.
2. **Public Comments**
Linda made introductions. Welcome to Franka Berg, exchange nursing student from Berlin, Germany attending the meeting with Julie Webb and Tyler Matthews, from UW Stout interning with Ronda James in the ADRC-CW Nutrition Program.
3. **Approval of Minutes from September 11, 2014**
A motion was made by Dick Hurlbert, seconded by Larry Lebal, to approve the September minutes. Motion carried.
4. **Executive Director's Report**
In addition to the written report, Linda mentioned that she was asked to present to all regional ADRC directors in the state to discuss how to integrate aging and ADRC services, which is something that the new State Director of the Bureau of Aging and Disability Resources has identified as a goal. One of the takeaway messages is that the State is appreciative of how we are structured and how that benefits our customers. Joanne commented that it can be a difficult process in the early organization, but the end result is worth the work. Joanne asked Linda to prepare a fact sheet for Board Members to use when discussing why the regionalization and integration has been beneficial.
Linda reviewed the team goals, which include a financial incentive. The Board held a discussion regarding the pros and cons of this initiative.
Linda informed the Board that the SNAC nutrition program is in the process of being renamed and we would welcome any suggestions for the new name.
5. **Discussion/possible action – Report from the Finance Committee**
Larry reported that the committee looks closely at the monthly expenses. All expenses were deemed reasonable.
6. **Discussion/possible action – Review and Approval of the 2015 Budget**
Linda Weitz and Steve Prell presented the 2015 budget for the Board. There will be a small decrease in FTE's and no increase in health insurance premiums. Linda explained that one decrease of revenue is due the lack of carryover money in some of the Older Americans Act (OAA) grants for 2015, as had been explained last month. There also has been a decrease in Family Care participants receiving Meals on Wheels in the nutrition program, resulting in a decrease in funding for nutrition. Additional funding for 2015 will come from the new Healthy Living grant and additional Medical Assistance (MA) funds.

All of these factors combined helped to prepare the 2015 budget. The county tax levy from all four member counties has stayed exactly the same since 2007, for a total amount of \$858,181. Motion to approve the budget with a resolution of the tax levy of \$858,181 made by Mike Feirer and seconded by Bill Miller. Motion carried.

7. Discussion/possible action – Revised policy regarding major contracts, including rental agreements

Linda reviewed the policy as it stands and discussed that leases had not been included in the policy when it was developed in 2013. The Board decided that the ADRC-CW should have a policy that requires review of lease arrangements, so the policy regarding reviewing major contracts was revised and presented to the board in draft form for approval. A motion to approve the revised policy was made by Doug Machon and seconded by Larry. Motion carried.

8. Discussion/possible action– Preliminary discussion on county tax reserves policy

The amount of county tax levy contributed by each of the four member counties is set by the intergovernmental agreement. We currently do not have a policy regarding what to do with county tax reserve funds. Two questions that could be included in such a policy would be; “Should there be a maximum amount allowed in the reserve?” and “What would be the process to draw any money from the reserves, if needed?” The Finance Committee will work on this and bring it back to the full board for review.

9. Discussion/possible action – Update on worker’s comp premiums/building issues

The Board discussed how to proceed regarding the increase in worker’s comp premiums and whether or not North Central Health Care, who is responsible for maintenance of the building, should be notified that we have incurred some financial impact because of an event in the building parking lot. In addition, there is a concern that efforts are being made to reduce the risk of this happening again. The Executive Committee will meet to discuss and bring back to the full board.

10. Education item – Brief Overview of Services funded by Family Care program and Proposed Federal Changes

Due to the lack of time to devote to this item, it was decided to bring back as an education item for next month’s meeting for a more in-depth presentation. Mike Rhea gave a brief introductory overview regarding the new rules from the federal Medicaid (MA) program in regards to what is expected with home and community-based services. This federal MA waiver funds the publicly-funded Family Care and IRIS programs. There have been concerns expressed by different groups that the new rules will reduce the funding and availability of services for disabled and older adults. This topic will be brought back for further discussion at the next meeting.

11. Future Agenda Items & Location – November 13th in Marshfield at the Marshfield Area Chamber of Commerce

Education Item on Overview of Publicly-funded Community Based Services and Proposed Federal Changes – presentation to be placed at beginning of agenda to insure adequate time for discussion

12. Adjournment

Bill Miller made a motion to adjourn. Loretta Baughan seconded. Meeting adjourned at 11:35am.