

Minutes
AGING & DISABILITY RESOURCE CENTER OF CENTRAL WISCONSIN
Marshfield Fire Department, 412 E. 4th Street, Marshfield WI 54449
July 12, 2012

Board Members Present: Ed Wagner, Joanne Leonard, Mike Feirer, Pat McKinney-Rice, Jerry Burns, Julie Webb, Terri Sersch, Robert Weaver, Bruce Giese, John Callahan, Dan Sullivan, James Hampton, Larry Lebal

Participated from Wausau by teleconference: Bill Miller

Excused: Sharon Rybacki

Others Present: Linda Weitz, Gary LaVake, Jennifer Cummings and Steve Prell

1. Call to Order

The meeting was called to order by Chairperson Joanne Leonard at 9:00 a.m.

2. Public Comments

There were no public comments.

3. Introduction of New Board Member – Ed Wagner

4. Approval of Minutes

A motion was made by Larry Lebal, seconded by Jerry Burns, to approve the June 14, 2012 meeting minutes. Motion carried

5. Executive Director's Report:

Linda mentioned the following highlights:

- The all staff and board "Celebration of Success" will be held on Wednesday, July 25th from 10 a.m. to 2 p.m. at Covenant Community Presbyterian Church. (1806 Weston Avenue in Schofield) in the Community Hall.
- An AARP Senior Hunger Prevention Grant was awarded to be used in Marathon County, a substantial grant that will target reducing Senior Hunger. We have been partnering with AARP in this project.
- ADRC-CW was selected by the state Office of Resource Center Development to pilot the new state database project (database for ADRC and for Aging Units throughout Wisconsin). Linda is excited we will be working with the state from the ground floor designing a system that will meet our needs. Approximate start date is August 2012.
- Long Term Care Update: Marathon and Wood County are now at entitlement and have no waiting lists. Anyone eligible is served immediately. Langlade & Lincoln county numbers are relatively small at this point.

- Wood County Transportation Program: Meeting scheduled for July 17th with the Wood County Health and Human Services Committee to discuss the Transportation Program in Wood County.
- Lincoln County Falls Prevention: Marshfield Clinic is interested in writing a grant.

6. Discussion/possible action: Recommendation of New Langlede County Advisory Member – Ann Peck.

Motion was made by Pat McKinney-Rice and John Callahan recommending Ann Peck. Motion carried unanimously. This recommendation will be sent to the Langlede County board for their appointment.

7. Discussion/possible action: Monthly fiscal report:

Steve Prell said the audit feedback has been positive. There have not been many questions. They will have the draft to us soon and it will be available for review by the next meeting. The board may want to consider forming a committee that reviews internal controls and make recommendations for improvements. Such a committee could meet 1X or 2X per year.

8. Discussion/possible action: Lincoln County Lease Update:

Linda had a meeting with Scott Corbett, Corporation Counsel from Marathon County to review the proposed lease. There was some confusing language about insurance coverage that may need to be revised. Linda recommended a lease through 2013 with a set rate. Nancy Bergstrom, Corporation Counsel from Lincoln County, had also proposed a longer-term lease, but with no set rate and an escalation clause. Through discussion, the board preferred a longer term, such as 5 years. Linda will discuss with Nancy. The lease has not gone through the Lincoln County channels yet.

9. Discussion/possible action: Marathon County Lease Update:

The Marathon County Capital Improvement committee will meet July 26th to review the proposal of remodeling the current space. Marathon County needs to decide whether they want to invest in the upgrades to this county building. No rate has been set that the ADRC-CW will pay to Marathon County.

10. Discussion/possible action: Three Year Aging Plan Process

Jennifer Cummings outlined focus areas: Development of a system of home and community-based services, Older American Act Programs, Alzheimer's disease and related disorders, emergency preparedness, and evidence-based prevention programming. Input needed from the board, the advisory committees, and the public. Jennifer will bring the plan to the next board meeting for review and approval.

11. Discussion/possible action: 2013 Budget – Planning, process, timelines

Linda and Steve are in the process of preparing the 2013 budget. It will be ready for the September board meeting for approval by the board. Linda reviewed the major assumptions

being used in preparing the 2013 budget: no major reductions in any of our major grants. Gemini Cares for casual employees has been going well and has demonstrated a good cost savings.

12. Future Agenda items & locations:

Next meeting will be on August 9th in Wausau.

Future Agenda Items: SNAC; Strategic Planning; Internal Controls; Lease Updates; Audit

13. Adjournment

Motion to adjourn was made by Julie Webb, seconded by Pat McKinney-Rice.

Motion carries unanimously.

Meeting adjourned at 11:00 a.m.