

**MAINTENANCE DEPARTMENT  
JOEL WENDT, MAINTENANCE DIRECTOR  
1110 E. MAIN STREET  
MERRILL WI 54452**

**LINCOLN COUNTY PUBLIC PROPERTY COMMITTEE  
Thursday, June 18, 2009 @ 10:00 a.m.  
Lincoln County Service Center – 801 N. Sales Street - Room 247/248  
Merrill WI 54452**

**MEMBERS PRESENT:** Bailey, Berndt, Bloomer, and Zeitz

**MEMBERS EXCUSED:**                      **MEMBERS ABSENT:** Alber

**VISITORS:** Joel Wendt

1. **Call Meeting to Order:** Vice-Chair Zeitz called the meeting to order at 10:00 a.m.
2. **Approval of Minutes:** Motion made by Supervisor Bloomer, seconded by Supervisor Berndt to approve the minutes of May 21, 2009 as presented. Motion carried - all ayes.
3. **Review of Vouchers:** Vouchers were reviewed and to be place on file.
4. **Discussion/Action Tomahawk Annex Location:** Wendt explained that he had looked at several properties in Tomahawk. One of the properties that we had considered has been rented. One of the other properties will need some remodeling. Wendt will continue to explore options and bring this back next month.
5. **Discussion/Action – Jail Issues:** Wendt reported that the toilet issue has improved with the modifications made to the pins and piping. There are some skylights that are leaking and will need to be corrected. Joel will be updating the Committee next month.
6. **Discussion/Action Maintenance Move:** Wendt reported that the Maintenance Department has moved to the building in the Highway compound. Discussion held about how this is working out and also on shared services to charge or not to charge other County Departments. On next month's agenda will be discussion/action regarding Maintenance operations policy.
7. **Discussion/Action – Tree Planting Policy:** Wendt to look at putting a policy together and bring back to the Committee.
8. **Discussion/Action Contracting for Grounds Maintenance:** Discussion was held about the work load on the Maintenance staff and if we can keep up with the new properties. The question was asked if with the staff we have, could we take on more work load. Wendt explained with the current staff it would be difficult to take on any more work load.
9. **Discussion/Action Cost for a permanent Grandstand Roof Solution:** Wendt reported on costs for some options for a more permanent fix for the Grandstand roof. One option was a standing seam roof quote from 2000 with adjustment for increased costs per year. The second price was for a 40 millimeter rubber roof.
10. **.Discussion/Action – Written Maintenance Report:** The maintenance report was reviewed by the Committee and placed on file.

- 11. Agenda Items for Next Month:** The following will be agenda items for the July meeting:  
Tree planting policy; Tomahawk Annex Lease; Update on Jail Issues; County Maintenance Operational Policy; Grandstand Options; D.D. Discussion regarding cleaning; and Maintenance Consolidation.
- 12. Next meeting date.** July 21, 2009 at 3:30 p.m. at the William Buedingen Training Center – W6147 Hwy 86 - Tomahawk.
- 13. Adjournment:** Motion made by Supervisor Bloomer seconded by Supervisor Zeitz to adjourn the meeting at 12:00 p.m. Motion carried – all ayes.