

**MAINTENANCE DEPARTMENT
JOEL WENDT, MAINTENANCE DIRECTOR
1110 E. MAIN STREET
MERRILL WI 54452**

**LINCOLN COUNTY PUBLIC PROPERTY COMMITTEE
Thursday, August 20, 2009 @ 1:00 p.m.
Lincoln County Service Center – 801 N. Sales Street - Room 256.1
Merrill WI 54452**

MEMBERS PRESENT: Bailey, Berndt, Bloomer, and Zeitz

MEMBERS EXCUSED: Alber

MEMBERS ABSENT:

VISITORS: Joel Wendt and Fatmeh Darbouk

- 1. Call Meeting to Order:** Vice-Chair Zeitz called the meeting to order at 1:00 p.m.
- 2. Approval of Minutes:** Motion made by Supervisor Bloomer, seconded by Supervisor Bailey to approve the minutes of June 18, 2009 as presented. Motion carried - all ayes.
- 3. Review of Vouchers:** Vouchers were reviewed and to be place on file.
- 4. Discussion/Action – Request from Grecian Delight:** Fatmeh Darbouk, Grecian Delight, appeared to request to be allowed to construct a stand at the Fairgrounds for Grecian Delight. Discussion followed about ownership of buildings on County property. We will bring this back next month with the Fair Board and request if Corporation Counsel, Nancy Bergstrom, could attend the meeting.
- 5. Discussion/Action – Tomahawk Annex Lease –** Discussion was held about the Tomahawk Annex lease that will be up the end of December. There are two properties that we are looking at that are ready to move into. One is the current property and the other is about 1,000 square feet smaller, which might be a little small for our needs. Wendt will talk with Freedom Investments about their property and will continue to investigate other properties in Tomahawk.
- 6. Discussion/Action – Jail Issues:** Wendt reported that the toilet issues are much better after the pipes had been soldered and the pin's cut back some. There are still some other issues that we are working through.
- 7. Discussion/Action – Policy for Public Lands –** Supervisor Bailey requested that this item be on the agenda. His concern was that there isn't a policy to deal with public lands and who can use if for what purpose. Wendt will take this to Corporation Counsel and bring this back next month.
- 8. Discussion/Action – County Maintenance Operational Policy –** Discussion was held about a Maintenance Operational Policy that would have one Maintenance Department for all the County and would this work with the current staff. This will take a lot more investigation and we will bring this back next month.
- 9. Discussion/Action – Maintenance Consolidation –** Wendt explained where the discussions about a public works department were at this time. It appeared that the process had not been thought through very well or discussed with the various different groups. We will keep the Committee updated on this item.
- 10. Discussion/Action Grounds Maintenance:** Wendt explained the grounds maintenance at this point. There is not a lot of mowing going on. They are mostly trying to keep the trees and shrubs alive.
- 11. Discussion/Action – DD Discussion regarding cleaning services –** Wendt reported he had talked with Charlie George from Developmental Disabilities Center. We will be having further discussions about cleaning services in the future.

- 12. Discussion/Action – Condition of Grandstand:** Wendt reported on the grandstand and the history of repairs, studies and requests for funds over the years. Discussion was held about how best to address the problems with the structure. Supervisor Bailey offered to make contact with the Lumberjack RC & D Council about funding assistance.
- 13. Discussion/Action – Storage Agreement Contract –** Wendt distributed the current storage agreement and suggested some new wording and an additional fee for longer termed storage. Motion made by Supervisor Bloomer, seconded by Supervisor Bailey to approve addition language to address longer termed storage with an additional \$5.00 per day charge on extended storage. Motion carried – 4 ayes.
- 14. Discussion/Action – Jail Deficiencies – Huber Dorm –** Wendt explained that this had come from the Building Committee. It was felt that it was a maintenance issue rather than a building issue because it was not scheduled to be remodeled on the plans. The Jail Inspector had written these items up for correction before occupancy of the Huber Dorms. Motion made by Supervisor Bloomer, seconded by Supervisor Zeitz to have Wendt bring this to Finance for funding and from what fund. Motion carried – 4 ayes.
- 15. Discussion/Action Truck Bids:** Wendt reported that we had budgeted for a new plow truck for this year. Bids were reviewed. Motion made by Supervisor Bloomer, seconded by Supervisor Berndt to approve and accept the low bid from Scaffidi Motors for \$27,355.00. Motion carried – 4 ayes.
- 16. Discussion/Action – Written Maintenance Reports for June & July:** The maintenance reports for June and July were reviewed by the Committee and placed on file.
- 17. Agenda Items for Next Month:** The following will be agenda items for the September 10, 2009 meeting: Grecian Delight; Policy for public lands; Grandstand discussion with Fair Board; and the Tomahawk Annex Lease.
- 18. Next meeting date.** September 10, 2009 at 10:00 a.m. at the Lincoln County Service Center.
- 19. Adjournment:** Motion made by Supervisor Bloomer seconded by Supervisor Zeitz to adjourn the meeting at 2:45 p.m. Motion carried – all ayes.