

Meeting Minutes of
Lincoln County Public Property Committee
Tuesday, April 22nd, 2014 at 7:00 PM
Lincoln County Service Center Room 248
Merrill, Wisconsin

MEMBERS PRESENT: James Alber, Graham Rankin, Hans Breitenmoser, Kortney Pike, Jeff Hetfeld

MEMBERS NOT PRESENT: none

VISITORS: Pete Annis, David Johnson, Brad Becker, Susan Ryman, Loretta Baughan

1. **Call Meeting to Order: Meeting called to order at 7:03 PM by Maintenance Director Patrick Gierl**
2. **Election of the officers of the committee:**
3. **Nominations for Chairman** – Jeff Hetfeld by Kortney Pike – no other nominations. M/S by Abler/Rankin to close nominations and accept Hetfeld as Chair – all ayes
4. **Chairman Hetfeld took charge of the meeting and opened nominations for Vice Chair:**
Nominations for vice chair: Kortney Pike was nominated by Hans Breitenmoser and Graham Rankin nominated Hans Breitenmoser. Hans thanked the committee but declined. **M/S Breitenmoser/Rankin** that nominations be closed and accept Kortney Pike as Vice Chair – all ayes – motion carried.
Nominations for Secretary: Jim Alber nominated Hans Breitenmoser and Hans Breitenmoser nominated Graham Rankin. Graham declined the nomination. **M/S Rankin/Alber** to close the nominations and to accept Hans as the Secretary. All ayes – motion carried
5. **Approval of the minutes from March 6th, April 1st, and April 8th, 2014:** Supervisor Alber made a note on #3 from the April 8th meeting that it should read “M/S Zeitz/Rankin to add to the **request** the vote from the March 6th committee meeting that the vote in favor of this **request** was 5-0.” **M/S Alber/Breitenmoser** to accept minutes from the three meetings with the said change. All ayes – motion carried
6. **Public Comment:** Chairman Hetfeld asked the committee to rule on this topic for future meetings and it was decided that Public comment would be restricted to just that time frame unless the committee as a whole would decide in specific cases to allow public comment on an individual basis.
7. **Review of Vouchers:** – **M/S Pike/Rankin** - placed on file
8. **Year to Date Budget:** Supervisor Alber commented on the utility costs and wanted an agenda item for next meeting on the possibility for the County to consider alternative energy options and the cost/effect of said energy generation. Supervisor Breitenmoser commented on the need to do the work on lining up costs and plans for alternative energy in advance in the event that energy grants come available. **M/S – Alber/Breitenmoser** - Year to date budget placed on file.
9. **Statute governing the Public Property committee:** Maintenance Director Gierl read the statute and asked if there were any questions or comments regarding said statute. Discussion followed regarding duties and all were comfortable with their responsibilities.
10. **Review and Approval of RFP for Fairgrounds Feasibility Study:** Supervisor Alber asked if the RFP in section 1.1 under Project Proposal had addressed the need for a current Market value of the property. Having found none in the section **M/S Alber/Breitenmoser** to add to this section a bullet point for a current Market value assessment of the property. All ayes – motion carried. The RFP will be changed and then forwarded on to the full county board as requested by that board at the April 15th meeting.
11. **Economic Development Corporation Director’s update on possible grants:** Susan Ryman addressed the committee on three possible grants that could be an option. Discussion followed. **M/S Hetfeld/Pike** not to pursue any other grant options at this time and to send the RFP, funded by the County, to the County Board for approval for the Feasibility study and should the board decide not to move forward with the RFP with county funds then at that time they could look at further grant possibilities. 3 ayes – 2 nays – Motion carried.
12. **DATCP Lease Approval:** Maintenance Director Gierl explained the need for the new lease for the Dept. of Agriculture and their need for the second office. It was explained that they were requesting a locked 6 year lease at a 3% per year increase. It was also noted that schedule one and two were accepted as changed. **M/S Alber/Breitenmoser** to accept the lease as changed. All ayes – motion carried

13. **Request for contingency funds to replace salt truck:** Maintenance Director explained the need to replace the current salt truck with a new unit due to many issues. With the current shape of this vehicle and the cost to repair and bring it up to a safe operating status, it was clear that this was cost prohibitive. Maintenance will do an RFP and solicit bids to replace for the 2014/15 season. **M/S Alber/Breitenmoser** to forward request for contingency funds on to Finance for approval and then to have Maintenance Director do an RFP for a new salt truck for 2014/15 season. All ayes – motion carried
14. **City of Merrill swimming pole on County property:** Dave Johnson the Merrill City Administrator advised the committee that the location will be at Stange Park and there need not be any further discussion on said topic.
15. **Land Information committee findings on 4H 100 year celebration:** The committee requested that the UW Extension take the issue back to the A&L committee and get more details as to the direction of this request. Once they have a detailed plan and it involved the Lincoln County grounds under the jurisdiction of the Public Property committee, to bring it back at that time.
16. **Camper Storage for 2014/15 season:** There was discussion as to the status of the findings of the current rating of the fairgrounds property. It is rated for agricultural and not commercial. Until the Feasibility study is complete we will not have a true cost to go to a commercial rating. **M/S Breitenmoser/Alber** to suspend storage until this study is done and a true cost is determined and acted upon.
17. **Set next meeting date:** Discussion as to the best time and date to meet each month. **M/S Breitenmoser/Pike** to meet the second Tuesday of each month at 7:00 PM. All ayes- motion carried. **M/S Hetfeld/Abler** - that next month meeting include a walkthrough of all the county buildings in preparation of the budget presentation by maintenance director. Next meeting will be Tuesday May 13th, 2014 at 5:30 PM at the Lincoln County Service Center. Committee will visit county buildings starting at 5:30 and then go into session at 7:00 PM in room 257.
18. **Adjourn:** **M/S – Pike/Hetfeld** to adjourn at 8:57 p.m.

Submitted April 24th, 2014
Maintenance Director
Patrick Gierl