

Meeting Minutes of
Lincoln County Public Property Committee
Tuesday September 9th, 2014 – 7:30 PM
Lincoln County Service Center-Room 248
Merrill WI, 54452

MEMBERS PRESENT: Jim Alber, Hans Breitenmoser, Jeff Hetfeld, Kortney Pike

MEMBERS NOT PRESENT: Graham Rankin

VISITORS: Patrick Gierl, Randy Scholz, Shannon M. Murray

1. **Call meeting to order:** Meeting was called to order by chairman Jeff Hetfeld at 7:30 PM
2. **Approval of the August 12th, 2014 minutes:** M/S Alber/Breitenmoser to approve the minutes as printed. All ayes; motion carried.
3. **Public Comment:** none
4. **Review of Vouchers:** placed on file
5. **Year to date budget report:** placed on file
6. **Merrill High School Bon Fire Request** – Principle Murray requested permission to move the Bon fire location from Pine Crest property to the Lincoln County Fairgrounds. M/S - Pike/Breitenmoser to approve the request to relocate. Principle Murray to work with the Maintenance Director on a suitable location. The school will provide portable bathrooms. All ayes – motion carried.
7. **Maintenance Directors Report:** Placed on File
8. **Review and award bid for maintenance department plow truck:** M/S Alber/Breitenmoser to accept the maintenance director's recommendation to go with Scaffidi Motors bid on the F-350 one ton Ford truck with plow. Discussion followed. All ayes – motion carried
9. **Information on county owned group homes:** Maintenance Director presented information and pictures on all county owned group homes. No further action taken.
10. **Review courthouse tree inspection report:** Maintenance Director presented the report prepared by Foley's tree service and made recommendation to the committee to move forward with cost estimates for implementing the recommendations set forth in said report. M/S Hetfeld/Breitenmoser: Maintenance director to get cost estimates for removal, trimming and planting per the report and to present it at next month's committee meeting. All ayes – motion carried
11. **Pat Weber Home Environmental testing and roof RFP review:** Maintenance Director presented findings from the environmental report to the committee. M/S Alber/Breitenmoser to have the maintenance director move forward with notifying Our Way Inc. to permanently remove the resident's from the premises due to the issues stated in the report. Discussion followed – all ayes- motion carried.
12. **Veteran's Services waiting room addition review and approval:** M/S Albers/Hetfeld to have maintenance director forward the request for funds for the Veteran's office remodel project to the finance committee at their next meeting. All ayes – motion carried
13. **Convene Into Closed Session**

Consideration of motion to adjourn into closed session pursuant to Section 19.85(1)(c), Wis. Stats., for the purpose of considering employment, promotion or performance evaluation data of a public employee over which the governmental body has jurisdiction or exercises responsibility, including discussion of performance of administrative employees.

 - a. **Maintenance Directors Performance Review:** M/S Alber/Breitenmoser to convene into closed session and allow Randy Scholz, Administrative Coordinator, to remain in the meeting. – Roll call taken: Alber – yes; Hetfeld – yes; Pike – yes; Breitenmoser – y – Motion carried.
14. **Reconvene into open session: M/S Alber/Breitenmoser** to reconvene into open session: Roll call taken: Alber – y; Hetfeld – y; Pike – y; Breitenmoser – y; motion carried
15. **Take necessary action discussed in closed session:** M/S Alber/Hetfeld to move the maintenance director to the next step increase. All ayes – motion carried.
16. **Set next meeting date:** The next Public Property committee meeting will be October 14th, 2014 at the Lincoln County Service Center: room 248 at 7:30 PM.
17. **Adjourn:** M/S Alber/Breitenmoser to Adjourn – All ayes – motion carried at 8:36 pm

Minutes prepared by Patrick Gierl