

**MAINTENANCE DEPARTMENT**  
**801 North Sales Street, Merrill, WI 54452**  
**Public Property Committee Meeting**  
**Tuesday, December 9, 2014 at 6:00 p.m.**  
**Lincoln County Service Center-Room 248**  
**AGENDA**

MEMBERS PRESENT: Jeff Hetfeld, Jim Alber, Kortney Pike, Graham Rankin

MEMBERS NOT PRESENT: Hans Breitenmoser (excused)

VISITORS: Randy Scholz, N.L. Bergstrom, Dave Savone (Merrill Fire Dept.), Jeff Jaeger

1. **Call meeting to order:** Chair Hetfeld called the meeting to order at 6:00 pm.
2. **Approve minutes of the November 18, 2014 meeting:** Motion by Rankin, Second by Pike. All ayes.
3. **Public Comment:** None
4. **Review of vouchers:** Placed on file
5. **Year to date budget report:** Placed on file
6. **Maintenance Director's Report:** None
7. **Review and select bid for Veterans' Services Remodel:** Motion by Pike, Second by Alber to approve Eagle Construction. All ayes.
8. **Review and select bid for Social Services Security access project:** Motion by Pike, Second by Rankin to approve for LaForce for the door insulation and Pieper Power for the software. All ayes.
9. **Guidelines for determining Requests for Proposals:** Corporation Counsel Bergstrom talked to the committee about statutory requirements for proposals. The committee requested that the next agenda have an item for adding professional services to the maintenance director's budget.
10. **Fairgrounds access for Fire Dept.:** Chief Savone from the Merrill Fire Department addressed the committee and let them know the FD needs access to all buildings on the fairgrounds. The committee made a motion by Alber, second by Rankin to plow access to all buildings on the fairgrounds so that emergency vehicles can get in. All ayes.

Motion by Rankin, Second by Alber to go into closed session consistent with the agenda notice referenced below with Randy Scholz and N.L. Bergstrom to remain in closed session. Roll call vote. All ayes to go into closed session.

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**11. Closed Session:**

Convene into closed session pursuant to sec. 19.85(1)(f), Stats., Considering disciplinary data of specific persons, preliminary consideration of specific personnel problems or the investigation of charges against specific persons except where para. (b) applies which, if discussed in public, would be likely to have a substantial adverse effect upon the reputation of any person involved in such problems or investigations.

**A. Maintenance Director**

Sheriff Jaeger was called into closed session.

Motion by Rankin, second by Pike to come out of closed session. Roll call vote. All ayes.

**Open Session**

**12. Reconvene into open session and take any action necessary on item(s) discussed in closed session:** Motion by Hetfeld, second by Pike to discipline Maintenance Director Gierl with three days off without pay. Additionally, consistent with the proposal for the work, since Foley owns the cut wood, the county will arrange to have the wood transported back to Foley Tree Services with Maintenance Director Gierl reimbursing the county for the expense. Roll call vote: Alber-no, Pike-Yes, Rankin-Yes, and Hetfeld-Yes.

**13. Set next meeting date:** January 13, 2015

**14. Adjourn:** Motion by Pike Second by Rankin to adjourn at 7:51 p.m. All ayes.