

Meeting Minutes of
Lincoln County Public Property Committee
Tuesday August 18th, 2015
Lincoln County Service Center
801 N. Sales Street – Room 248
Merrill WI, 54452

MEMBERS PRESENT: Jim Alber, Loretta Baughan, Hans Breitenmoser, Jeff Hetfeld, Kortney Pike

MEMBERS NOT PRESENT:

VISITORS: Patrick Gierl, Diane Wessel, Dan Marzu, Paul Gilk

1. **Call meeting to order:** Meeting was called to order by Chairman Jeff Hetfeld at 5:00 pm.
2. **Approval of the July 14th, 2015 minutes:** M/S Baughan/Breitenmoser to approve as printed. All ayes- motion carried
3. **Public Comment: none**
4. **Review of Vouchers:** placed on file
5. **Year to date budget report:** placed on file
6. **Maintenance Directors report:** placed on file
7. **Merrill sidewalk project update:** Maintenance director updated the committee on how the funding and approval came about for this project. Discussion followed. No further action taken
8. **Pat Weber Home report:** M/S Alber/Breitenmoser to forward request to the Finance committee for contingency funds in the amount of \$4,000.00 to comply with the city of Merrill's order to Raze. All ayes – motion carried.
9. **Focus on Energy lighting project update:** Updated the committee on the final cost estimates for a project of this type and the procedures we need to follow. Request was made to bring agenda item back to the September meeting for formal action.
10. **Safety building recommissioning project update:** As directed per the July public property meeting minutes, the maintenance director will request agenda item on the Finance committee September agenda for the funds in the amount of \$10,000.00 to complete this study.
11. **Our Way Inc. request to purchase used desk, chair and two file cabinets form the county:** M/S Pike/Breitenmoser to donate one used desk, one used chair and two used file cabinets to Our Way Inc. All ayes – motion carried.
12. **Committee action on the Service Center Storage Facility:** M/S Alber/Breitenmoser to accept the Bid from Athens Lumber for \$115,499.00 for the maintenance and storage facility and to forward the request to the finance committee for the additional \$7,000.00 to meet the budget amount for the project. All ayes – motion carried.
13. **Service Center landscape project update:** Maintenance director briefed the committee on the progress of finding alternatives to the grass landscaping around the service center. Diane Wessel and Dan Marzu spoke on behalf of groups who are interested in a Prairie restoration project in lieu of grass. Diane indicated that grant money is available for such projects and that she has been in contact with organizations who are willing to write these grants on behalf of Lincoln County. M/S Alber/Breitenmoser to direct Diane to go to Land Services committee in September for approval to apply for any and all grants for such projects and bring it back to Public Property committee in September for further discussion. All ayes – motion carried.
14. **Four Wheel Drive Tractor Outlay request:** Maintenance Director indicated that Solid Waste is interested in purchasing the two wheel drive tractor now in the maintenance department's inventory for \$8,000.00 to replace their aging unit. The maintenance director advised that this would allow them to apply these funds toward the purchase of the much needed four wheel drive unit as originally requested on the 2016 outlay program. M/S Hetfeld/Pike to sell the tractor to solid waste for the \$8,000.00, applying these funds toward the purchase of a four wheel drive unit for the maintenance department and forwarding this request onto Finance to be added to the maintenance 2016 budget outlay request. All ayes – motion carried.
15. **Auction items:** none
16. **Set next meeting date:** The next Public Property committee meeting will be September 8th, 2015 at the Lincoln County Service Center, room 248, at 6:00 pm.
17. **Adjourn:** M/S Pike/Alber to adjourn at 5:51 pm. All ayes – motion carried

Minutes prepared by Patrick Gierl