

**MAINTENANCE DEPARTMENT  
JOEL WENDT, MAINTENANCE DIRECTOR  
1110 E. MAIN STREET  
MERRILL WI 54452**

**LINCOLN COUNTY PUBLIC PROPERTY COMMITTEE  
Tuesday, March 7, 2006 @ 6:30 p.m.  
Health & Human Services Building  
Lower Level Conference Room**

**MEMBERS PRESENT:** Alber, Bloomer, Fox, Mittelsteadt, and Rankin

**MEMBERS EXCUSED:** **MEMBERS ABSENT:**

**VISITORS:** Joel Wendt, Harry W. Schweigert, Patrick J. Myers, John Lenz, Jane Ann Savaske, and Richard Sell

1. **Call Meeting to Order:** Chair Bloomer called meeting to order at 6:30 p.m.
2. **Approve minutes of Previous Meeting** – Motion made by Supervisor Mittelsteadt, seconded by Supervisor Rankin to approve the minutes of February 7, 2006 as presented. Motion carried – all ayes.
3. **Review of Vouchers** – Vouchers were reviewed. Wendt to check with Finance about more detail on the report to show the rental revenue for the Tomahawk Annex.
4. **Request Merrill Chamber of Commerce – Farmer’s Market** – Jane Ann Savaske appeared for the Merrill Chamber of Commerce to request County space within the City. Possible sites are Normal Park, Sheriff’s Parking Lot, and/or Fairgrounds for the Farmers Market. Wendt to explore possible County sites for use by the Farmer’s Market. Supervisor Alber read a letter from a Lincoln County resident in favor of finding space for a Farmer’s Market – Letter to be included with the minutes.  
Motion made by Supervisor Alber, seconded by Supervisor Mittelsteadt to support the Farmer’s Markets efforts and bring back to the next meeting with options on County property with proper agreements and insurance.
5. **JC Stand Offer to Purchase** –  
Harry Schweigert and Patrick Myers presented a proposal to purchase the former JC Stand at the Fairgrounds. They represent the Mid-Wisconsin AMVETS Post 2000 of Lincoln County. Discussion followed. Wendt will look at the County Board action and talk to Corporation Counsel, Nancy Bergstrom on any restrictions and the process for selling this property. Wendt will bring this back to the next meeting. The letter received from the Mid-Wisconsin AMVETS Post 2000 of Lincoln County to be included with the minutes.
6. **Cleaning Contract Re-Bid (Human Services Building) - Spreadsheet**

<u>Business</u>	<u>Amount</u>
#1 – A Star Cleaning	\$6,100 monthly .09 per square ft. carpet cleaning, \$5.00 per chair Meets Insurance Requirements
#2 – Clear Chore Cleaning	\$3,619 per month + .15 per square feet carpet cleaning - \$350 per chair Meets Insurance Requirements
#3 – Dan Rick Builders &	\$19,242.92 per month + .25 per square feet carpet cleaning \$16.50 per chair Nothing on Insurance

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#4 – Rex Clean	\$2,657 per month + .08 per square feet carpet cleaning \$3.00 per chair – minimum of 20 chairs.	Meets Insurance Requirements
#5 – Riverside Cleaning	\$2,526 monthly – + up to 12 man hour per day, .15 square feet – carpet Cleaning – No Chair Cleaning	Meets Insurance Requirements
#6 – Trident Cleaning	\$2,095 monthly + .12 per square ft. carpet cleaning – no chair cleaning	Nothing on Insurance

Motion made by Supervisor Mittelsteadt, seconded by Supervisor Alber to accept the lowest bid that meets the County requirements. Rex Clean meets those requirements. Motion carried 4 ayes; 1 nay - Bloomer

**CLOSED SESSION**

7. Convene into Closed Session Pursuant to Sec. 19.85 (1)(c) Wis. Stat. for Considering Employment, Promotion, Compensation, or Performance Evaluation Data of Any Public Official

Performance Evaluation of Department Head

Motion made by Supervisor Alber, seconded by Supervisor Mittelsteadt, to convene into closed session. Roll call vote was called with Alber voting aye; Bloomer voting aye; Fox voting aye; Mittelsteadt voting aye and Rankin voting aye. Motion carried – all ayes.

Motion made by Supervisor Mittelsteadt, seconded by Supervisor Rankin to reconvene into Open Session. Roll call vote was called with Albers voting aye; Bloomer voting aye; Fox voting aye; Mittelsteadt voting aye; and Rankin voting aye. Motion carried – all ayes.

**OPEN SESSION:**

- 8. Take any necessary action on item discussed in Closed Session**

Motion made by Supervisor Alber, seconded by Supervisor Mittelsteadt to give Department Head Wendt a favorable performance evaluation and forward this to the Personnel Department and have a letter sent to Personnel Committee to have a grade review for Department Head Wendt from the firm that evaluates the Counties' positions. Motion carried – all ayes.

- 9. Maintenance Report** – Wendt reported the Maintenance Department had moved Finance, Lutheran Social Services, and Emergency Management to their new and temporary offices. We are currently removing unused telephone lines, light fixtures, and other salvageable items from the jail. Wendt reported on the progress on the Jail Remodeling.

- 10. Set Next Meeting Date – April 4, 2006 @ 6:30 p.m. Health & Human Services Building – 3<sup>rd</sup> Floor Conference Room**

- 11. Adjourn** – Motion made by Supervisor Fox, seconded by Supervisor Alber to adjourn the meeting at 8:00 p.m. – Motion carried - all ayes.