

**MAINTENANCE DEPARTMENT
JOEL WENDT, MAINTENANCE DIRECTOR
1110 E. MAIN STREET
MERRILL WI 54452**

**LINCOLN COUNTY PUBLIC PROPERTY COMMITTEE
Monday, July 3, 2006 @ 6:30 p.m.
Health & Human Services Building
Lower Level Conference Meeting Room**

MEMBERS PRESENT: Berndt, Kahle, Mittelsteadt, and Zeitz

MEMBERS EXCUSED: **MEMBERS ABSENT:** Alber

VISITORS: Joel Wendt, Curtis Powell, Tony Kusserow and Danielle Boles, MP3

1. **Call Meeting to Order:** Chair Mittelsteadt called meeting to order at 6:30 p.m.
2. **Approve minutes of Previous Meeting –**
 Motion made by Supervisor Berndt seconded by Supervisor Zeitz to approve the minutes of June 5, 2006 as presented. Motion carried – all ayes.
3. **Review of Vouchers –** Vouchers were reviewed and placed on File.
4. **Request Merrill Chamber of Commerce (tree replacement Courthouse)**
 Tony Kusserow appeared for the Chamber of Commerce to request permission to start replacing the evergreen trees around the Courthouse, possibly over the next few years. The Chamber would also like the County to help with the financing of this project. Discussion followed on how best to get this project completed. Wendt will work with the Chamber on costs and contractor to complete this.
5. **Energy and Telephone Audit –**
 Wendt reported that he had contacted Langlade County about the utilities audit that they contracted for. Discussion followed. Wendt will contact the Evergreen Energy Group and have them come to the next Public Property meeting. Wendt will also contact the School Districts and see if they had this done and with what Firm.
6. **Trees at the Fairgrounds**
 Wendt informed the Committee that with the Wireless Computer system there will have to be some trees removed for the line of site with the new tower on the Health and Human Services Building to the Highway. No action taken.
7. **Farmers Market**
 This item to be laid over until next month's meeting.
8. **Building and Grounds Maintenance Schedule**
 Wendt explained the Buildings and Grounds Maintenance Schedule he prepared for the Finance Committee or the Administrative & Legislative Committee with possible costs and time line for repairs
9. **Courts' Request**
 This request came from a discussion with the Judges and the Law Enforcement Committee. The big request was a Court Security Officer, but there were some additional items on doors and locks that Wendt should address with the Judges.

10. Budget Analyze

Wendt handed out a 2007 Budget Analyze he had prepared for the Finance Department at the request of the Administrative & Legislative Committee that shows the affect of the 2% increase and what portion of that is taken in payroll, and if any is left for operations and suggestions for offsetting the difference.

11 Maintenance Report –

#1 – Grandstand Repair – Wendt reported that the repairs have been completed at the Grandstand. Wendt to check with the User Groups about handicapped seating at the Grandstand.

12. Set Next Meeting Date – July 31, 2006 @ 6:30 p.m. Health & Human Services Bldg. – Lower Level Conference Room

13. Adjourn – Motion made by Supervisor Kahle, seconded by Supervisor Berndt to adjourn the meeting at 7:15 p.m. – Motion carried - all ayes.