

**MAINTENANCE DEPARTMENT
JOEL WENDT, MAINTENANCE DIRECTOR
1110 E. MAIN STREET
MERRILL WI 54452**

**LINCOLN COUNTY PUBLIC PROPERTY COMMITTEE
Wednesday, September 5, 2007 @ 5:30 p.m.
Health & Human Services Building
Lower Level Conference Meeting Room**

MEMBERS PRESENT: Alber, Berndt, Kahle, and Zeitz

MEMBERS EXCUSED: **MEMBERS ABSENT:** Mittelsteadt

VISITORS: Joel Wendt and John Lenz

1. **Call Meeting to Order:** Secretary Berndt called the meeting to order at 5:30 p.m.
2. **Approve minutes of Previous Meeting –**
 There is one correction to the minutes in Agenda item #6 – The date should be August not September. Motion made by Supervisor Zeitz, seconded by Supervisor Kahle to approve the minutes of August 6, 2007 as amended. Motion carried – all ayes.
3. **Review of Vouchers –** Vouchers were reviewed and placed on File.
4. **Courthouse Tree Replacement**
 Wendt reported that Supervisor Mittelsteadt had offered to donate a maple tree to the Courthouse. Discussion followed about the condition of the trees at the Courthouse, should they be taken out when remodeling or as needed. Wendt will handle this.
5. **Building Project Update**
 Wendt reported on the building project. The bids had gone out and are due on September 14, 2007. The resolutions for a prime contractor and bond rates will come before the County Board at its September 18th County Board Meeting.
6. **Storage Racks for New Building**
 Wendt reported that Supervisor Short had offered storage racks to the County if we pick up the storage fees. Discussion followed.
 Motion made by Supervisor Berndt, seconded by Supervisor Kahle to accept the donation of the storage racks in exchange for the storage fees. Motion carried – all ayes.
7. **Forestry HVAC**
 Wendt reported that the thermostat had been changed and that the supplier had sent 3 thermostats that were wrong. The system is working and the remainder will be installed when they come in.
8. **Budget for 2008**
 Discussion about the 2008 budget was held and Wendt explained that this budget is cut pretty thin and leaves a lot to chance. The hope is that the weather stays mild and fuel prices stay low and nothing breaks. The 5.35% increase is mostly for the new Service Center possible costs for operation.
 Motion made by Supervisor Zeitz, seconded by Supervisor Kahle to approve the 2008 Maintenance budget with the 5.35% increase. Motion carried – all ayes.

Public Property Committee Meeting Minutes
September 5, 2007 **Page 2 of 2**

9. Public Property Meeting Times

A discussion of a new meeting time of 5:30 p.m. was held. The October meeting will be held on Monday, October 1, 2007 at 5:30 p.m.

10. Discussion of the Future of the Land Resource Center

A discussion about possible uses for the Land Resource Center was held. It was the consensus of the Committee that we should get rid of this property when we move from this facility. Wendt will look into options for this property.

11. Maintenance Report

Wendt reported that he was sending out an ad for replacing one of the lawn mowers. Bids should be in for the next meeting. Wendt also reported on the wind damage to the trees at the Courthouse.

12. Set Next Meeting Date – Monday, October 1, 2007 @ 5:30 p.m. H & H Services Bldg – Lower Level Conference Room.

13. Adjourn – Motion made by Supervisor Kahle, seconded by Supervisor Berndt to adjourn the meeting at 6:15 p.m. Motion carried all ayes.