

**MAINTENANCE DEPARTMENT
JOEL WENDT, MAINTENANCE DIRECTOR
1110 E. MAIN STREET
MERRILL WI 54452**

LINCOLN COUNTY PUBLIC PROPERTY COMMITTEE

Monday, December 3, 2007 @ 4:30 p.m.

**Health & Human Services Building
Lower Level Conference Meeting Room**

MEMBERS PRESENT: Alber, Berndt, Kahle, Mittelsteadt, and Zeitz

MEMBERS EXCUSED:

MEMBERS ABSENT:

VISITORS: Joel Wendt, Doug Williams, and John Lenz

1. **Call Meeting to Order:** Chair Mittelsteadt called the meeting to order at 4:30 p.m.
2. **Approve minutes of Previous Meeting –**
Motion made by Supervisor Zeitz, seconded by Supervisor Alber to approve the minutes of November 5 and 13, 2007 as presented. Motion carried – all ayes.
3. **Review of Vouchers –** Vouchers were reviewed and placed on File.
4. **Discussion/action Normal Park – Mayor Williams**
Mayor Williams appeared to discuss the usage of Normal Park. There are groups that would like to see Normal Park developed into something like Memorial Park with a Memorial Wall, possibility of a reflective pool and stream. The Chamber Foundation would pay for a study for this project if they had a commitment from the County. Discussion followed about a swap with the City for something that the County could use. We will continue to look into this.
5. **Farmers Market Request**
Supervisor Mittelsteadt said that he had been contracted by the Farmers Market about using the Normal Park for their sales, the northwest corner in the ball diamond area. Wendt expressed concerns about parking and rutting if the ground is wet.
Motion made by Supervisor Alber, seconded by Supervisor Zeitz to approve allowing the Farmers Market to use the grounds for their sales. Wendt will monitor this. Motion carried – all ayes.
6. **Discussion/Action DNR Building**
Supervisor Mittelsteadt led the discussion on the DNR building off of North Center Avenue in Merrill. This building will become available after the DNR moves into a new facility next year. A report of deficiencies had been given to the Supervisors for review. We should take a tour of this building at the next meeting.
7. **Building Project Update**
Wendt reported on the progress of the Building Project. Supervisor Zeitz asked what had happened with the Electrical sub-contractor issue. Wendt reported that it is on the agenda for the next Building Committee Meeting.
Motion made by Supervisor Zeitz, seconded by Supervisor Berndt to send a letter to Chairman Powell requesting a closed session at the earliest possible date to discuss the contract for the Service Center and possible litigation. Motion carried – all ayes.

8. Discussion/Action on Maintenance Building

Supervisor Mittelsteadt reported that he had contacted a steel building contractor to get some idea of estimated costs for buildings about the size we will need. It would cost approximately \$72,000 just for the building without utilities, insulation, mechanicals or excavating.

9. Discussion /Action Tomahawk Annex

Supervisor Mittelsteadt and Wendt took a road trip to the Tomahawk area and looked at other properties that could be used for County Offices. The Committee should also look at these properties. Two properties were looked at, one is located at 128 Tomahawk Avenue.

Motion made by Supervisor Alber, seconded by Supervisor Kahle to direct the Departments Heads to explore costs for remodeling this property at 128 Tomahawk Avenue. Motion carried – all ayes.

10. Fairgrounds Contract

Discussion held about the contracts for rental at the Fairgrounds. Should we be increasing the fees? Wendt will be calculating number of lights and cost per hours and bring this back to the next meeting.

11. Maintenance Report

Wendt reported that the transmission went out of the 1996 plow truck. Wendt will get prices and have this repaired because that was one of the items put off to meet the 2% cap on the budget. Wendt also reported that the exhaust blower went out on the Zoning Furnace. We are waiting for the parts.

12. Set Next Meeting Date – Thursday, December 20, 2007 @ 2:00 p.m. in Tomahawk.

13. Adjourn – Motion made by Supervisor Zeitz seconded by Supervisor Alber to adjourn the meeting at 6:10 p.m. Motion carried all ayes.